



NEW iGMS USER

Complete this form and return to IDHS Grants Management at grants@dhs.in.gov. Put “New iGMS user” into the subject line of the email.

APPLICANT INFORMATION

Legal name of applicant

Point of contact for grant

Point of contact’s email address

Point of contact’s telephone number

NOTES

Enter all contact information after you receive notification that your iGMS account has been created. **iGMS will not allow users to submit grant applications until all contact information has been entered in the “Contact Info” tab.** The “Contact Info” tab is located at the top of the iGMS dashboard to the left of the “Logout” tab and is in a green font.

Please contact Grants Management at grants@dhs.in.gov if an incorrect email address (or no email address) is visible within the “Contact Info” tab.