

SENIOR ADVISORY COMMITTEE

SENIOR ADVISORY COMMITTEE MEETING

Indiana Government Center- South Conference Room C and Microsoft Teams Meeting

Stephen Cox – Chair

MEETING MINUTES

May 16, 2022 at 10:30 a.m.

MEMBERS PRESENT:

Barnes, Tracey – Indiana Office of Technology Executive Director
Beier, Bernie – Allen County Homeland Security Director*
Cain, Steven – Purdue University Extension
Cox, Stephen – Indiana Department of Homeland Security Executive Director
Fay, Sally – Integrated Public Safety Commission
Rogowski, Peri – Indiana Department of Homeland Security State Planning Director
Turner, Larry – Indiana State Police
Wilson, Michael – Warsaw-Wayne Fire Department Chief*
*attended via Microsoft Teams

MEMBERS ABSENT:

Elcesser, John – Indiana Non-Public Education Association Executive Director
Johnson, Phil – University of Notre Dame

CALL MEETING TO ORDER AND QUORUM

Stephen Cox, Indiana Department of Homeland Security (IDHS) Executive Director, called the SAC meeting to order at 10:30 a.m. Roll call was taken, and it was determined that there was a quorum.

APPROVE MINUTES FROM SEPTEMBER 17, 2021 MEETING

Stephen Cox presented the September 17, 2021 SAC meeting minutes for approval.

MOTION:

Tracey Barnes moved to approve the minutes from the September 17, 2021 SAC meeting. The motion was seconded by Sally Fay. A roll call vote was held, and the motion passed unanimously.

ALL IN FAVOR:

Barnes, Tracey
Beier, Bernie
Cain, Steven
Cox, Stephen
Fay, Sally

Rogowski, Peri
Turner, Larry
Wilson, Michael

OPPOSED: NA

PRESENTATION OF DESIGNEE FOR OPEN POSITION

Stephen Cox introduced to the committee the proposed new SAC member Lieutenant Colonel Matt Bilkey, Indiana State Police Assistant Chief of Staff/Operations.

MOTION

Tracey Barnes moved to approve Lt. Colonel Matt Bilkey as a SAC member. The motion was seconded by Steven Cain. A roll call vote was held, and the motion passed unanimously.

ALL IN FAVOR:

Barnes, Tracey
Beier, Bernie
Cain, Steven
Cox, Stephen
Fay, Sally
Rogowski, Peri
Turner, Larry
Wilson, Michael

OPPOSED: NA

PRESENTATION OF 2022 CHARTER AND PROPOSED AMENDMENTS

Kristi Shute, Indiana Department of Homeland Security (IDHS) Deputy General Counsel, presented the committee with the 2022 proposed charter with a few changes from the 2021 version. The first change was updating all years from 2021 to 2022. The second change was updating all references to the federal NOFO to match the FFY 2022 NOFO. The third change was updating the Sub-Recipient Application Review section. The fourth change was updating the Retaining Funds section. The fifth update was adding Matt Bilkey to the signature page.

MOTION

Steven Cain moved to approve the 2022 charter and amendments. The motion was seconded by Sally Fay. A roll call vote was held, and the motion passed. Matt Bilkey withheld his vote due to being newly appointed.

ALL IN FAVOR:

Barnes, Tracey
Beier, Bernie
Cain, Steven
Cox, Stephen
Fay, Sally
Rogowski, Peri
Turner, Larry

Wilson, Michael

OPPOSED: NA

EXPLANATION OF PROCESS TO SIGN CHARTER VIA DOCUSIGN

Rachel Cosner explained the steps each member will need to take to sign the 2022 charter electronically. The detailed slide show, outlining the steps, is available on the DHS Senior Advisory Committee Teams channel.

INFORMATION REGARDING THE FFY 2022 STATE HOMELAND SECURITY PROGRAM (SHSP) FEDERAL NOFO AND APPLICATION PROCESS

Rachel Cosner presented to the committee a review of the FFY 2022 SHSP national priorities, example projects, objectives, requirements and application process.

SHSP Requirements

IDHS target allocation is \$4,847,500.00. IDHS, as the SHSP grant pass-through entity, is required to award 80%, or \$3,878,000.00, of the federal award while maintaining 20%, or \$969,500.00, for internal projects including 5%, or \$242,375.00, for the management and administration of the award. The 20% includes the Fusion Center project(s) and any other state project(s). IDHS must ensure at least 30%, or \$1,454,250.00, of the federal award is used for Law Enforcement Terrorism Prevention Activities (LETPA). IDHS must also ensure that at least 30%, or \$1,454,250.00, of the award goes toward the identified national priorities/investment justifications. IDHS must make these subawards available within 45 days. Lastly, the establishment of a Senior Advisory Committee is required by the SHSP grant.

National Funding Priorities

The FEMA-identified SHSP national priorities, or investment justifications (IJ), are as follows: Cybersecurity, Soft Targets/Crowded Places, Information and Intelligence Sharing and Cooperation, Domestic Violent Extremism, Enhancing Community Preparedness and Resilience and Enhancing Election Security.

Cybersecurity Investment Justification

The cybersecurity investment justification does not have a minimum requirement. Cybersecurity investments must support the security and functioning of critical infrastructure and core capabilities as they relate to preventing, preparing for, protecting against or responding to acts of terrorism.

Soft Targets and Crowded Places Investment Justification

The soft targets and crowded places investment justification must be at least 3%, or \$145,425.00, of the award. Soft targets and crowded places are increasingly appealing to terrorists due to their relative accessibility and large number of potential targets. This is complicated by the prevalent use of simple tactics and less sophisticated attacks. Public and private sectors should collaborate to enhance security in these locations.

Information and Intelligence Sharing and Cooperation Investment Justification

The information and intelligence sharing and cooperation investment justification must be at least 3%, or \$145,425.00, of the award. This investment justification is where the

Fusion Center's application will be housed. Cooperation and information sharing among state, federal and local partners across all areas of the homeland security enterprise, including counterterrorism, cybersecurity, border security, immigration enforcement and other areas is critical to homeland security operations and the prevention of, preparation for, protection against and responding to acts of terrorism.

Domestic Violent Extremism Investment Justification

The domestic violent extremism investment justification must be at least 3%, or \$145,425.00, of the award. This investment justification must be in support of the state's efforts to combat the rise, influence and spread of domestic violent extremism.

Enhancing Community Preparedness and Resilience Investment Justification

The enhancing community preparedness and resilience investment justification must be at least 3%, or \$145,425.00, of the award. This investment justification must bolster community preparedness and resilience by investing in local, community-driven capabilities, enable community organizations to have the capabilities to withstand acts of terrorism and provide essential services, and address the needs of underserved, at-risk communities to help ensure consistent and systematic, fair, just, and impartial treatment of all individuals before, during, and after a disaster.

Enhancing Election Security Investment Justification

The enhancing election security investment justification does not have a minimum requirement. Securing election infrastructure and ensuring an election free from foreign interference are national security priorities. Threats to election systems are constantly evolving, so defending these systems requires constant vigilance, innovation, and adaptation.

Addressing National Priorities

IDHS will send an information bulletin to the locals the week of May 16, 2022, which will highlight this year's national priorities, funding caps, application caps and SHSP requirements. Applicants can submit one priority application and one non-priority application with a cap of \$150,000.00 per project. These applications will be due on June 1, 2022, at 5 p.m. EDT. Each application will be reviewed based on fit of terrorism nexus, national priority and Indiana core capability ranking. The Core Capabilities applicants used to justify their projects will be compared to Indiana's Core Capabilities chart, which was determined by the 2021 Stakeholder Preparedness Review (SPR). Regarding the core capability chart, green is considered a high priority, yellow is considered a medium priority, red is considered a low priority and grey is not considered a priority at this time.

PRESENTATION OF SHSP APPLICATION FEEDBACK FORM

Rachel Cosner presented the committee with the new SHSP application feedback form. The purpose of this form is to give feedback on SHSP applications when requested. The form provides general areas where improvement was needed and where the application was strong.

NEXT MEETING

The next SAC meeting will be June 8, 2022 at 1 p.m. Rachel Cosner has already sent out an invite to the SAC and will update the invite with the agenda closer to the date.

ADJOURNMENT:

Following no further discussion or business, Stephen Cox thanked everyone for attending the meeting. Sally Fay moved for the meeting to adjourn. The motion was seconded by Tracy Barnes. The SAC meeting adjourned at 11:10 a.m.