



MICHAEL R. PENCE, Governor  
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY  
302 West Washington Street  
Indianapolis, IN 46204

**INDIANA EMERGENCY RESPONSE COMMISSION (IERC)  
COMMUNICATIONS COMMITTEE  
Cummins Inc. Seymour Engine Plant  
800 East Third Street – Seymour, Indiana 47274  
September 14, 2015  
9:45 A.M. [Start Time was 10:03 AM]**

**COMMITTEE MEMBERS PRESENT:**

Dean Larson—Public Representative, Chair  
James Pridgen—Business and Industry  
Representative  
Jeff Larmore—Marion County LEPC

Becky Waymire—Morgan County LEPC  
Sherman Greer  
Ian Ewusi—IDHS

**COMMITTEE MEMBERS ABSENT:**

Matt Bilkey—Designee for Superintendent of ISP  
Shawn French—Business and Industry Representative

**The following Commissioners, staff and audience members were present:**

James Greeson—IERC Chair  
Bernie Beier—Local Government  
Representative  
Brad Gavin—IDHS

Charlie Heflin—IDHS  
Catherine Dutton—IDHS  
Madison Roe—IDHS

**WELCOME AND INTRODUCTION**

Mr. Dean Larson, Committee Chair, welcomed everyone to the meeting and requested determination of a quorum.

**QUORUM**

Mr. Gavin indicated a quorum was present.

**CONSIDERATION OF MINUTES**

Motion to approve the July 13, 2015, meeting minutes was made by Mr. Pridgen and seconded by Mr. Larmore. No further discussion was presented.

**MOTION CARRIED**

## **OLD BUSINESS**

Mr. Larson inquired if Mr. Sherman Greer was on the email distribution and was notified about meeting dates, times and locations. Ms. Roe informed that Mr. Greer was on the email list and he had accepted the invitation to attend the meeting. Mr. Larson requested that the minutes reflect that Mr. Greer was not in attendance at the start of the meeting. No further comments were made in regards to this matter. [Mr. Greer arrived at 10:20].

Mr. Larson requested Mr. Ewusi discuss the selection of an individual who designed the new IERC logo. Mr. Ewusi reported that Ms. Lacy Harness submitted the logo design that the IERC had adopted as the commission's official logo. Mr. Larson requested a motion to present an award to Ms. Harness for her logo design and contribution to the IERC at the October IERC conference. Motion was made by Mr. Larmore and seconded by Mr. Ewusi. No further discussion was presented.

### **MOTION CARRIED.**

Mr. Larson requested approval of a letter to be drafted from the IERC Chair which recognizes Ms. Harness for her contribution. Motion to approve a letter from the IERC Chair to Ms. Harness for her contribution to the IERC was made by Mr. Pridgen and seconded by Ms. Waymire. No further discussion was presented.

### **MOTION CARRIED.**

- Mr. Larson presented the final agenda for the EMAI/IERC conference scheduled October 20–23 and reviewed the conference time-line of events. He requested that many Commissioners to be present for the awards ceremony to help recognize the recipients. Mr. Greer arrived at the meeting during this discussion and was briefed on what had transpired at the meeting earlier.
- Mr. Larson also spoke about an MOU that he and Jen Tobey were working on to facilitate the 2016 EMAI/IERC conference. He informed the committee the EMAI will seek to enter into the MOU with the IERC after completion of the 2015 conference.
- Mr. Greeson inquired if there was any discussion about combining the EMAI/IERC conference with the Indiana Emergency Response (Fire/EMS) Conference. Mr. Larson advised he wasn't privy to any discussions related to this matter. Discussion took place about the benefits of combining these conferences along with possibly including the Indiana Alliance of Hazardous Materials Responders (IAHMR) conference which is held in late September.
- Ms. Roe proposed reviewing the date of the EMAI/IERC conference to ensure the availability and use of HMEP grant funding. She noted that the HMEP grant schedule does not allow funding of projects that occur outside the application schedule.
- Ms. Waymire inquired if HMEP grants and /or LEPC funds could be allocated for attending the EMAI/IERC conference. Mr. Gavin clarified that the EMAI/IERC and the Indiana Emergency Response Conference (Fire/EMS conference) were different but HMEP grants and LEPC funds could be used for attendance to both conferences.

## NEW BUSINESS

Mr. Larson discussed the idea of creating a new program where tips may be issued to the LEPCs to remind them about compliance issues. He noted that these would possibly be called "Hot Tips" which can be short, subtle reminders about individual compliance issues that come up throughout the year. Additionally, the tips would be numbered and archived on the website so LEPCs would have easy access to these publications in the event they miss one during the year. Everyone in attendance supported the idea so Mr. Larson indicated that he would be referring this to the Training Committee for consideration.

## GENERAL DISCUSSION

- Mr. Larmore expressed his concern about how challenging it is to navigate the IERC website and wanted to know if there were any plans for attention to be given to a redesign of the site. Mr. Ewusi advised he is hoping to bring a website redesign proposal to the Committee at the November meeting. Mr. Ewusi indicated that he is working with the webmaster to determine the design limitations to report to the committee.
- Mr. Larson requested a discussion about the website, proposed hot tips and a review of the EMAI/IERC conference be placed on the November agenda under old business.
- Ms. Waymire requested clarification as to what topics at the EMAI/IERC conference address hazardous materials-related issues. Mr. Larson explained which speakers would be presenting topics that touched on hazardous materials.

## ADJOURNMENT

Motion to adjourn the meeting was made by Mr. Larmore and was seconded by Mr. Pridgen.

**MOTION CARRIED.**

## NEXT MEETING

November 9, 2015, Indianapolis



Dean Larson, Chair

