



MICHAEL R. PENCE, Governor  
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY  
302 West Washington Street  
Indianapolis, IN 46204

**EMERGENCY MEDICAL SERVICES COMMISSION  
TECHNICAL ADVISORY COMMITTEE MEETING SUMMARY**

DATE: January 05, 2016 10:00 a.m.

LOCATION: Noblesville Fire Department, Station 77  
15251 Olio Road  
Noblesville, IN 46060

PRESENT: Sherry Fetters, Vice Chairman, EMS Chief Executive Officer  
Jessica Lawley, ALS Training Program Director  
Michael McNutt, BLS Training Program Director  
Faril Ward, EMS Chief of Operating Officer  
Charles Ford, EMS Chief Executive Officer  
Edwin Eppler, EMS Medical Director  
Michael Gamble, Emergency Department Director

NOT PRESENT: Leon Bell, Chairman, ALS Training Institute  
Elizabeth Weinstein, EMS for Children  
Jaren Kilian, ALS Training Program Director  
Michael Cole, First Responder Training Director

OTHERS PRESENT: John Zartman, EMS Commissioner, EMS State Director Michael Garvey, other IDHS Staff, Kraig Kinney, and Dr. Michael Olinger



- A) Meeting called to order at 10:05 a.m. by Vice Chairman Sherry Fetters.
- B) Quorum present
- C) Adoption of minutes:
  - a. November 10, 2015 minutes

**A motion was made by Dr. Edwin Eppler to approve the minutes from the November 10, 2015 meeting as written. The motion was seconded by Mr. Faril Ward. The motion passed, minutes were approved.**

- D) Public Comment: None
- E) Announcements:
  - a. Commission Staff report:
  - b. Upcoming TAC meetings:
    - i. March 1, 2016
    - ii. May 10, 2016
    - iii. July 12, 2016
    - iv. September 13, 2016
    - v. November 1, 2016

- F) Old Business
  - a. Review tool for reporting of waivers by provider organizations

IDHS field staff will beta test with providers and report back to the TAC and questions, issues or improvements.

- b. Education sub-group to work on writing a training program for the use of Epi-pens for the EMR level

Mr. Fail Ward stated that the education piece of the Epi-pen use at the EMR and EMT level is mostly completed and has been sent to Chairman Bell. There is a power point and quiz. Will be brought to the next meeting for the TAC to review.

- c. P.I. manual update

This item is left on the agenda because TAC members are involved and the recommendations will be brought to the TAC for review prior to being sent to the Commission for approval. The recommendation should come from the sub group to the TAC at the March meeting.

- G) EMS Education Workgroup
  - a. Continuing education requirements – all levels

The Education workgroup is working on this but does not have any recommendation for the TAC to review at this time. The groups next meeting with be February 10 at Lawrence Ivy Tech.

- H) New Business

Mrs. Jessica Lawley presented the Primary Instructor course standards and Training Institution standards. A long discussion followed the presentation. Some changes/improvements were suggested. The TAC members that were present asked for the Training Institution standards also be developed for the EMR, EMT, and AEMT. Mrs. Lawley will make suggested changes and will bring the documents back to the next meeting.

**With no other business that needs to be discussed Mr. Charles Ford made a motion to adjourn the meeting at 12:45pm. The motion was seconded by Dr. Michael Gamble. The motion passed and the meeting was adjourned.**

Approved \_\_\_\_\_

Sherry Fetters, Vice Chairman