



MICHAEL R. PENCE, Governor  
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY  
302 West Washington Street  
Indianapolis, IN 46204

## EMERGENCY MEDICAL SERVICES COMMISSION

### TECHNICAL ADVISORY COMMITTEE MEETING MINUTES

**DATE:** July 9, 2013; 10:00 a.m.

**LOCATION:** Noblesville Fire Department, Station 77  
15251 Olio Road  
Noblesville, IN 46060

**PRESENT:** Leon Bell, Chairman, ALS Training Institute  
Tina Butt, First Responder Training Director  
Sherry Fetters, Vice Chairman, EMS Chief Executive Officer  
Jessica Lawley, ALS Training Program Director  
Sara Brown, EMS Medical Director  
Jaren Kilian,  
Charles Ford, EMS Chief Executive Officer  
Faril Ward, EMS Chief of Operating Officer

**NOT PRESENT:** Elizabeth Weinstein, EMS for Children  
Michael Gamble, Emergency Department Director  
Michael McNutt, BLS Training Program Director  
Edward Bartkus, EMS Medical Director



OTHERS PRESENT: Myron Mackey, EMS Commissioner  
John Zartman, EMS Commissioner  
Elizabeth Fiato, IDHS Staff  
Other IDHS Staff and members of the EMS Community

- 1) Meeting called to order at 10:20 a.m. by Chairman Bell.
- 2) Roll call, quorum present
- 3) Adoption of minutes:  
Chairman Bell called for a motion to accept the minutes from the June 4<sup>th</sup> meeting.  
**A motion was made by Vice Chairwoman Fetter to accept the minutes from the June 4<sup>th</sup> meeting as written. The motion was seconded by Mr. Jaren Killian. The motion passed.**
- 4) Public Comment:  
Commissioner Myron Mackey commented that he liked it that more TAC members have been attending Commission meetings and he appreciated the TAC members. Chairman Bell had Garrett Hedeem from Indianapolis EMS introduce himself. Garrett is currently Paramedic/Instructor with IEMS, is the Region 3 (ISDH district 4 & 5) Director for IEMSA, and is on the National Association of EMTs (NAEMT) Health and Safety Committee.  
  
Chairman Bell has Mr. Al Verbish introduce himself to the TAC members. Mr. Al Verbish is the new section chief for certification and compliance. He is retired from the Indiana State Police. He coordinates and conducts investigations.  
  
Mr Don Watson asked that everyone encourage teams to sign up for the ambulance competition at this time we do not have any team registered.

## 5) Old Business:

Chairman Bell announced that there was not a presentation from the TAC at the last EMS Commission meeting. He explained that at the meeting prior to EMS Commission meeting a very brief discussion was made concerning Primary Instructors. Legal Counsel for IDHS stated that we could not do what was being proposed by the TAC to present to the Commission. This is due to the PI not being included in the emergency rule. The proposals would require a rule rewrite so for the time being nothing can be implemented and changed. The TAC can continue discussions but for now everything has to stay the way it is. After discussion it was clarified that if it is an IDHS policy but not a rule that we can change it but if it will require a rule rewrite has to go through a rule rewrite.

Chairman Bell directed everyone to the packets that were distributed at the beginning of the meeting that contained the work for today's meeting. This packet included the emergency rule for tactical medicine and some other information that he had been gathering since the last meeting. The tactical medicine emergency rule will give the ops group a little more work to do. Chairman Bell also stated that the TAC needed to start work on the provider organization level since the legislation did not choose to change the names of the organization levels to match them with the new individual levels. At the last Commission meeting it was announced that provider organizations could not apply for waivers only individuals can ask for waivers. Chairman Bell asked what would happen to the current provider waivers. Discussion followed these announcements. IDHS staff is asking for clarification from the attorney general's office concerning waivers. More discussion followed regarding waivers.

Chairman Bell called for break out session at 11:45pm.

Chairman Bell called the meeting back to order at 1:06pm

Chairman Bell stated that the PI group is ready to send the package back to the Commission. A process was written up during the break out session. It was emailed to all of the TAC members.

**A motion was made by Dr. Sara Brown to accept the information that was written up and sent out. The motion was seconded by Mr. Faril Ward. The motion passed.**

**A motion was made by Mr. Faril Ward to accept the check list that was included in the packet that was sent out. The motion was seconded by Mr. Charles Ford. The motion passed.**

Dr. Sara Brown asked about the possibility of sending information to Commission members prior to proposals and recommendations so if the Commission members wanted information it would give the TAC a chance to clarify prior to the Commission meetings.

Chairman Bell asked the TAC members to study the material that was given out as the beginning of the meeting for further discussion at the next meeting.

**A motion was made by Vice Chairwoman Fetter to move the TAC meeting dates back to the first Tuesday of every month that is listed rather than the second Tuesday. Chairman Bell asked Candice Hilton to send out the updated TAC meeting dates. The motion was seconded by Ms. Tina Butt. The motion passed.**

Chairman Bell asked the TAC members to review the emergency rule for discussion at the next meeting so things can be pointed out to the Commission of things that need to be fixed.

6) Good of the order

Mrs. Liz Fiato announced the next PI education working group will be on July 18<sup>th</sup> at the Lawrence Ivy Tech center. Meeting starts at 9am but the Fire Instructor to PI discussion will start about 1pm.

Hearing nothing else for the good of the order Chairman Bell called for a motion to adjourn.

**A motion was made by Mr. Jaren Killian to adjourn the meeting. The motion was seconded by Ms. Tina Butt. The motion passed. The meeting was adjourned at 1:20pm.**

Approved \_\_\_\_\_

Leon Bell, Chairman