

December 3, 2019

GRANTS MANAGEMENT



Hello IDHS grant recipients,

Thank you for participating in the state and federal grants administered through IDHS. Your patience is appreciated as the state continues to onboard a new grants management system. This system, IntelliGrants, will greatly enhance the customer experience regarding the many grants administered through IDHS to hundreds of recipients across Indiana. With all technology transitions, it takes time to get things right.

IDHS is one of several state agencies transitioning to IntelliGrants, and, as you might expect, this is a very complex and challenging process to coordinate. These multiple agencies function in very different grant periods and work with very different recipients. The State of Indiana is dedicated to providing a consistent, statewide solution for grants management, and this process has impacted the grant turnaround time, from grant approvals to contracts to payment and compliance requirements. IDHS established a [ticket tracking system in its Grants Management](#) section to field anticipated questions specific to IDHS grants, and the agency will continue to remain transparent and communicative about the progress toward solutions in the best interest of all Hoosiers.

Timeline

When considering the necessary build-out required to process and track grants—as well as the varied requirements of federal and state programs—the IntelliGrants system will be ready to process reimbursements in **Spring 2020**. This will impact the major grants administered by IDHS (Secured Schools, EMPG, SHSP, HMEP, Homeland Security Foundation). To remain compliant in the grants process, the various modules in IntelliGrants that allow recipients to track payments, amend agreements, etc., must be built before funds are distributed. All solutions will be launched as soon as they are functional and ready. Should there be anything that happens to hinder this timeline, IDHS staff have a backup solution plan in place.

What's next?

IDHS Grant Management will continue to work with all grants recipients to prepare for when the system is ready to process payments. This will include any required GANs to budgets, required documentation/invoices for reimbursement and other necessary elements to provide the award. You can submit your questions to the [Grant Management](#)

[support ticket](#). Again, IDHS will communicate all updates and requirements as they develop to best facilitate quick payment/reimbursement.

How is my grant impacted?

EMPG, SHSP, HMEP

These federal grants require the highest threshold for compliance. The modules required to meet these compliance requirements are still under construction, and continued testing is necessary to ensure Indiana properly adheres to federal standards. *Reimbursement for emergency management salaries remains the highest priority related to the federal grants.*

Indiana Homeland Security Foundation

IDHS understands the importance these grants play in a county's efforts toward public safety and resilience. These grants remain in a priority and a critical part of the state's mitigation initiatives.

Thank you for your patience and understanding with this process. IDHS remains committed to good customer service and looks forward to working with all recipients to support these important projects.

Best regards,

IDHS Grants Management team

For more information, submit your questions to the [Grant Management support ticket](#).

