

IERC POLICIES

- A. Frequency and Location of Meetings: The Commission must meet as follows:
- (1) At least one (1) time every three (3) months.
 - (2) At the call of the Chair.
- Special meetings of Committees or other sub-groups of the IERC may be held in various locations around the state and in compliance with Open Door requirements.
- B. Commission Designee: To ensure administrative continuity, those Commissioners permitted to name designees must appoint in writing particular designees to attend Commission meetings in their absence and must authorize those designees to vote on issues before the Commission.
- C. Quorum: A majority of the Commission members constitutes a quorum for the authority to conduct business.
- D. Electronic Communications Meeting: Indiana code 5-14-1.5-3.6 allows Commission members who are not physically present at the meeting to participate in meetings using electronic communications and if the electronic communication policy has been adopted.
- E. Committees: The Committees established by the IERC must meet on a basis established by the Committee chairs, and must report their findings and make their recommendations to the IERC for approval at its regular meetings; mileage and expenses incurred by Committee members in attending meetings must be reimbursed from the IERC funds; reimbursement must be in accordance with State guidelines.

- F. Tier Form Submission: The IERC recommends that LEPCs require Tier II reports to satisfy Section 312 of Title III. For copies of the reports go to www.tier2.dhs.in.gov or www.in.gov/dhs/3893.htm
- G. SDS Submission: The IERC recommends that facilities submit lists of, rather than individual SDS for, reportable chemicals. For copies of the report go to www.tier2.dhs.in.gov or www.in.gov/dhs/3893.htm

