



MICHAEL R. PENCE, Governor
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY
302 West Washington Street
Indianapolis, IN 46204

INDIANA EMERGENCY RESPONSE COMMISSION (IERC) MEETING

Cummins Inc., Seymour Engine Plant

800 East Third Street

Seymour, Indiana 47274

September 14, 2015

1:00 PM

COMMISSION MEMBERS PRESENT

James Greeson—State Fire Marshal, Chair

Bruce Palin—Designee for Commissioner of IDEM

Robert Johnson—Designee for Executive Director of IDHS

Matt Bilkey—Designee for Superintendent of ISP

Bernie Beier—Local Government Representative

Dean Larson—Public Representative

James Pridgen—Business and Industry Representative

Shawn French—Business and Industry Representative (via conference call)

COMMISSION MEMBERS ABSENT:

None

The following IDHS and IDEM staff members were present:

Allison Moore—IDHS District 8 Administrator

Brad Gavin—IDHS

Catherine Dutton—IDHS

Charlie Heflin—IDHS

Ian Ewusi—IDHS

Laura Steadham—IDEM

Madison Roe—IDHS

Mike White—IDHS

Terry Hight—IDHS

The following members of the audience were present:

Becky Waymire—Morgan County LEPC

Brad Lucas—Seymour Fire Department

Duane Davis—Jackson County LEPC

Jason Maddix—Cummins Inc

J.D. Kesler—Vigo County EMA

Jeff Fox—Vigo County Sheriff's Office & Riley County Fire Department

Jeff Larmore—Marion County LEPC

Mike Alley—Resilient Strategies, LLC

Reigna Zeigler—Cummins Inc

Michael Hutchins—District 8 Hospital Preparedness Program

Sherman Greer

Tammy Humbert—Dubois County LEPC

WELCOME AND INTRODUCTION

Mr. James Greeson, IERC Chair, welcomed everyone to the meeting and requested determination of a quorum.

QUORUM

Ms. Madison Roe indicated a quorum was present.

CONSIDERATION OF THE MINUTES

Motion to accept the minutes from July 13, 2015, was made by Mr. Larson and seconded by Mr. Pridgen.

Roll Call Vote

Bruce Palin—Yes	Robert Johnson—Yes	Bernie Beier—Yes
Shawn French—Yes	James Pridgen—Yes	Dean Larson—Yes
Matt Bilkey—Yes	James Greeson—Yes	

MOTION CARRIED

SPECIAL PRESENTATION

Mr. Larson gave a presentation on the new National Fire Protection Association (NFPA) 1616 standard which contains guidelines for mass evacuation of people, sheltering them when necessary, and getting them back into their homes (re-entry) during and after disaster events. He reported that the standard discusses assistance for the general population, those with access and functional needs, options for evacuation, and care of animals during emergencies. He noted that checklists are included in the standard to simplify the development and execution of programs and includes annexes for social media, just-in-time training, and interoperability issues. He also noted that that the standard is currently in draft form so it is open for comments through the middle of November 2015. He also noted that the standard is likely to be published in 2017.

REPORT OF THE CHAIR

Mr. Greeson introduced Mr. Heflin and Mr. White as recent IDHS hires to the position of LEPC Coordinator and Hazmat Specialist, respectively. He reminded attendees about the upcoming EMAI/IERC conference scheduled October 20–23, 2015.

Mr. Greeson reported on an upcoming IDHS project that involved the purchase and use of unmanned aerial devices (drones) during disaster events. He noted that training and certification requirements for the program are lengthy processes but are currently underway and there would be more information on the program in the coming months.

COMMITTEE REPORTS

Communications Committee—Dean Larson, Chair

Mr. Larson presented highlights of the EMAI/IERC conference agenda.

Policy-Technical Committee—Jim Pridgen, Chair

Mr. Pridgen reported on the committee’s review and approval of an application submitted by Badger Strategies, LLC, to be added to the LEPC Planning and Training Resource (LPTR) list.

A motion for accepting the recommendation to add Badger Strategies to the LPTR list was made by Mr. Greeson and was seconded by Mr. Larson. No further discussion was presented.

Roll Call Vote

Bruce Palin—Yes

Robert Johnson—Yes

Bernie Beier—Yes

Shawn French —Yes

James Pridgen—Yes

Dean Larson—Yes

Matt Bilkey—Yes

James Greeson—Yes

MOTION CARRIED

Ms. Roe reported on the progress of purchasing computer tablets for IERC meetings to reduce the amount of printed paper generated for every meeting. She noted that the project is still underway and her next step is to meet with the IT Department to discuss the technical feasibility of the project. She indicated that she is hoping to have the tablets available for the next IERC meeting in November.

Ms. Dutton reported on the progress of the LEPC Assistance Grant (LAG) program. She noted that the LAG program is geared toward providing some financial support to compliant LEPCs in helping a neighboring non-compliant LEPC become compliant.

Mr. Ewusi reported on two applications submitted by Kellie Streeter and David Costin to be added to the LPTR list. He indicated that the committee had approved both applications pending the receipt of additional information (letter of intent and qualification documents respectively) from both applicants.

Mr. Pridgen reported that Vigo and Wells Counties had submitted requests for LEPC expenditures in accordance with Indiana Code 13-25-2-10.6(b)(7). He noted that the committee needed additional information to move forward with the requests and that Mr. Ewusi would contact the counties for the needed information.

Mr. Pridgen also reported on the proposed IERC retreat. He noted that the committee had completed an agenda and proposed a tentative date in the month of November.

During his overview of the proposed IERC Retreat agenda, Mr. Pridgen informed the members and the audience that the IERC currently had 5 open positions; 1 industry, 2 local government and 2 public positions. He requested that if anyone knew of someone interested in filling these spots, to please contact one of the commission members.

Mr. Greeson requested for time to be allotted to Mr. Kesler and Mr. Fox, both from Vigo County, to talk about the request for LEPC expenditure submitted to the committee. They presented on the proposal submitted which entailed the development of an unmanned aerial vehicle (drone) program in Vigo County. Mr. Kesler and Mr. Fox reported on the specifics of the program and indicated that additional information could provide to the Commission if

necessary. Mr. Greeson suggested tabling the Vigo County drone program discussion and asked the committee to work closely with Mr. Kesler and Mr. Fox to obtain more outline details and policies associated with the program.

Training Committee—Bernie Beier, Chair

Mr. Beier reported that the committee met earlier to review the application request from Bloomington Township Department of Fire and Emergency Services to be added to the LPTR list. He noted the committee’s recommendation to approve the request.

A motion to approve the request was made by Mr. Larson and seconded by Mr. Bilkey. No further discussion was presented

Roll Call Vote

Bruce Palin—Yes	Robert Johnson—Yes	Bernie Beier—Yes
Shawn French—Yes	James Pridgen—Yes	Dean Larson—Yes
Matt Bilkey—Yes	James Greeson—Yes	

MOTION CARRIED

Mr. Beier noted that he would be working with the IDHS Training Division to streamline the approval process for individuals requesting to be added to the LPTR list. He remarked that individuals or vendors that have training certifications issued by the IDHS should not be required to submit lengthy applications detailing all their qualifications. Lastly, Mr. Beier proposed an administrative process of short training reminders that can be sent to the LEPCs throughout the year. He indicated that the reminders could be called “training tips” or “LEPC tips” and should be longer than a tweet but shorter than a full-page document.

Fiscal Committee—Bruce Palin, Chair

Mr. Palin reported on the Commission’s 2015 fiscal year (FY) balance which was \$30,365.00. He noted that there were some discrepancies in the 2016 FY budget and he will be working on getting accurate figures for the Commission. Mr. Palin also reported on the Surface Water Emergency Response Plan (SWERP) program which entails utilizing some available funds for Purdue University professionals to develop response plans to address surface water contamination in areas where the community water supply could be negatively affected. He noted that the SWERP program would be pushed out to the counties that utilize surface water in their community water systems.

APPROVAL OF COMMITTEE REPORTS

Mr. Greeson requested a motion to approval all four committee reports as a whole. Motion was made by Mr. Pridgen and seconded by Mr. Larson. No further discussion was presented.

Roll Call Vote

Bruce Palin—Yes	Robert Johnson—Yes	Bernie Beier—Yes
Shawn French—Yes	James Pridgen—Yes	Dean Larson—Yes
Matt Bilkey—Yes	James Greeson—Yes	

MOTION CARRIED

ROSTER APPROVAL

Mr. Ewusi presented the following 22 LEPC rosters for appointment and removal of LEPC members:

Brown	Elkhart	LaGrange	Union
Cass	Franklin	Lawrence	Vermillion
Clark	Hamilton	Marion	Wabash
Decatur	Henry	Monroe	Wayne
Delaware	Howard	Ohio	
Dubois	Knox	Tippecanoe	

A motion to approve the 22 LEPC rosters was made by Mr. Larson and seconded by Mr. Johnson. No further discussion was presented.

Roll Call Vote

Bruce Palin—Yes	Robert Johnson—Yes	Bernie Beier—Yes
Shawn French—Yes	James Pridgen—Yes	Dean Larson—Yes
Matt Bilkey—Yes	James Greeson—Yes	

MOTION CARRIED

OLD BUSINESS

Mr. Greeson asked if anyone would like to discuss anything that was presented in the minutes that may need further discussion or clarification. No items were presented for further discussion.

NEW BUSINESS

There was a brief discussion on possibly moving the November IERC meeting to a different date. The suggestion was made to move the meeting to November 16 but there were too many scheduling conflict to allow the change. Ms. Roe volunteered to send notification and requests to Commissioners for alternative dates. Additional discussion ensued over possibly scheduling the IERC retreat to occur after an upcoming Commission meeting, and it was agreed that the Policy/Tech committee should review and present some viable options.

Ms. Roe presented an update on the Hazardous Materials Emergency Preparedness (HMEP) Grant program. She spoke on the final grant award from USDOT and how much each LEPC applicant received.

Mr. Gavin presented an update on the status of state-mandatory ethics training that each LEPC should now be taking online.

REPORT OF THE FIELD REPRESENTATIVE—Jan Ewusi (see attached written report)

Mr. Ewusi noted that this report would be titled the SARA Title III Program report moving forward to reflect the administrative program changes made to date. He advised that the SARA Title III Program has now moved from IDEM to IDHS and that Mr. Heflin, as well as two new

employees (to be named later), will be assisting with the program.

Mr. Ewusi reported that he had visited 12 LEPCs since the last IERC meeting, stated that 82 of the 92 LEPCs were funded in 2015 and he was working on trying to get bring the remaining 10 non-compliant LEPCs into compliance. Mr. Ewusi also reported that he had completed fiscal audits on 22 LEPCs and hoped to complete the rest before the next meeting. He noted that the 2015 EPA Region V meeting had been canceled but a conference call with all the region V states was being scheduled for a later date.

PUBLIC COMMENTS

None presented at this time.

NEXT MEETING

November 9th, 2015, 1:00PM
Indiana Department of Homeland Security
302 W Washington IGC-S
Indianapolis, Indiana 46204

ADJOURNMENT

Chair asked to adjourn the meeting at 2:30 p.m.

Motion to adjourn the meeting was made by Mr. Larson and seconded by Mr. Beier.

MOTION CARRIED. MEETING ADJOURNED.



James Greeson, Chair