



MICHAEL R. PENCE, Governor
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY
302 West Washington Street
Indianapolis, IN 46204

**INDIANA EMERGENCY RESPONSE COMMISSION (IERC)
TRAINING COMMITTEE**

**Cummins Inc., Seymour Engine Plant
800 East Third Street – Seymour, Indiana 47274
September 14, 2015
9:00 A.M. [Start Time was 9:25 AM]**

COMMITTEE MEMBERS PRESENT:

Bernie Beier—Local Government Representative,
Chair
James Greeson—State Fire Marshal
Dean Larson—Public Representative

Catherine Dutton—IDHS
Ian Ewusi—IDHS

COMMITTEE MEMBERS ABSENT:

Matt Bilkey—Designee for Superintendent of ISP

The following Commissioners, staff and audience members were present:

James Pridgen—Business and Industry
Representative
Madison Roe—IDHS

Charlie Heflin—IDHS
Brad Gavin—IDHS

WELCOME AND INTRODUCTION

Mr. Bernie Beier, Committee Chair, welcomed everyone to the meeting and requested determination of a quorum.

QUORUM

Ms. Madison Roe indicated a quorum was present.

CONSIDERATION OF MINUTES

Motion to accept the minutes from July 13, 2015, was made by Mr. Larson and seconded by Ms. Dutton.

MOTION CARRIED.

OLD BUSINESS

None

NEW BUSINESS

Mr. Beier presented a request from Bloomington Township Department of Fire and Emergency Services to be added to the LEPC Planning and Training Resource (LPTR) list as a hazmat training provider. The

committee agreed that the request and supporting documents provided met the training application guidance requirements. Mr. Beier requested a motion to approve adding Bloomington Township Department of Fire and Emergency Services to the LPTR to provide hazmat training as described in their application and with the instructors listed. Motion was made by Mr. Larson and seconded by Ms. Dutton. Mr. Ewusi provided clarifications that LEPC members cannot enter into contracts with their own LEPC. All were in favor of approving the request. **MOTION CARRIED**

- Mr. Larson proposed the idea of distributing short messages to LEPCs reminding them of upcoming compliance activities such as submittal deadlines or training notes. He described such messages as being short “blurbs” instead of long reminder letters that may lose the attention of the reader. He advised that these messages could be called “Hot Tips” or “Training Tips” or whatever the committee decides to call them. A discussion ensued about the various ways the messages could be tailored and distributed to the LEPCs. Mr. Larson suggested using the new IERC logo and numbering each message so readers will be able to identify they have missed. The committee agreed to bring the idea to the IERC to discuss it further.
- Mr. Beier suggested that the training requirements of IERC be better integrated with the Fire Marshal’s Office training and certification programs. He noted that the State Fire Marshal already certifies fire service personnel to teach a variety of classes in the State of Indiana including hazardous materials courses. Mr. Beier remarked that it should not be necessary for individuals already certified to teach hazardous materials classes by IDHS to go through the IERC vetting process to be added to the LPTR list. Mr. Ewusi indicated that the process to be approved to teach hazardous materials courses already exists and that the reason for requiring IERC approval is only in the case where LEPC funds are to be used. Ms. Dutton suggested tabling the discussion until the next meeting so she can arrange for staff from IDHS training division to participate in the discussion.
- Mr. Ewusi introduced Charlie Heflin, the new LEPC Coordinator and Mr. Heflin gave a brief biography of himself.

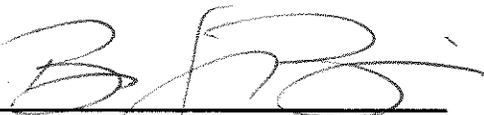
ADJOURNMENT

Motion to adjourn the meeting was made by Mr. Larson and was seconded by Ms. Dutton.

MOTION CARRIED.

NEXT MEETING

November 9, 2015 in Indianapolis



Bernie Beier, Chair