NOTE: All variance request must be received no less than 20 days prior to the Fire Board Meeting to be put on the Agenda.

A. Call to order – 6:10PM – Meeting called to Order

**Board Members Present**
Eric Dreiman (Chair); Tom Hanify; Rob Lund; Genois Brabson; Greg Wyant; John Smith; Elizabeth Westfall **Proxy** for John Brown (Director of Training & Preparedness and Director of Planning); Jason Rogers

**Board Members Not Present**
Eric Gentry (Vice Chair); James Greeson (State Fire Marshal); M. Burke Jones; John Brown; and 1 Vacant Seat (Chris Johnson)

**Other Staff Members Present**
Charles Heflin; Donna Saine; Regine Johnson; Wade Walling; and Michelle Allen

B. Consideration and approval of September 13, 2018 Fire Board Meeting Minutes
*Motion to approve* minutes by *1st John Smith, 2nd by Rob Lund*, the remaining board members stated “Aye” in agreement to approve September meeting minutes. *Motion carry*

C. New Variance requests (staff recommends approval)

1. Richmond Area Career Center is requesting a variance from 655 IAC 1-1-12(e) to allow the following students, each of whom currently is 16 years of age and a junior, to take the written examinations for [Mandatory, Firefighter I, Firefighter II, Hazardous Materials Awareness and Hazardous Materials Operations], prior to taking the practical skills examinations, with the variance to be valid until their 19th, birthday.
In addition, they are requesting a variance from 655 IAC 1-1-12(h) to allow the following students to take the practical skills examinations for [Mandatory, Firefighter I, Firefighter II, and Hazardous Materials Operations] at the age of 17 years and 1 week and have their passing score remain valid until their 18th birthday, with the variance to be valid until their 19th birthday:

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>PSID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hunter</td>
<td>Cougil</td>
<td>4867-3718</td>
</tr>
<tr>
<td>Lauren</td>
<td>Foote</td>
<td>8298-4903</td>
</tr>
<tr>
<td>Herman</td>
<td>Mendoza</td>
<td>pending</td>
</tr>
<tr>
<td>Brandon</td>
<td>Mooney</td>
<td>8007-6521</td>
</tr>
</tbody>
</table>

Motion to approve 1st Rob Lund, 2nd Jason Rogers all voting members voted “Aye” to approve. Motion carries.

2. Fort Wayne Community Schools is requesting a variance from 655 IAC 1-1-12(e) to allow the following students, each of whom currently is 16 years of age and a junior, to take the written examinations for Mandatory, Firefighter I, Firefighter II, Hazardous Materials Awareness and Hazardous Materials Operations (Module A, B, C, and D), prior to taking the practical skills examinations, with the variance to be valid until their 19th, birthday.

In addition, they are requesting a variance from 655 IAC 1-1-12(h) to allow the following students to take the practical skills examinations for [Mandatory, Firefighter I, Firefighter II, and Hazardous Materials Operations] at the age of 17 years and 1 week and have their passing score remain valid until their 18th birthday, with the variance to be valid until their 19th birthday:

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>PSID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Izaak</td>
<td>Berghoff</td>
<td>3727-2426</td>
</tr>
<tr>
<td>Zachary Jr.</td>
<td>Darrow</td>
<td>5836-0872</td>
</tr>
<tr>
<td>Colin</td>
<td>Diehm</td>
<td>8054-3623</td>
</tr>
<tr>
<td>Joshua Lee</td>
<td>Geans</td>
<td>3594-1530</td>
</tr>
<tr>
<td>Sam</td>
<td>Hetler</td>
<td>2830-0689</td>
</tr>
<tr>
<td>Harrison</td>
<td>Honn</td>
<td>2249-3925</td>
</tr>
<tr>
<td>Isaiah</td>
<td>Hopkins</td>
<td>1484-3084</td>
</tr>
<tr>
<td>Blake</td>
<td>Jacobs</td>
<td>7921-2728</td>
</tr>
<tr>
<td>Noah</td>
<td>Keener</td>
<td>4914-2545</td>
</tr>
</tbody>
</table>

Motion to approve 1st Rob Lund, 2nd Jason Rogers all voting members voted “Aye” to approve. Motion carries.
3. Blue River Career Programs is requesting a variance from 655 IAC 1-1-12(e) to allow the following students, each of whom currently is 16 years of age and a junior, to take the written examinations for Mandatory, Firefighter I, Firefighter II, Hazardous Materials Awareness and Hazardous Materials Operations, prior to taking the practical skills examinations, with the variance to be valid until their 19th, birthday. 

In addition, they are requesting a variance from 655 IAC 1-1-12(h) to allow the following students to take the practical skills examinations for [Mandatory, Firefighter I, Firefighter II, and Hazardous Materials Operations] at the age of 17 years and 1 week and have their passing score remain valid until their 18th birthday, with the variance to be valid until their 19th birthday: 

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>PSID</th>
<th>Last Name</th>
<th>First Name</th>
<th>PSID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beagle</td>
<td>Conner</td>
<td>1086-0397</td>
<td>Roberts</td>
<td>Shawn</td>
<td>1534-6265</td>
</tr>
<tr>
<td>Hafey</td>
<td>Elizabeth</td>
<td>6310-3331</td>
<td>Ross</td>
<td>Brandon</td>
<td>3550-3705</td>
</tr>
<tr>
<td>Johnson</td>
<td>Amie</td>
<td>5413-1594</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

_Motion to approve 1st Rob Lund, 2nd Jason Rogers_ all voting members voted “Aye” to approve. _Motion carries._

4. Elkhart Area Career Center is requesting a variance from 655 IAC 1-1-12(e) to allow the following students, each of whom currently is 16 years of age and a junior, to take the written examinations for Mandatory, Firefighter I, Firefighter II, Hazardous Materials Awareness and Hazardous Materials Operations, prior to taking the practical skills examinations, with the variance to be valid until their 19th, birthday. 

In addition, they are requesting a variance from 655 IAC 1-1-12(h) to allow the following students to take the practical skills examinations for [Mandatory, Firefighter I, Firefighter II, and Hazardous Materials Operations] at the age of 17 years and 1 week and have their passing score remain valid until their 18th birthday, with the variance to be valid until their 19th birthday: 

_Please refer to documentation presented. See list of students on next page._
Motion to approve 1st Rob Lund, 2nd Jason Rogers all voting members voted “Aye” to approve. Motion carries.

5. South Bend Fire Department is requesting a variance from 655 IAC 1-1-12(e) to allow the additional students, each of whom currently is 16 years of age and a junior, to take the written examinations for Mandatory, Firefighter I, Firefighter II, Hazardous Materials Awareness and Hazardous Materials Operations (Module A, B, C, and D), prior to taking the practical skills examinations, with the variance to be valid until their 19th birthday.

In addition, they are requesting a variance from 655 IAC 1-1-12(h) to allow the following students to take the practical skills examinations for [Mandatory, Firefighter I, Firefighter II, and Hazardous Materials Operations] at the age of 17 years and 1 week and have their passing score remain valid until their 18th birthday, with the variance to be valid until their 19th birthday:

Prior Approval for other students on the July 30, 2018 Fire Board Meeting

Motion to approve 1st Rob Lund, 2nd Jason Rogers all voting members voted “Aye” to approve. Motion carries.
6. Anderson D26 Career Center is requesting a variance from 655 IAC 1-1-12(e) to allow the additional student, of whom currently is 16 years of age and a junior, to take the written examinations for Mandatory, Firefighter I, Firefighter II, Hazardous Materials Awareness and Hazardous Materials Operations (Module A, B, C, and D), prior to taking the practical skills examinations, with the variance to be valid until their 19th, birthday.

In addition, they are requesting a variance from 655 IAC 1-1-12(h) to allow the following student to take the practical skills examinations for [Mandatory, Firefighter I, Firefighter II, and Hazardous Materials Operations] at the age of 17 years and 1 week and have their passing score remain valid until their 18th birthday, with the variance to be valid until their 19th birthday.

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>PSID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Norris</td>
<td>Lateche</td>
<td>6503-9704</td>
</tr>
</tbody>
</table>

Prior Approval September 13, 2018 Fire Board Meeting

Motion to approve 1st Rob Lund, 2nd Jason Rogers all voting members voted “Aye” to approve. Motion carries.


<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>PSID</th>
<th>Last Name</th>
<th>First Name</th>
<th>PSID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key</td>
<td>Wesley</td>
<td>3053-6782</td>
<td>Stanifer</td>
<td>Shad</td>
<td>5917-9932</td>
</tr>
<tr>
<td>McClain</td>
<td>Richard</td>
<td>3867-3789</td>
<td>Watson</td>
<td>Samuel</td>
<td>2331-4094</td>
</tr>
<tr>
<td>Osborn</td>
<td>John</td>
<td>4888-5718</td>
<td>Wiley</td>
<td>Cole</td>
<td>8416-0229</td>
</tr>
</tbody>
</table>

Motion to approve 1st Thomas Hanify, 2nd Genois Brabson all voting members voted “Aye” to approve testing out of order, but must complete within 1 year of this Fire Board Meeting. Motion carries.

8. Scott Tichenor 5074-3503 – Fire Officer IV Variance Request. He has completed the packet and submitted all required documentation. Packet is 86 Points

Motion to approve 1st Elizabeth Westfall, 2nd Rob Lund all voting members voted “Aye” to approve. Motion carries.
D. New Variance requests (staff recommends denial)

1. (Part A) Timothy Hanisch 1554-4879 - Driver Operator Mobile Water Supply - Variance Request to evaluate Driver Operator Mobile Water Supply without having the certification. Edward King will be the Lead Evaluator for the skills with the assistance of Timothy Hanisch. 
   
   **Motion to approve 1st Thomas Hanify, 2nd Greg Wyant** all voting members voted “Aye” to approve. **Motion carries.**

   
   **Motion to approve 1st Thomas Hanify, 2nd Greg Wyant** all voting members voted “Aye” to approve. **Motion carries.**

E. New Variance requests (staff has no recommendation)

1. (Part B) Timothy Hanisch 1554-4879 - Driver Operator Mobile Water Supply – Variance Request for prior training and experience to be accepted for skills. His certification be issued upon passing the Cognitive Test. He has completed the packet and submitted all required documentation.  
   
   **Request withdrawn after some discussion**

2. (Part B) Travis Zimmer 3357-0921 - Driver Operator Mobile Water Supply – Variance Request for prior training and experience to be accepted for skills. His certification be issued upon passing the Cognitive Test. He has completed the packet and submitted all required documentation.  
   
   **Request withdrawn after some discussion**

3. Donald W. Heim Jr 5526-7710 – Rope Rescue Technician – Variance Request for prior training and experience to be accepted for his skills for the RRT program, he will take the written exam.

   Eric Drieman and John Smith discussed this as Heim is on John Smith’s Department and he is an Assistant Professor at Vincennes University. Heim took the Rope Rescue Tech I, II, and III through CMC. Jason Coffey with IDHS Fire Training Section looked into the curriculum from his training which was 80 hours and 95% hands on. Jason Coffey recommends the Board approve this motion as the curriculum meets ours and the NFPA Standards. 

   **Motion to approve based upon Jason Coffey’s recommendation 1st Thomas Hanify, 2nd Rob Lund** all voting members voted “Aye” to approve to accept skills for RRT but he must take the cognitive exam. **John Smith abstained from the vote. Motion carries.**
G. State Fire Marshal Report – James Greeson – None at this time

H. Director of Training/Preparedness & Planning – Elizabeth Westfall proxy for John Brown -
   **EMA training update** – please visit [https://www.in.gov/dhs/emermtngpgm.htm](https://www.in.gov/dhs/emermtngpgm.htm) for current and upcoming training.
   **Acadis Update** – Funding has been approved for some major updates to the system which will be making Acadis more user friendly. Please look for this changes to take affect after March 2019.
   **FEMA** - There are various EMI courses that are being offered please take a look to see if anything interests you. [https://www.firstrespondertraining.gov/frt/npcatalog/EM](https://www.firstrespondertraining.gov/frt/npcatalog/EM)

I. Academy Administrator – Charles Heflin -
   **Executive Leadership program** – this program has been extremely successful. There is a wealth of information in each module that we roll out. We will be rolling out two more modules very soon.
   **IDHS website** – we are continuing to switch out dated information with up-to-date information. Hopefully this will make accessing our website a better experience.
   **Fire Officer 1 Beta Class** - Has been moving smoothly, I have talked to the Instructors and the students. The Instructors feel that the students are absorbing all of the knowledge that is being taught and learned through this hands on experience. The students are welcoming the way this class is being taught they feel engaged in the learning environment.

J. Administrative Proceedings/ Non-Final Orders – Legal – None at this time
   However the Board inquired about the Cline case and legal said they would send out an email to the board with the findings.

K. Request for Administrative Appeals – Chairman – None at this time

L. Old Business – None at this time

M. New Business –
   1. Nominations for Chair, Vice-Chair, and Secretary
      Eric Dreiman (Chair)
      Eric Gentry (Vice Chair)
      Rob Lund (Secretary)
      **Motion to approve 1st Thomas Hanify, 2nd Greg Wyant** all voting members voted “Aye” to approve. **Motion carries**
2. 2019 Fire Board Meeting dates and locations
IDHS Staff will work to get dates and locations for 2019 meetings.

N. Open discussion, comments, questions?

Due to technically difficulties with IDHS recording devices this meeting was not recorded.

Motion to adjourn by Greg Wyant, 2nd Jason Rogers, all voting members stated “Aye” to approve. Meeting is adjourned.

Next meeting: December 3, 2018 6:00PM
Wayne Township FD
700 N High School Rd
Indianapolis, IN 46214

Approved: ______________________ Date: ________________
Eric Drieman, Chairman