



REQUEST FOR CONSTRUCTION DESIGN RELEASE WITHOUT A PLAN REVIEW

To notify the Indiana Department of Homeland Security that you believe your project qualifies for a release without a plan review in accordance with Ind. Code § 22-15-3.2-7, complete this form and submit it as an attachment with your application for a construction design release. **After filing your project, email your project number to IDHSPRreleaseservices@dhs.in.gov.**

Name of Person Completing Form:

Email Address of Person Completing Form:

Phone Number of Person Completing Form:

My project qualifies for a release without a review for the following reason:

I am an Indiana registered design professional in good standing. I have been a registered design professional for at least 5 years. I have completed at least 5 Indiana projects as a design professional. I have professional liability insurance of at least \$500,000 per claim and \$1,000,000 aggregate. I have performed a comprehensive review of the construction documents to be submitted for release and affirm the plans comply with all applicable state building codes and rules.

☐ The plans submitted for release have been approved by another governmental jurisdiction or IDHS

(If selecting this category, you must either include the IDHS plan review number or attach a copy of the release issued by the other jurisdiction.)

Provide the IDHS plan number if approved by IDHS:

☐ I have attached a copy of the release or approval received by the other jurisdiction.

☐ The plans submitted for release are related to a structure that is not traditionally occupied, or which is classified as a storage building.

☐ The plans submitted for release are related to an open-air pavilion.

☐ The plans submitted for release are related to a remodel, renovation or repair of a project that is **not undergoing a change of use** and which is located in Indianapolis.

By completing and submitting this form, I affirm the information in this document is true, and I am aware that any later release does not relieve a responsible party from compliance with the applicable rules of the Fire Prevention and Building Safety Commission, even if items contrary to these rules are shown in the plans or specifications which have been released.