



CHECKLIST FOR BALANCE OF PLANS SUBMITTAL

The application and documents submitted for this project are insufficient to review and release. The project is being placed on hold and will receive no further review until a subsequent submittal containing the balance of required plans is submitted. If the balance of plans is not received within 30 business days from the date of the incomplete filing notice, this project will be denied a construction design release.

Please visit our website at <https://www.in.gov/dhs/building-plan-review/building-plan-review-process> for checklists that detail the required documents for the various scopes.