

INDIANA EMERGENCY RESPONSE COMMISSION (IERC) MEETING
Indiana Government Center South
302 West Washington Street
Indianapolis, Indiana
January 11, 2010 1:00 P.M.

WELCOME AND INTRODUCTION

Chairman Mike Garvey welcomed everyone to the meeting and asked for roll call.

ROLL CALL TO ORDER

Mike Garvey—IDHS	Bruce Palin—State Government
Brian Lott—Local Government	James Pridgen—Industry
Roger Powers—Local Government	Dean Larson—Public
Mike Bigler—State Government	Shawn French—Industry
Sherman Greer—Local Government	Thomas Melville—State Government

The following Commission members were absent:

William Reed—Public	Carol Shelby—Public
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The following staff members were present:

Laura Stedham—IDEM	John Steel—IDHS
Ian Ewusi—IDEM/IDHS	Mara Snyder—IDHS

The following members of the audience were present:

Shelley Lam—U.S. EPA	Pam Thevenow—Marion County LEPC
Sheila Calovich—U.S. EPA	Joseph Wainscott—IDHS
Jeff Larmore—Marion County LEPC	

QUORUM

The LEPC coordinator indicated that a quorum was present.

CONSIDERATION OF THE MINUTES

A motion to approve and adopt the minutes from the January 11, 2010, meeting was made by Mr. Larson and seconded by Mr. Greer. **MOTION CARRIED.**

REPORT OF THE CHAIR

Chairman Garvey deferred the legislative report to Ms. Snyder of the IDHS Legal Department. She provided a summary report on Senate Bill 186, which addressed transporting radioactive waste, and Senate Bill 128, which addressed fire departments developing fire protection districts and mutual aid. Mr. Garvey reported that he and Mr. Palin had attended a meeting with the Indiana Department of Revenue to learn about the process of collecting hazardous chemical storage fees from EPCRA reporting facilities.

Mr. Garvey noted that all IERC committee meetings must be recorded and the minutes appropriately filed for public access. He also noted that the Commission should review/evaluate the cost of transcribing all IERC meeting minutes and requested that this issue be included on the March meeting agenda.

COMMITTEE REPORTS

Communications Committee—Sherman Greer, Chair

Mr. Greer indicated that the Communications Committee had not met and provided an update on the planning of the August 2010 Emergency Response Conference. He noted that the LEPC portion of the conference is scheduled for Friday, August 13, 2010, and a CAMEO workshop is scheduled for Thursday, August 12, 2010.

Mr. Greer reported that the Emergency Management Alliance of Indiana (EMAI) had requested that the IERC consider funding of the EMAI annual conference even if the two parties were no longer having a joint conference. He also reported that the EMAI had inquired if LEPC funds could still be used by LEPC members for EMAI conference expenditure. He noted that the Commission must decide if this type of LEPC expenditure is allowable.

Policy/Technical Committee—James Pridgen/Dean Larson, Co-Chairs

Mr. Larson reported that the Policy/Technical Committee did not meet that morning as previously scheduled and that March 8, 2010, would be the new meeting date.

Training Committee—Carol Shelby, Chair

Mr. Lott submitted a list of hazardous materials instructors—Tim Speedy, Bruce Blaize, Mitchell McClellan, and Troy Moody of the Princeton Fire Territory—to be added to the LEPC Training Resource List. He indicated that all the trainers had met the requirements to be added to the list. Motion was made by Mr. Greer to approve these instructors, seconded by Mr. French. **MOTION CARRIED.**

Fiscal Committee—Bruce Palin, Chair

No report

Motion was made by Mr. Pridgen to accept the committee reports and was seconded by Mr. Larson. **MOTION CARRIED.**

OLD BUSINESS

Discussion ensued regarding the discrepancies with the invoice for the pad-folios purchased for the EMAI/IERC conference. This discussion was a carryover from the November 2009 IERC meeting. It was indicated that IDHS staff had contacted the vendor about the \$4017.06 shipping charge. It was recommended for approval that the total invoice of \$8,008.16 be paid and the discrepancies resolved at a later date.

Motion made by Mr. Bigler to approve payment of the invoice, seconded by Mr. Greer and abstained by Mr. Pridgen. **MOTION CARRIED.**

NEW BUSINESS

An invoice of \$5,000 from Pro-Cam, the IERC conference organizer, was presented to the Commission for approval. The Commission had agreed in the September 2009 meeting to pay for the services of Pro-Cam.

Motion was made by Mr. Larson to approve, seconded by Mr. Greer. **MOTION CARRIED.**

REPORT OF THE FIELD REPRESENTATIVE

Mr. Ewusi provided a report on 2009 field activities and listed the following main program activities:

- Training of 123 first-responders on the use of the CAMEO program
- Funding of \$378,818.54 to 63 compliant LEPCs
- Working with the IDHS grants section in implementing HMEP grant program and funding 23 LEPCs to the tune of \$297,330.61
- Attending 30 scheduled LEPC meetings
- Working on special projects:
 - LEPC funding distribution analysis (2007–2009) to ascertain accuracy and discrepancies in funding amounts
 - Indiana Specific CAMEO Plan to be used by LEPCs for developing and writing county-specific hazardous materials response plans
 - Dedicated phone line and e-mail to respond to SARA reporting issues from reporting facilities during reporting period and throughout the year
 - Worked with IDEM on TEMPO, the online Tier II reporting system used by facilities to report chemical storage inventories in accordance with IC 13-25-2
 - Started to look at developing an online submission process for LEPC report submissions to meet the funding requirements in accordance with IC 6-6-10 and IC 13-12-1

MEMBERSHIP ROSTER APPROVALS

Mr. Ewusi reported that the following counties had submitted new or updated rosters for approval:

Clark	Franklin	Henry	Porter
Elkhart	Dubois	Madison	Rush
Delaware	Greene	Noble	

Mr. Lott made a motion to approve the rosters and was seconded by Mr. Bigler. **MOTION CARRIED.**

LEPC COMMENTS

Jeff Larmore with the Marion County LEPC offered assistance to Mr. Ewusi for field testing the online reporting system and indicated that his LEPC would provide a list of the 2009 non-compliant facilities.

EPA COMMENTS

Shelley Lam with the US EPA introduced herself to the Commission and noted that her home office was located at the IDEM Shadeland Avenue office.

PUBLIC COMMENTS

Dean Larson provided an update on NFPA 1600 and the Awareness and Preparedness for Emergencies at the Local Level (APELL) program. He noted that APELL was a United Nations environmental program that was developed as a result to the methylisocyanate release at a Union Carbide Chemical Plant in Bhopal, India, in 1980 that killed about 2500 local citizens. He encouraged Commission members to review the APELL program.

NEXT MEETING

March 8, 2010, 1:00 P.M.
Indiana Government Center South, Conference Room A

ADJOURNMENT

Meeting was adjourned at 2:49 P.M.

Signed copy of file

Joseph E. Wainscott, Jr., Chair