



**BUREAU  
VERITAS**

## VENDOR APPLICATION

# INDIANA DEPARTMENT OF HOMELAND SECURITY THIRD PARTY CERTIFICATION AND INSPECTION PROGRAM

### **PRESENTED TO**

Attn: Mary Swift  
Division of Fire & Building Safety  
Indiana Department of Homeland Security  
302 W. Washington Street, Room E208  
Indianapolis, IN 46204  
E. mswift@dhs.in.gov

September 12, 2025

### **CONTACT REGARDING THIS APPLICATION**

Jamie Enriquez  
Business Development Manager  
3100 West Charleston Avenue, Suite 210  
Las Vegas, NV 89102  
P. 916.678.5888  
E. jamie.enriquez@bureauveritas.com

TABLE OF CONTENTS



TABLE OF CONTENTS

Company Letter ..... 4

Organizational Chart..... 6

Statement of Compliance..... 8

Resumes ..... 10

Affidavit of Independence ..... 28

Additional Documents ..... 31

Payment ..... 36

# COMPANY LETTER



B U R E A U

V E R I T A

# COMPANY LETTER



September 12, 2025

Attn: Mary Swift  
Division of Fire & Building Safety  
Indiana Department of Homeland Security  
302 W. Washington Street, Room E208  
Indianapolis, IN 46204  
mswift@dhs.in.gov

## RE: Third Party Certification and Inspection Program

Dear Ms. Swift,

This letter serves as Bureau Veritas North America's request for certification in the Indiana Third Party Certification and Inspection program. As per the requirements of the Indiana Administrative Code, Rules for Industrialized Building Systems and Mobile Structures Systems, Section 675 IAC 15-1-19 Third Party Inspection Agency Authorization, please find the following:

1. Company Information
  - **Company Name:** Bureau Veritas North America, Inc.
  - **Mailing Address:** 180 Promenade Circle, Suite 150, Sacramento, CA 95834
  - **Physical Address:** 3100 West Charleston Avenue, Suite 210, Las Vegas, NV 89102
  - **Phone:** 702.473.7398
  - **Email:** craig.baptista@bureauveritas.com
2. Company Organizational Chart
3. Statement of Compliance with Rules of the Commission and Indiana Codes
4. Personnel Resumes
5. Affidavit of Independence
6. Additional documents
7. Payment to IDHS in the amount of \$830.00

If you have any questions or require any additional information, please let me know and we will submit it promptly. We look forward to receiving confirmation of Bureau Veritas North America's acceptance as a third party inspection agency for the State of Indiana.

Sincerely,

Jamie Enriquez  
Business Development Manager  
P. 916.678.5888  
E. jamie.enriquez@bureauveritas.com

Bureau Veritas North America  
Shaping A World of Trust  
3100 West Charleston Avenue, Suite 210  
Las Vegas, NV 89102

Tel: 877.235.0653  
www.bvna.com



# ORGANIZATIONAL CHART



B U R E A U

V E R I T A

# ORGANIZATIONAL CHART

## Project Team

BV has assembled a team of experts who are equipped to meet the needs of the State of Indiana. Each individual brings a wealth of knowledge and experience to meet your needs. Our organizational chart depicts lines of communications and areas of work for each of our team members. Resumes of the key individuals listed below are provided on the following pages. Additional resumes can be provided upon request.



### Management

Craig Baptista, MBA  
Vice President – West, Plan Check & Inspection

Franklin Myers, P.E.  
Regional Manager

### Project Team

#### Plan Review Engineers

Lilian Beltran, S.E.  
Tin Kei Ho, P.E.  
Jose Rely Chico, P.E.  
Mo Jadid, P.E.

#### Plans Examiners

Bobbet LaGuardia  
Fadi Habib, E.I.T.  
James Fosdick

#### Inspectors

Timothy Larson  
Michael Snyder  
Raine Honani

#### Fire Prevention Team

Lisa Beaver, P.E., CFM  
Dennis Moss  
Andrew Reiwitch

# STATEMENT OF COMPLIANCE



B U R E A U

V E R I T A S

# STATEMENT OF COMPLIANCE



September 12, 2025

Division of Fire & Building Safety  
Indiana Department of Homeland Security  
302 W. Washington Street, Room E208  
Indianapolis, IN 46204  
mswift@dhs.in.gov

## **RE: Statement of Compliance with Rules of the Commission and Indiana Codes**

To Whom it May Concern:

This is to certify that Bureau Veritas North America, Inc. will comply with all applicable **Rules of the Commission and Indiana Codes** when performing Third Party Inspection Agency functions under the Indiana Third Party Certification and Inspection Program.

We acknowledge the following Indiana State Code Adoptions:

The Indiana Building, Fuel Gas, Mechanical and Fire Prevention Codes are based on the 2012 IBC, IFGC, IMC and IFC. The 2020 Indiana Residential Code is based on the 2018 IRC and the 2012 Indiana Plumbing Code is based on the 2006 IPC.

2012 International Building Code  
2012 International Fire Code  
2012 International Fuel Gas Code  
2012 International Mechanical Code  
2006 International Plumbing Code  
2018 International Residential Code  
2018 International Energy Conservation Code - Residential (with state amendments)

Thank you for the opportunity to submit our qualifications.

Sincerely,

Craig Baptista (Authorized Corporate Officer)  
Vice President - West, Plan Check & Inspection  
P. 916.514.4516 | C. 916.291.9151  
E. craig.baptista@bureauveritas.com

Bureau Veritas North America  
Shaping A World of Trust  
180 Promenade Circle, Suite 150  
Sacramento, CA 95834

Tel: 877.235.0653  
www.bvna.com



# RESUMES



BUREAU

VERITAS

## Manuel “Craig” Baptista, MBA

### Vice President - West, Plan Check & Inspection

#### EDUCATION

M.B.A.  
B.S., Business Management

#### REGISTRATIONS/ CERTIFICATIONS

Six Sigma Green Belt Certified  
OSHA 30  
United States Navy: Honorable  
Discharge

#### TOTAL YEARS OF EXPERIENCE

20+

Prior to joining Bureau Veritas, Craig served as Director of Operations and is a business professional experienced in leading multiple branch offices in various states. Craig has over 20 years of experience in the construction industry. He is results-oriented and has exceptional experience building and managing successful programs and relationships. He is a skilled communicator capable of articulating complex ideas in a concise and persuasive manner. Craig has proven experience as a facilitator of solutions for client problems and is a strategic thinker with the ability to translate vision into tactics. He is self-motivated, passionate and resourceful. Craig has expertise identifying client needs and is able to execute problems quickly by utilizing his professional business management skills. He is equally effective working independently or collaborating with others.

#### SELECT PROJECT EXPERIENCE

Craig has managed various projects as Director of Operations and successfully reduced operating expenses by 18% through implementation of a preventative maintenance program and establishment of a baseline repair cost matrix. He provided leadership, mentoring, direction and training for a 35 member Operations team that included Branch Managers, Project Managers, and other staff. He developed annual business plans, market strategies, operations and sales goals which resulted in year over year growth. Craig has worked on various significant projects, including, but not limited to:

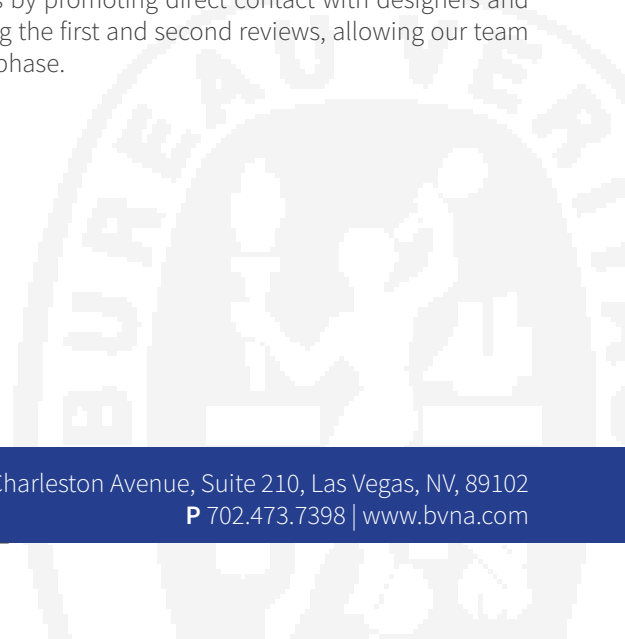
- Apple Campus II in Cupertino, CA
- Cal Trans–Bay Bridge Project in Oakland, CA
- Tesla Gigafactory in Sparks, NV
- Souza Construction–Lemoore Naval Air Station Project in Fresno, CA
- Advance Range Solution–Fort Hunter Liggett in Jolon, CA
- Hensel Phelps–Mule Creek Prison in Lone, CA

#### Vice President, Facilities–West Region

##### Bureau Veritas North America, Inc.

##### 2015–Present

Serves as Vice President for the West Coast code compliance division. Manages over 50 employees throughout California, Arizona, Nevada, Washington, and Utah. Oversees plan review and inspection activities to ensure BVNA has ample resources to meet turnaround times and provide quick response to inspection requests. Works directly with plan review team to gain efficiencies in turnaround times. Effectively reduced the number of reviews by promoting direct contact with designers and municipalities to remedy code deficiencies during the first and second reviews, allowing our team to approve projects during the second submittal phase.



## Franklin Myers, P.E.

### Regional Manager / Project Manager

#### EDUCATION

Masters of Engineering  
Management  
B.S., Civil Engineering

#### REGISTRATIONS/ CERTIFICATIONS

Registered Professional Engineer:  
MI, # 6201310948  
NV, #028355  
KY, #19284  
FL, #76385  
ICC Certified:  
Building Plans Examiner  
Certified General Contractor:  
FL, #CGC1522082

U.S. Army Corps. of Engineers:  
Construction Quality Management  
for Contractors Certification

#### TOTAL YEARS OF EXPERIENCE

37+

Franklin has 37+ years of experience as a civil engineer, technical leadership in design, construction and management. He also has 25 years of facility engineering experience with large infrastructure projects. Franklin also worked 17 years in the private sector on a variety of construction projects. As a general contractor with his own company for 7 years, completing many custom homes & a myriad of new residential, commercial and renovation projects. He served as the Chief of Readiness for the Air Force Reserve Command in charge of 5,000 Air Reserve engineers. Franklin established a web-based equipment process enabling oversight of \$72M of equipment and set a standard for all Air Force Reserve to follow.

Franklin's experience in both the private sector and the armed forces acting as the Authority Having Jurisdiction (AHJ) had provided him a unique perspective and understanding of build code standards and provisions. On numerous occasions he has shown unparalleled strength with regards to leadership and collaboration and has become known for facilitating strong public relations and establishing positive working relationships with elected officials, internal departments, inter-government agencies, business organizations, the development community, labor groups, community groups, and residents.

#### SELECT PROJECT EXPERIENCE

##### Regional Manager / Project Manager Bureau Veritas North America, Inc. 2021–Present

Directs the operations for the Nevada region, managing the day to day operations of the office. On a daily basis works closely with clients to meet their needs and provide quality services efficiently. Responsibilities include building official duties, special project management, managing contracts of permits, plan check, and inspection services for 10 jurisdictions.

##### Owner, Licensed Florida Certified General Contractor Freedom Development, LLC 2013–2020

Oversaw private and commercial construction projects ranging from Panama City to Pensacola Florida with dollar values from \$10k to \$1.5M. Worked as a resident Construction Manager, Hurlburt Field, FL. Responsible for overseeing demolition of old housing, remediation of contaminated soil and construction of over 400 new homes.

##### Commander of 3 Squadrons (City Engineer) Chief, Readiness Division (Company HQ), Robins AFB, GA Commander, 622 Civil Engineer Group, (National Vice President), Dobbins ARB, GA U.S. Air Force Reserve 2001–2013

Responsible for consulting, research, and business development for customers. Completed audits and evaluations of policies and programs in accordance with recognized standards as subcontractor for BVCNA customers. Worked closely on many large construction projects with the Corps of Engineers. Designed plans/specifications, selected A/E, approved submittals & secured contracts. Designer, builder, scheduler, estimator & quality control for projects both domestically & overseas. Built and commanded the first ever Civil Engineer Group for the Air Force Reserve. Developed a team, processes and implemented a command structure over 1,400 personnel located in 10 different units in 9 different states.

## Mo Jadid, P.E., C.B.O.

### Plan Review Engineer

#### EDUCATION

M.S., Business Administration  
M.S., Science, Structural  
Engineering  
B.S., Civil Engineering

#### REGISTRATIONS/ CERTIFICATIONS

Professional Civil Engineer:  
NV, #9756  
CO, #27405

ICC Certified:  
Certified Building Official  
Building Plans Examiner

#### PROFESSIONAL AFFILIATIONS

American Society of Civil  
Engineers (ASCE)

Structural Engineers Association  
of Southern Nevada (SEASoN)

International Code Council (ICC)

International Association of  
Plumbing and Mechanical  
Officials (IAPMO)

#### TOTAL YEARS OF EXPERIENCE

36+

Mo has over 36 years of engineering and business experience. His experience spans from structural engineering and building inspections of various buildings, starting in Colorado before branching to Nevada. Mo's broad expertise includes understanding compliance codes for hotels and casinos as well as smaller projects, such as residential projects.

#### SELECT PROJECT EXPERIENCE

##### Plan Review Engineer / Client Liaison Bureau Veritas North America, Inc.

###### 2018 - Present

On a daily basis Mo works closely with clients to meet their needs and provide quality services efficiently. Responsibilities include building official duties, special project management, managing contracts of permits, plan check, and inspection services for 10 jurisdictions.

##### Assistant Director and Building Official

###### City of Henderson Building & Fire Safety Department

Served as Assistant Director and Building Official who directed operations of the Department.

##### Manager of Plans Examination Services

###### City of Henderson Building & Fire Safety Department

Managed the activities of the Plans Examining Services Division of the Building and Fire Safety Department. Planned, organized, administered, coordinated, reviewed, and evaluated the work of plans examiner staff and utilize subordinate staff to assist in these processes. Developed and coordinated work teams. Developed and implemented goals, objectives, policies, procedures, and work standards for the division. Conducted selection interviews for new employees. Trained staff and provided for their professional development. Prepared and administered the budget for the division.

##### Principal Engineer

###### Clark County Building Department, Las Vegas, NV

Managed the activities and work of licensed and unlicensed engineers as well as technical specialists in the disciplines of structural, civil, fire protection, electrical, plumbing, and mechanical engineering plan examination. Reviewed primarily commercial and large hotel and casino projects for compliance with building codes related to the structural discipline. Reviewed smaller commercial and residential projects for compliance with life safety code requirements. Provided leadership in the structural discipline to the Plan Examination division. Consulted with engineers and architects on different types of projects.

##### Project Engineer

###### Accent Engineering, Inc., Arvada, Colorado

Responsible for the initiation, conduct, and preparation of final recommendations and designs of structural systems and relative structural plans. Performed structural engineering inspections to evaluate foundation and superstructure damage and furnish repair recommendations.

## Lilian Beltran, S.E.

### Structural Plan Review Engineer

#### EDUCATION

B.S., Civil Engineering

#### LICENSES/CERTIFICATIONS

Registered Professional Engineer:  
NV, #12114  
CA, #48141  
ICC Certified:  
Building Plans Examiner

#### PROFESSIONAL AFFILIATIONS

International Code Council (ICC)

#### TOTAL YEARS OF EXPERIENCE

33+

Lilian is a licensed Professional Civil Engineer in California and Nevada with 33+ years of experience. She has an extensive background in performing structural plan reviews of commercial, residential, industrial and other miscellaneous projects for compliance with the structural provisions of the International Building Code. She has also been involved in preparing policies and procedures as well as participating in structural code committees for local jurisdictions. Lilian is a highly motivated and results-oriented professional with good written, verbal, and interpersonal communication skills. She has a consistent track record of meeting and exceeding goals and objectives.

#### SELECT PROJECT EXPERIENCE:

##### Structural Plan Review Engineer Bureau Veritas North America, Inc. 2017–Present

Provides structural plan reviewing services on projects throughout California and Nevada.

##### Project Engineer City of Las Vegas Department of Building & Safety, NV

Performed plan review of off-site civil improvement plans for commercial and residential subdivision projects. Coordinated with other Public Works divisions, such as Sanitary Sewer, Traffic and Transportation, Development Coordination, and Flood Control, as well as other Departments such as City Planning and Fire. Worked with Nevada Department of Transportation and Regional Transportation Commission. Checked encroachments, covenants and deviations in the public right of way. Prepared off-site construction estimates for bond posting with off-site agreements.

##### Structural Plans Examiner City of Las Vegas Department of Building & Safety, NV

Performed structural plan review of commercial, residential, industrial and other miscellaneous projects for compliance with the structural provisions of the current adopted International Building Code and referenced standards and ordinances adopted by the City. Managed and implemented the special inspections program by the City. Prepared policies and procedures. Participated in structural code committees for local jurisdictions.

##### Associate Engineer American Structural Engineers, Long Beach, CA

Performed structural design of various commercial building such as parking garages, condominiums and office buildings. Performed structural design of seismic retrofit for earthquake damaged buildings.



## Tin-Kei Ho, P.E.

### Civil Plan Review Engineer

#### EDUCATION

M.S., Civil Engineering  
B.S., Civil Engineering

#### REGISTRATIONS/ CERTIFICATIONS

Registered Professional Engineer:  
CA, #C42263 NV, #CE8867

#### PROFESSIONAL AFFILIATIONS

Board of Professional Engineers

#### YEARS OF EXPERIENCE

28+

Tin-Kei has 28+ years of experience as a civil engineer. His skills include structural analysis, concrete masonry, and steel design. Projects he has been involved with are the single story timber structure at Bank of America, single story concrete tilt-up building at Tech Plaza Office/Warehouse, steel framed structure at the Valley Hospital, and four level of post-tensioned concrete structure, all based in Las Vegas. Highly knowledgeable and skilled, Tin-Kei is a valuable member to any professional team.

#### SELECT PROJECT EXPERIENCE

##### Civil Plan Review Engineer

##### Bureau Veritas

2020 - present

Provides specialized civil engineering service, engineering plan review, construction inspection, and construction management services for jurisdictions and projects throughout Nevada.

##### Principal

##### Private Sector

1993 - present

Oversees projects from beginning to the construction completion. Performs structural designs for multi-story office buildings, hospitals, residential and commercial buildings, and garages using concrete, retaining walls using concrete, timber and masonry.

##### Project Engineer

##### L.R. Nelson Consulting Engineers

1990 - 1993

Was involved in structural designs consisting of multi-story office buildings and garages using post-tensioned concrete, hospitals using steel moment frames, retaining walls using concrete and masonry, residential and commercial buildings using timber and masonry.

##### Project Engineer

##### Design Engineering, Associate of Nevada

1985 - 1990

Performed structural analysis and design of steel, concrete, masonry, and timber structures that resist and lateral loads.





## Jose Rely Chico, P.E. Structural Plan Reviewer

### EDUCATION

B.S., Civil Engineering

### CERTIFICATIONS/LICENSES

Registered Professional Civil  
Engineer: CA, NV  
Professional Civil Engineer,  
Philippines

### PROFESSIONAL ASSOCIATIONS

Board of Professional Engineers

### TOTAL YEARS OF EXPERIENCE

40+

Jose has 40+ years of experience in engineering. He has provided 7 years of project supervision in the Philippines, 17 years of structural engineering, project supervision, and construction management in the Kingdom of Bahrain, and 16 years of structural engineering in California and Nevada.

### EXPERIENCE INCLUDES:

#### **Sandhurst Las Vegas-North Tower Condominium, NV Structural Design**

35-story post-tensioned flat plate floors with concrete shear walls system

#### **Astoria Plaza, Ortigas City, Philippines Construction Management**

5 level basement + 35-story concrete slab with dual frame system (concrete moment frames with concrete shear walls)

#### **Marina Villas (Building A, B, C, D and E), Sparks, Nevada Structural Design**

4-story light steel framing and shearwall system

#### **Parkline Lofts, NV Structural Design**

4-story metal deck floor on structural steel frame with steel braced system

#### **Proposed ALOFT, Henderson, NV Structural Design**

6-story post-tensioned flat plate floors with concrete shear walls

#### **Al Matrook Towers, Juffair, Bahrain Structural Design and Supervision**

Three 10-story pre-cast hollow core slab on concrete moment frames

#### **Residential Building for Shk. K.S. Al Khalifa, Manama, Bahrain Structural Design**

12-story cast in place slab with concrete moment frames.

#### **Residential Building for Shk. A.S. Al Khalifa, Juffair, Bahrain Structural Design**

12-story cast in place slab with concrete moment frames

#### **A.G. Kooheji Building, Hoor, Bahrain Structural Design and Supervision**

10 story cast in place slab with concrete moment frames

#### **A. Flyfil Building, Juffair, Bahrain Structural Design**

10 story cast in place slab with concrete moment frames

## Fady Habib, E.I.T. Plans Examiner

### LICENSES/CERTIFICATIONS

B.S., Civil Engineering

Engineer In Training (EIT)  
No.164815

### SKILLS

Project Management  
Project Engineering  
Construction  
3D Modeling/ Drafting  
Procore  
AutoCAD  
AutoCAD Civil 3D  
Microsoft Office  
Bluebeam  
Tekla Structures  
SDS2

### PROFESSIONAL AFFILIATIONS

Board of Professional Engineers

### TOTAL YEARS OF EXPERIENCE

7+

Fady has more than 7 years experience in the construction industry and is a licensed EIT. Performs a full range of plan reviews and evaluations of residential and commercial buildings, as well as structures which may include complex structural and non-structural components. He has excellent communication skills in dealing with contractors, engineers, owners and city representatives.

### SELECT PROJECT EXPERIENCE:

#### Structural Plans Examiner

Bureau Veritas

2022 - Present

Performs a full range of plan reviews and evaluations of residential and commercial buildings.

Structural Engineer

Connected Structural Group.

2021 - 2022

#### Structural Steel Detailer

Private Sector

2018 - 2020

Design Engineer

MGA Industrial, Inc.

2015 - 2017



## James Fosdick

### Plans Examiner

#### EDUCATION

B.S. Civil Engineering and  
Architecture

#### LICENSES/CERTIFICATIONS

ICC Certified Plans Examiner  
(IBC/UBC)

#### PROFESSIONAL AFFILIATIONS

International Code Council (ICC)

#### TOTAL YEARS OF EXPERIENCE

25+

James has over 20 years of experience in construction, plans examination, and customer relation experience. He has worked with multiple municipalities in Nevada and Idaho and has a proven track record of accountability and a high level of attention to detail.

#### SELECT PROJECT EXPERIENCE:

##### Plans Examiner

**Bureau Veritas North America, Inc.**

**2018–Present**

Conducts plan review of projects in California and Nevada. Projects include commercial buildings in the Las Vegas area.

##### Building and Safety Plans Examiner

**City of Las Vegas, NV**

**2006–2008, 2015**

Provided plans examination of residential and commercial projects; interfaced with customers both in writing and verbally to resolve problems and clarify code; and assisted with computer data entry and records keeping.

##### Senior Plans Examiner

**Consultants of Nevada**

**2006**

Provided plans examination of residential and commercial projects; assisted in streamlining procedures and methods to reduce plans examination time; and interfaced with customers to resolve problems.

##### Building and Safety Plans Examiner

**City of Las Vegas, NV**

**1998–2005**

Provided plans examination of residential and commercial projects; assisted in the development and modification of new operating software; and assisted with computer data entry and records keeping.

##### Front Counter Technician/Examiner

**Clark County Building and Safety**

**1996–1998**

Provided front counter interface with customers; processed plans and applications; front counter plans examination—architectural, plumbing, mechanical, electrical, and structural; and streamlined and organized front counter process and paperwork.



## Bobbet V. LaGuardia

### Plans Examiner

#### EDUCATION

B.S. Architecture

#### LICENSES/CERTIFICATIONS

Certified Building Official  
 Building Plans Examiner  
 Fire Plans Examiner  
 Electrical Plans Examiner  
 Accessibility Plans Examiner  
 Commercial Energy Plans Examiner  
 Residential Energy Plans Examiner  
 Mechanical Plans Examiner  
 Plumbing Plans Examiner  
 Commercial Energy Inspector  
 Commercial Building Inspector  
 Residential Building Inspector  
 Mechanical Inspector

#### PROFESSIONAL AFFILIATIONS

Swimming Pool Code - SNBO  
 Existing Building Code - SNBO  
 International Energy Conservation Code - SNBO

#### TOTAL YEARS OF EXPERIENCE

26+

Bobbet LaGuardia is a seasoned Building Plans Examiner with 14 years of experience in the field. Extensive background includes construction project management and coordination combined with architectural design with over 20 years of collective practice. Proficiencies also include Building Plan Review as well as Fire Plan Review. Possesses exceptional organizational and time management skills and is detailed and quality oriented with an emphasis on outstanding customer service.

#### SELECT PROJECT EXPERIENCE:

##### Combination Building Plans Examiner Henderson, NV

Checked plans and specifications, minor structural calculations, and grading for residential, commercial, and industrial buildings and structures for compliance with the International Building Code, International Energy Conservation Code, National Electrical Code, and numerous other related standards and policies. Ensured plans meet the requirements of building codes, regulations, and restrictions and made corrections when required. Prepared correspondence to design and construction professionals. Performed inspections of job sites to evaluate discrepancies between plans, specifications, and work completed. Conferred with engineers, architects, contractors, or the public to discuss problems with plans and required changes. Performed field inspections in assistance to building inspectors. Responded to verbal and written inquiries and provided technical assistance to engineers, architects, contractors, other City personnel, and the public. Interpreted and explained requirements and restrictions relative to building codes, ordinances, regulations, policies, and procedures and approved alternative methods to comply with those requirements. Assisted in researching and developing code changes or procedural changes to enhance customer service.

##### Building Plans Examiner Las Vegas, NV

Performed examination of construction plans to include commercial and residential structures for completeness, accuracy, and conformance with building codes. Prepared correction letters to design and construction professionals and building permit applicants for code conformity. Coordinated with building inspectors to resolve field related code issues and collaborated with other city departments as necessary. Conferred with design professionals, contractors, and homeowners to resolve code deficiencies to obtain building permits.

##### Project Development Manager Las Vegas, NV

Managed and coordinated construction development projects to include new constructions, expansions, and renovations. Managed multiple projects from design to completion with zero injuries to contractors maintaining safety as a value. Oversaw contractors for construction timeliness, workmanship, and adherence to the approved construction plans and design. Served as the liaison between the company executives, management, and internal business partners. Produced designs and space planning.

## Timothy Larson

### Building Inspector

#### EDUCATION

A.A., Civil Engineering

#### REGISTRATIONS/ CERTIFICATIONS

ICC Certified:

Commercial Building Inspector  
Residential Combination  
Inspector  
Structural Steel  
Reinforced Concrete  
Structural Masonry

NAARSO Level 1 Amusement  
Ride Inspector  
ACI level I Concrete Technician

#### PROFESSIONAL AFFILIATIONS

International Code Council (ICC)

National Association of  
Amusement Ride Safety  
Officials (NAARSO)

American Concrete Institute (ACI)

#### TOTAL YEARS OF EXPERIENCE

36+

Timothy has more than 36 years within the Inspection industry. Mr. Larson has worked on a variety of projects throughout his career, from commercial to residential inspections. Timothy has a variety of certifications from the ICC as well as other recognized organizations. He is an excellent resource for any project due to his extensive background in QA inspections.

#### SELECT PROJECT EXPERIENCE:

##### Building Inspector Bureau Veritas North America, Inc. 2021 - Present

Conducts inspections to ensure building construction is in compliance with the applicable municipal, state, and federal codes and ordinances. Reads and studies project specifications, plans, and drawings to become familiar with the project prior to inspection, confirming structural or architectural changes have been stamped as approved by the relevant authority. Documents inspections on construction projects to determine all aspects of the project such as foundations, building, electrical, plumbing, and mechanical systems conform to the applicable building codes, zoning ordinances, energy conservation, and disabled access requirements.

##### Building Inspector Clark County Building Department 1994-2021

Projects Include:

- Planet Hollywood Parking Garage, 1995-1996, QA Monitoring
- Venetian Resort, 1997-1998, QA Monitoring and Inspection of low-rise and high-rise structures, inspection of concrete, post tension concrete systems, masonry, and structural steel
- Residential Combination Inspection, 2001-2008 Projects included
- Monaco housing complex, Siena Community at Summerlin, Ridges custom housing. Inspections of framing, plumbing, mechanical and electrical
- McCarran Terminal 3 Bridges, 2008-2010, QA Monitoring and Inspection of bridge connectors and parking structure concrete, soil placement, MSE wall installation, and post tension systems
- Residential Combination and commercial building Inspection, 2010-2017 Projects included
- Xit Apartment complex, The Mesas @ Summerlin, Jones Crossing, and Ladera
- Wynn Hotel Casino Convention Center and elevated loading dock, 2018-2019, QA Monitoring and Inspection of low-rise construction, concrete, masonry, structural steel, buckling restraint systems (BRB), and deep foundations, fire stopping.
- Venetian Pool Deck Remodel, 2019, QA Monitoring and Inspection of masonry walls, elevated concrete decks, steel pool vessels, structural steel, fire stopping.
- The Boring Company Tunnel System at The Las Vegas Convention Center, 2019 - 2021, QA Monitoring of tunneling operations, precast tunnel segment placement, grouting operations, and sheet pile installation, Fire stopping systems, stairwells and barrier rails
- Flyer Over Las Vegas at Showcase Mall, 2019-2021, QA Monitoring and Inspection of micro-pile deep foundation systems, concrete, structural steel, Fire stopping, motion ride system

## Michael Snyder Construction Manager/Inspector

### EDUCATION

Electric League Continuing  
Education Continued Education  
at Inspection Seminars offered  
by ICC

### REGISTRATIONS/ CERTIFICATIONS

ICC Certified:

Commercial Combination  
Inspector  
Combination Inspector - Legacy  
Residential Combination  
Inspector  
Plumbing Inspector UPC  
Fire Inspector I  
Plumbing Inspector  
Mechanical Inspector  
Mechanical Inspector UMC  
Electrical Inspector  
Combination Dwelling Inspector  
Accessibility Inspector/Plans  
Examiner  
Building Inspector  
Combination Inspector  
FEMA IS-00100.a - Introduction to  
the Incident Command System  
FEMA IS-00200.a - ICS for Single  
Resources and Initial Action  
Incidents FEMA IS-00700.a -  
National Incident Management  
System (NIMS) an Introduction  
FEMA IS-00800 National Response  
Framework, an Introduction

### PROFESSIONAL AFFILIATIONS

International Association of  
Electrical Inspectors & Northern  
Nevada Chapter  
International Code Council (ICC)  
International Conference of  
Building Officials (ICBO)

### TOTAL YEARS OF EXPERIENCE

Michael has over 30 years of experience as a talented and safety-oriented Senior Inspector specializing in building inspection and plan review work combined with thorough knowledge of various codes for both building and health and safety issues and other related ordinances and regulations. He possesses a successful track record of ensuring the timeliness, quality and accuracy for inspection processes. He started in the construction business at a young age and made a career out of building. He has worked as a tradesman, superintendent subcontractor, general contractor, having licenses in two states. He later became involved in code compliance with the City of Tucson, AZ as a Combination Inspector and has also worked for the State of Nevada as a Construction Inspector for State projects. He continued training and received his certifications with the International Code Council doing jurisdictional work. Michael is able to establish and maintain effective working relationships with developers, contractors, architects, engineers, and City staff with the attitude of fairness, honesty and openness to all parties involved.

### SELECT PROJECT EXPERIENCE

#### Construction Manager/Inspector Bureau Veritas North America, Inc.

Michael has served as Construction Manager/Inspector responsible to inspecting and identifying violations of regulations governing signs, building occupancy, building sites, and related matters to ensure compliance for residential, commercial, and industrial projects located throughout the Western United States. Specific project assignments include:

#### Senior Inspector Minden, NV

Served as Senior Inspector who performed inspections on control cabinets. Work included the visual electrical and mechanical inspections, per plans, specifications and related codes. Verified the testing procedures and the programming operation for project compliance. Inspections on the packing procedures for the shipping/transporting was also included with this project.

#### Senior Inspector Fresno County, CA

Served as Senior Inspector working with and providing oversight of special inspectors as project progresses for numerous projects located within the County's jurisdiction. Verifying plan, specification and code compliance. Compiling data in preparations for the project close out files.

#### Senior Inspector Merced County, CA

Served as Senior Inspector whose duties included set up filing, established inspection request and reporting system. Performed overall combination inspections in representation of the Authority Having Jurisdiction.



## Raine Honani

### Building Inspector

#### EDUCATION

A.A., General Studies

#### LICENSES/CERTIFICATIONS

ICC Certified:  
Commercial Building Inspector  
Residential Building Inspector  
Residential Electrical Inspector  
Residential Plumbing Inspector

#### PROFESSIONAL AFFILIATIONS

International Code Council (ICC)

#### TENURE AT BV

8+

#### TOTAL YEARS OF EXPERIENCE

21+

Raine has 8 years experience as a Building Inspector and 21 years within the construction industry. He has gained valuable knowledge of many types of projects by conducting inspections during various phases of construction. Raine is able to communicate effectively with contractors, designers, and project owners in order to successfully correct any issues identified during inspections.

#### SELECT PROJECT EXPERIENCE:

##### Building Inspector Bureau Veritas 2017 - Present

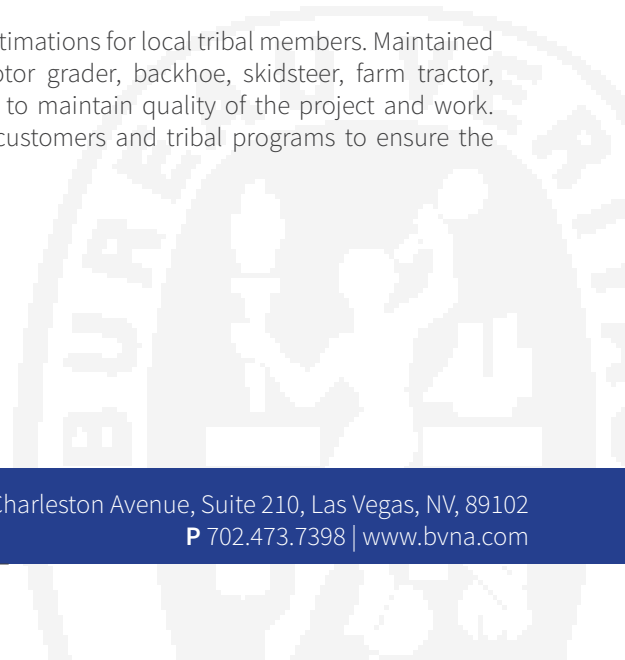
Conducts inspections to ensure building construction is in compliance with the applicable municipal, state, and federal codes and ordinances. Reads and studies project specifications, plans, and drawings to become familiar with the project prior to inspection, confirming structural or architectural changes have been stamped as approved by the relevant authority. Documents inspections on construction projects to determine all aspects of the project such as foundations, building, electrical, plumbing, and mechanical systems conform to the applicable building codes, energy conservation, and disabled access requirements.

##### Inspector Private Consulting 2016 - 2017

Conducted residential inspections throughout various phases of construction to verify the structure meets minimum code requirements and overall safety of the future occupants. Inspections included foundation, plumbing, structural, electrical, and mechanical components. Submitted reports and notices of corrections to the owner, contractor, and supervisor. Interpreted building code and maintained open lines of communication with project owners, contractors and other team members involved. Followed up on corrections to verify resolution in order for the project to continue moving forward.

##### Heavy Equipment Operator Hopi Tribe, Kykotsmovi, Arizona 2012 - 2016

Oversaw heavy equipment rental program and estimations for local tribal members. Maintained equipment and operated front end loader, motor grader, backhoe, skidsteer, farm tractor, and side dump tractor. Worked extended hours to maintain quality of the project and work. Maintained open lines of communication with customers and tribal programs to ensure the return on investment was high.



## Lisa M. Beaver, P.E.

### Director, Fire and Life Safety Services

#### EDUCATION

B.S. Applied Science and  
Technology–Fire Science  
A.S. Building Inspection  
Technologies

#### LICENSES/CERTIFICATIONS

Code Enforcement Officer #  
CE1005541

California Registered  
Professional

Engineer, Fire Protection  
Engineering #1771  
Professional Grade Member  
Society of Professional  
Engineers  
(SFPE) #114734

Certificate in Fire Protection -  
University of California, Davis  
(2003)

Certificate in Building Inspection  
Technology

Certified Fire Protection  
Specialist,

NFPA #1902 (Renewing)

Certified Engineer Technician  
Level III–N.I.C.E.T. #91772  
(Expired)

ICC Certified (#5069766):

Certified Building Official

Certified Fire Marshal Building  
Plans Examiner

Building Plans Examiner

UBC ICC:

Certified Fire Plans Examiner I

Lisa Beaver is a leader and trainer in the fire service as well as the fire industry. With over 36 years of experience, she has held positions where the primary concern is for public and fire fighter safety. An instructor/trainer who has lead and delivered department training for firefighting operations including specialized fire brigades and fire/building inspectors. A well-rounded professional with experience in leading and managing teams of diverse professionals in both the public and private sector. Her range of responsibilities include emergency operations, HAZMAT, fire prevention, community risk reduction, fire investigation, fire protection engineering, vegetation management, risk management and loss control. With operational excellence and high level of attention to detail, Lisa has conducted hundreds of property loss inspection reports, all-hazard and risk assessments, fire and life safety building analyses, vulnerability and wildland fire risk hazard assessments. Leveraging her thorough understanding of operational risks and situational awareness, prescribe resourcing needs and strategic metrics to successfully develop a response strategy that acknowledges and supports the development of fire and risk mitigation planning, emergency action plans, emergency operation plans, and emergency response procedures and guidelines. Lisa has also gained manufacturing and semi-conductor facility experience.

As a community leader and educator, Lisa provided proactive community outreach by delivering and producing presentations and materials to communities, community leaders, and stakeholders in building standards and emergency planning. An expert in the interpretation and application of laws, codes, and standards. Confident in her ability to make difficult decisions with a strong affinity for problem solving, leads in the development and execution of difficult and highly technical projects. A reputation of being consistent in the interpretation of regulations and a person who expertly understands intent and alignment with public and fire fighter safety. In-depth experience in identifying critical needs, deficiencies, and potential opportunities for operational improvements.

#### SELECT PROJECT EXPERIENCE:

##### Director, Fire and Life Safety Services Bureau Veritas North America, Inc. 2021–Present

As the Director of Fire and Life Safety, Lisa manages the Fire Plan Review and Inspection Team members and existing accounts. Works to secure new Fire and Life Safety contacts while expanding services into new markets and creating new service lines.

##### Fire Plans Examiner and Inspector Bureau Veritas North America, Inc. 2019–Present

Provides fire plan review and inspection services for jurisdictions throughout Nevada and California.

##### Independent Evaluator Wildfire Mitigation Projects Bureau Veritas North America, Inc. 2021 - Present

Since May of 2021, Bureau Veritas has been tasked with performing an Independent Evaluation to verify that the electrical corporations were following their 2021, 2022, and 2023 Wildfire Mitigation Plan (WPM). As the Independent Evaluator (IE), Bureau Veritas reviewed and verified compliance for all WPM activities that had specific quantifiable or qualitative performance goals/targets set forth in the IOU's WMP. Projects include Pacific Gas & Electric, NextEra Transmission, LLC, Trans Bay Cable, LLC, Horizon West, San Diego Gas & Electric 2022 WMP IE, Liberty Utilities 2022 WMP IE

## Lisa M. Beaver, P.E. Director, Fire and Life Safety Services

Certified Fire Plans Examiner II  
 Certified Nevada State Fire  
 Marshal Instructor I  
 Certified Emergency First  
 Responder Instructor Primary and  
 Secondary Care and AED  
 Certificate Fire Prevention 2C,  
 Special Hazard Occupancies,  
 CSFM Accredited Course C090197  
 Certificate Fire Prevention 2B,  
 CSFM Accredited Course C052640  
 Certificate of Completion  
 Classification of Hazardous  
 Materials, Fire Chiefs Association  
 Certificate Fire Investigation 2A,  
 CSFM Accredited Course  
 Certificate Fire Investigation 1B,  
 CSFM Accredited Course C30129  
 Certificate Fire Investigation 1A,  
 CSFM Accredited Course 08-1925  
 Certificate Wildland Fire  
 Investigation FI210  
 Certificate Fire Prevention 1A,  
 CSFM Accredited Course  
 Certified Hazardous Material  
 Industrial Technician  
 Certified Hazardous Material  
 Specialist  
 Certified Incident Commander,  
 FRO, FRA, ICS

### PROFESSIONAL AFFILIATIONS

Regional Fire Pump Committee  
 (2000)  
 Regional Fire Sprinkler Committee  
 (2004-2006)  
 Regional Fire Code Adoption

### Deputy Fire Chief and Fire Marshal, Prevention Truckee Meadows Fire Protection District 2018–2019

Responsible for the development, command, administration, and coordination of the District's fire prevention division, including fire investigation, fuels management, public information and education, emergency management, and training; Conduct wildland, structural, and vehicle fire investigations; Responsible for processes associated with regulatory compliance that includes a system of plan review, inspection, and permitting; Perform construction plan review, fire investigation, and building inspections; Collaborate with local communities to develop improvements to evacuation planning and emergency preparedness; Interim Fire Chief during Fire Chief absence; Consistently demonstrated effective communication skill as an ambassador for the District with diverse audiences.

### Director and Chief, Facility Engineering and Fire Protection Aerojet Rocketdyne 2012–2018

Director, Fire Chief, Fire Marshal, and Building Official of a department comprised of 31 personnel responsible for First Responder all hazard agency and hazmat team for a high hazard 12,000-acre facility; Responsible for the company's first regulatory compliance program that includes a system of plan review, inspection, and permitting; Review multi-discipline engineering designs for building construction, program modifications and project changes ensuring compliance with laws, codes and sound industrial practices; Analyze processes and plans for the effective review, comment, permitting, and inspection of all occupancy classifications, with a focus on group H occupancies primarily those specific to technology-focused custom manufacturing of active pharmaceuticals including commercial-scale production utilizing hazardous/energetic chemistries, chromatographic separations using simulated moving bed (SMB) technology, continuous processing, and specialized chemical capabilities; Conduct multi-agency drills that test operational strategies and lead reviews; Investigate fires, hazardous materials spills and releases, and other incidents; Analyze and approve the storage and use of chemicals and explosives as it relates to the Department of Defense development processes and familiarity with applicable aerospace and military standards, Code of Federal Regulations and OSHA; Excellent written and verbal communication skills, ability to research, analyze, and write detailed technically complex policies, procedures, training material, and guidelines; Develop and manage a multi-department budget of approximately \$55 Million.

### Senior Fire Protection and Loss Control Engineer/Fire Marshal Sacramento Municipal Utility District 2005–2012

Subject matter expert in the interpretation, application and enforcement of the California State Laws and Building Standards, National Fire Protection Association standards, International Codes, National Electrical, and Safety Code and the Occupational Safety and Health Administration Standards; Reviewed documentation for construction of power generation and distribution facilities, communication, and building technology operations and support infrastructures; Conduct analyses to identify vulnerabilities to the Districts infrastructure, employees, and customers; District's representative when interacting with surrounding jurisdictions and governmental agencies; Instructed and provided field training to District

## Lisa M. Beaver, P.E.

Director, Fire and Life Safety Services

### Supervisor Fire Plan Review/Assistant to Fire Marshal City of Sacramento Fire and Building Department 1999–2007

Assist the Fire Marshal with research, review, and approval of performance-based designs which ultimately resulted in the approval of Alternate Materials and Methods. Evaluate compliance with performance and testing guidelines and standards such as UL, FM, ASTM, ASME, and NFPA; Develop streamline regulatory compliance programs; Supervising Fire Protection Engineer and code professional for project planning and development stages; Reviewer of department policies and standards which were specific to the agencies emergency response equipment and Standard Operational Guidelines; Evaluated existing process of plan review and inspection, collected and evaluated data to implement process change, trained personnel on proposed changes and implemented new program; Reviewed fee structure for fire permits and assisted in the development of a new fee structure, ensuring recovery of department costs; Official representative of the Fire Marshal on all code adoption and development committees; Review and evaluate proposed buildings and sites for compliance with all state, municipal codes and standards; Provided training to fire prevention and plan check staff that focused on the application and communication of codes and ordinances; Ensured consistency of plan review and inspections by encouraging open communication, education, and by an environment of collaboration.

Committee (1997-2012)

High Rise Standard Development

Committee (2000-2004)

California State Fire Marshal's  
Photovoltaic Sub-Committee and  
Work Group (2008-2010)

NORCAL Fire Code Committee  
(2012-2015)

UL Standards Technical  
Panel for Flammable Liquid  
Storage Cabinets, STP 1275  
(2013-Present)

Northern Nevada Fire Marshals  
Code Adoption Group 2018

I-3 Code Committee  
2019–Present

### TOTAL YEARS OF EXPERIENCE

36+



## Dennis Moss

### Fire Protection Specialist & Fire Marshal

#### EDUCATION

National Fire Academy  
B.A. French

#### LICENSES/CERTIFICATIONS

ICC Certified (#820245):  
Fire Inspector I  
Fire Inspector II  
Fire Plans Examiner

CA State Fire Marshal:  
Fire Prevention Specialist I  
Fire Prevention Specialist II  
Fire Arson Investigation  
Code Management  
Fire Prevention Officer  
Chemistry of Hazardous  
Materials  
Plan Review for Inspectors

#### PROFESSIONAL AFFILIATIONS

International Code Council (ICC)  
National Fire Protection  
Association (NFPA)  
Western Region Fire Code  
Committee for all Western States  
International Fire Marshal's  
Association  
Commissioner – Utah Building  
Codes Commission

#### TOTAL YEARS OF EXPERIENCE

34+

Dennis has over 34 years of experience in fire inspection and plan review of residential, higher education, industrial, commercial buildings and power plants. He is instrumental in working with local fire agencies to ascertain and apply their unique requirements. He is very creative when developing temporary fire suppression systems for power plants, yet fully compliant with applicable laws, ordinances, regulations, and standards (LORS). Dennis has served as Fire Inspector and Fire Marshal in a supervisory role. He is a widely sought after expert in the field of back-flow protection of underground water supplies on sprinkler systems. He has reviewed plans for and inspected a wide variety of occupancies, including power plants, churches, hospitals, schools, universities, theaters, large retail shopping center, stadiums, high-rises and government buildings to ensure compliance with the Uniform and International Fire and Building Codes as well as National Fire Protection Association Codes. As a member of the crisis management and safety team, he has also developed life safety solutions for potential crisis scenarios. Dennis is also fluent in English and French. Dennis' most recent project experience include fire plan review for the City of Santa Rosa, fire life safety plan review for the California State Fire Marshal, and currently performing fire plan reviews for the California State University System and the University of Utah. He has performed over 50 plan reviews for the California State University system.

#### SELECT PROJECT EXPERIENCE:

##### Fire Marshal, Plans Examiner & Inspector Bureau Veritas North America, Inc. 2003–Present

Provides fire plan review, inspection and fire marshal services for jurisdictions throughout Nevada and California. Responsible for the life safety review of residential and commercial building plans, fire protection system plans, and site plans. Analyzes building plans for exits, emergency lighting, occupant load, occupancy classification, fire suppression systems, and other life safety requirements to ensure compliance with the applicable municipal, state, and federal fire codes and ordinances.

##### University of Utah Salt Lake City, UT

Serves as Fire Plans Examiner who currently performs fire plan reviews for the University of Utah.

##### Huntsman Cancer Hospital Salt Lake City, UT

Served as Fire Marshal, providing plan review and inspections for the Huntsman Cancer Hospital. The Hospital reviewed using the International Building and Fire Codes as well as NFPA 101. This is a six story hospital built into the side of a hill and required special attention to exiting because of the grade. Fire systems included sprinklers, fire pumps, standpipes, fire alarm, atrium smoke evacuation, building smoke control, and a fire command center.

##### Chemistry Building at Brigham Young University City of Provo, UT

Served as Fire Marshal who provided review and inspection services for Brigham Young University's five story chemistry laboratory.

## Andrew Reiwitch

### Fire Plans Examiner and Inspector

#### EDUCATION

Completed Coursework, Fire Technology

#### LICENSES/CERTIFICATIONS

Fire Prevention 1A–3A, 1B, 1C, PC 832, DSA Fire Plans Examiner Certification

Sacramento Metropolitan Fire District Fire Inspector Academy Graduate–Fire Inspector II

Passed ICC Fire Inspection II Exam

#### PROFESSIONAL AFFILIATIONS

International Code Council (ICC)  
National Fire Protection Association (NFPA)

#### TENURE AT BV

10+

#### TOTAL YEARS OF EXPERIENCE

30+

Andrew has over 30 years of experience in the fire & life safety Industry. He is a fire plans examiner and inspector and is experienced in commercial, residential, governmental, and health care facilities. His knowledge and understanding of the code enables him to successfully teach Fire Courses in the Northern California region. He is able to effectively communicate with architects, designers, contractors, and owners to work through issues that arise during the course of a project. Andrew is a team player and works cooperatively to remedy deficiencies.

#### SELECT PROJECT EXPERIENCE:

##### Fire Inspector / Plans Examiner Bureau Veritas North America, Inc. 2015–Present

Provides fire plan review and consulting for various jurisdictions in Northern California and throughout the State. Reviews plans for the California State Fire Marshal, California State University System, City of Roseville, Yolo County and other jurisdictions and agencies. Projects include CSU Northridge Parking Structure, New BSCC James A. Musick Jail Facility, Cache Creek Casino New Highrise Hotel, DSA Emma Duncan Polytechnic High School and many others.

##### Fire Inspector / Plans Examiner Private Consulting (various locations) 2013–2015

Provided fire plan review and inspection services for multiple jurisdictions such as Sacramento Metropolitan Fire District, Roseville Fire, Yuba Fire, Lincoln Fire, etc. Performed preliminary site and building fire plan review, architectural, civil, and specialty fire protection and fire & life safety review. Provided design consultation of all aspects of fire & life safety construction techniques, systems and methods including field inspection for code compliance. Utilized CFC, CBC, NFPA, and CCR Title 19 and 24. Provided plan review and inspection for new and existing commercial businesses, government buildings, health care facilities, privatized military bases and residential dwellings. Responsibilities included project research, detailed plan review and consultation specializing in fire protection and fire & life safety construction, fire inspection, code analysis, record keeping, detailed report writing, computer database management and detailed correspondence with the fire districts, engineers, architects, contractors, and homeowners.

##### Adjunct Professor Fire Service Code Enforcement Training 2013–Present

Teaches fire service code enforcement training at the Northern California Regional Training Academy.

##### Subject Matter Expert CPS HR Consulting 2013–Present

Designs tests for fire related licensure and certification across the United States.





# AFFIDAVIT OF INDEPENDENCE



B U R E A U

V E R I T A S

# AFFIDAVIT OF INDEPENDENCE



## AFFIDAVIT OF INDEPENDENCE

Bureau Veritas North America, Inc.  
Third Party Certification and Inspection Program  
Indiana Department of Homeland Security

September 11, 2025

### PURPOSE

This statement affirms Bureau Veritas North America, Inc.'s commitment to maintaining complete independence, objectivity, and impartiality in conducting third-party certification and inspection services for the Indiana Department of Homeland Security.

### INDEPENDENCE PRINCIPLES

#### Organizational Integrity

- Bureau Veritas North America, Inc. declares full independence from any undue influence that could compromise the integrity of our certification and inspection processes.
- We have no financial, management, or operational relationships that could create conflicts of interest.

#### Impartial Assessment

- Our evaluations and certifications will be conducted with strict adherence to professional standards and regulatory requirements.
- All assessments will be based solely on objective evidence and established criteria.

#### Conflict of Interest Prevention

- We maintain rigorous internal protocols to identify and mitigate potential conflicts of interest.
- No personnel involved in certification or inspection will have prior direct involvement with the evaluated entities.

#### Confidentiality and Transparency

- We guarantee complete confidentiality of client information.
- Our reporting will be transparent, accurate, and free from external pressures.

#### Certification of Independence

We, the leadership of Bureau Veritas North America, Inc., solemnly affirm our unwavering commitment to independence in all third-party certification and inspection activities.

Authorized Corporate Officer Signature:

Craig Baptista  
Vice President - West, Plan Check & Inspection  
September 11, 2025



# AFFIDAVIT OF INDEPENDENCE

## CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Orange

On September 11, 2025 before me, Melody S. Quirit, Notary Public,  
Date Here Insert Name and Title of the Officer

personally appeared Craig Baptista  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person( ) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Place Notary Seal and/or Stamp Above

Signature

Signature of Notary Public

### OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

#### Description of Attached Document

Title or Type of Document: Affidavit of Independence

Document Date: September 11, 2025 Number of Pages: \_\_\_\_\_

Signer(s) Other Than Named Above: \_\_\_\_\_

#### Capacity(ies) Claimed by Signer(s)

Signer's Name: \_\_\_\_\_

☐ Corporate Officer – Title(s): \_\_\_\_\_

☐ Partner – ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian of Conservator

☐ Other: \_\_\_\_\_

Signer is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_

☐ Corporate Officer – Title(s): \_\_\_\_\_

☐ Partner – ☐ Limited ☐ General

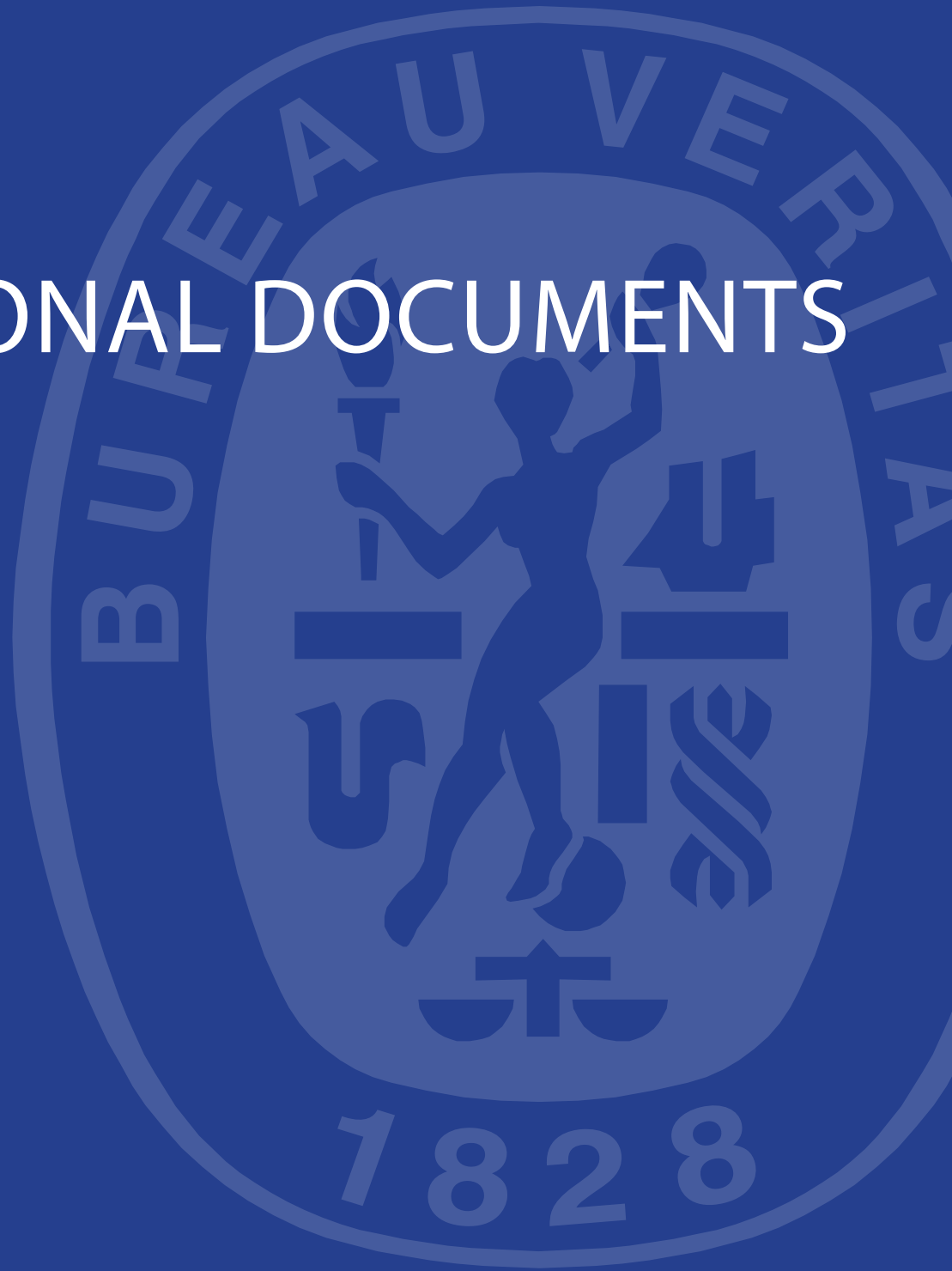
☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian of Conservator

☐ Other: \_\_\_\_\_

Signer is Representing: \_\_\_\_\_

# ADDITIONAL DOCUMENTS



B U R E A U

V E R I T A



### CORPORATE DIRECTORS AND OFFICERS

**Bureau Veritas North America, Inc.**  
A Delaware corporation

#### **Directors:**

- Renato Catrib
- Heather B. Bush

#### **Officers:**

- Renato Catrib – Chief Executive Officer and President
- Riad Habib – Senior Vice President
- Keith Grogan – Vice President
- Heather B. Bush – Vice President and Secretary
- Hilaire Fournier – CFO and Treasurer
- Van Tran – Vice President
- Craig Baptista – Vice President
- Waylon Sharp – Vice President
- Shawn Heier – Vice President
- Richard Henrikson – Vice President
- Gus Guerrero – Vice President
- Chuck Tran – Vice President
- Renato Catrib – Vice President
- Mike Davis – Vice President
- Stephen McMahon – Vice President
- Hussein Boudiab – Vice President

#### **Shareholder:**

Bureau Veritas Holdings, Inc.

## ADDITIONAL DOCUMENTS

### Company Overview

Bureau Veritas North America, Inc. (BV) is a multi-national corporation with a history which includes 197 years of providing worldwide regulatory compliance service to industry and governmental agencies. Founded in 1828, Bureau Veritas is a global leader in quality assurance, health, safety, and environmental (QHSE) solutions. Recognized and accredited by the largest national and international organizations and with over 82,000 employees, Bureau Veritas has unparalleled resources to manage projects requiring a broad range of expertise across vast geographies. With operations in 140 countries and all continents, Bureau Veritas draws on the synergies between its local teams and dedicated technical centers throughout the world. Our firm is consistent in our approach in giving clients a close-knit presence found in smaller firms while possessing the support of a national firm.

### Company Name

**Bureau Veritas North America, Inc.**

### Website

[www.bvna.com](http://www.bvna.com)

### Business Organization

Corporation (Delaware)

### Local Business Address

3100 West Charleston Avenue, Suite 210  
Las Vegas, NV 89102  
702.473.7398

### Individual Authorized to Bind the Company

Craig Baptista, M.B.A.  
Vice President - West, Plan Check & Inspection  
180 Promenade Circle, Suite 150  
Sacramento, CA 95834  
P. 916.514.4516 | C. 916.291.9151 | F. 916.725.8242  
E. [craig.baptista@bureauveritas.com](mailto:craig.baptista@bureauveritas.com)



### Dedicated to Excellence

BV has over 300 professionals dedicated to code compliance throughout the western United States and more than 4,000 associates nationwide. Currently our company provides comprehensive municipal consulting services throughout the United States. BV is a “one-stop shop” providing an unparalleled depth of resources for services.

BV will always strive to deliver excellent service and work hard to exceed expectations regarding all agreed upon turnaround times. We provide services with the objective of verifying compliance with all adopted building codes, zoning ordinances, drainage regulations and other adopted ordinances, policies and standards, as well as other relevant program standards and requirements.



#### BV Excellence

BV will consistently provide excellent customer service and qualified staff for all project types.

### Customer/Client Services Offered by BV include:

- ICC-certified building plan review, inspection, and permitting
- Architectural, structural, mechanical, electrical, plumbing plans and residential and commercial construction documents review
- Fire and life safety plan review and inspection
- Preliminary building plan review
- Construction management and field inspections
- Civil engineering plan review
- Transportation/traffic plan review
- Planning and consultation services
- Code interpretation and code enforcement
- Code adoption and ordinance preparation
- Building Official duties
- Permit tracking and record keeping
- Budget and staffing planning
- Pre-design, pre-construction, and planning and zoning meeting attendance
- Fee schedule evaluation and updates
- Staff augmentation and council meeting attendance as required
- Green building, ADA and accessibility, LEED services
- and digital plan review services



## ADDITIONAL DOCUMENTS

### Putting the Right People to Work for You

As the largest plan review and inspections firm in the United States, we have a large breadth of personnel available and immediately accessible. Located throughout the Western United States, we have more than 50 licensed and certified engineers, as well as plans examiners, and inspection staff who are equipped to handle all of the State of Indiana's needs. Bureau Veritas provides timely delivery and exceptional customer service in the most cost-effective manner. We bring a cooperative and creative problem solving approach to plan review. We fully understand our role as a team member committed to achieving successful projects for our customers. BV is committed to the provision of services of the very highest quality. This means the firm has the capacity to seamlessly augment its staffing and resources, if needed, to ensure a project is appropriately supported and effectively fulfilled. In addition to our local staff, the firm is supported by hundreds of professionals in our offices throughout the United States, making it possible for it to have highly qualified plans examiners and inspectors available expeditiously for virtually any project.

### Strong Municipal Focus

BV has assisted more than 20 newly incorporated cities and provided building department head positions for more than 50 cities.

### Knowledge and Expertise



BV has a long-established history working for municipalities to perform in-house and outside plan check, inspections, other building department and fire services. Consequently, we can leverage a breadth of code compliance and permit processing expertise to meet the needs of our clients, and offer highly qualified engineers and ICC certified staff who are in close proximity and can quickly respond to the City's needs.

### Active Participation and Proficiency in the Code Industry

As demonstrated through our ICC Certifications, BV's staff is proficient in the application of the International Family of Codes. Additionally, the team is proficient in the application of the International Building and Fire Codes, IAPMO Uniform Plumbing Code and Uniform Mechanical Code, National Electrical Code, NFPA codes, Green Building Program/Energy Code, and Accessibility Standards. Our staff has participated in the development of the codes on the local and national level. The staff attends code development hearings at the ICC meetings and are active members of national and regional professional associations.

### Certified and Accredited to High Standards

Bureau Veritas is recognized and accredited by major national and international organizations. More than any other company, Bureau Veritas must be exemplary in Quality, Health, Safety and Environment (QHSE). Being a recognized leader in these fields and thus having these competencies in its DNA, Bureau Veritas is continuously improving internal processes to better protect the health and safety of its employees, while also minimizing its impact on the environment and delivering added-value services to its clients.



### ISO 9001:2015 Quality Management System Certified

To demonstrate its commitment to high standards, Bureau Veritas was audited by independent third parties to achieve the ISO 9001:2015 Certification and IAS AC251 Accreditation.

ISO 9001:2015 specifies requirements for a quality management system where an organization:

- Needs to demonstrate its ability to consistently provide service that meets customer and applicable statutory and regulatory requirements, and
- Aims to enhance customer satisfaction through the effective application of the system, including processes for continual improvement of the system and the assurance of conformity to customer and applicable statutory and regulatory requirements

### Quality Management Program

BV associates all share the responsibility for continual improvement of the firm's quality management process and believe the program, supported by the BV business model and its code of ethics, will ensure the continual delivery of high quality products and services to the Indiana. In doing so, the firm will establish itself as City's preferred supplier in conformity assessment and certification services in the fields of quality assurance, health and safety, environment, and social responsibility (QHSE).

The firm's quality management system provides the framework for continual improvement of its internal management processes and resources which will in turn add value for the City through the services offered and delivered. In addition, BV's quality management system gives the company and the City the confidence that the provision of services and products will be delivered consistently to predetermined high standards worldwide.

## ADDITIONAL DOCUMENTS

As an ISO 9001 certified firm, BV undergoes systematic, independent audits of its management systems to meet rigorous objectives and provide continuous improvement in key areas. The firm consistently incorporates proven best practices and protocols as part of its quality management system to meet and exceed ever-increasing customer requirements. These tools include implementation of an established quality assurance/quality control program using the BV CARE program for the intake, tracking, and review of plans to enhance quality and streamline processing/approval; plan check to expedite turnaround times which save time and money; and the utilization of web-based document control system which fosters collaboration, 24/7 access to documents and reports, and enhances overall communication.

BV relies on the management and technical excellence of its personnel and a proven QA/QC program. This assures the quality of all work performed under this contract meets City approval. BV has developed and implemented corporate QA policies, consistent with all applicable federal and state regulatory requirements and standards, covering all aspects of project performance, technical quality, and peer review. These policies are implemented at each professional and technical level to provide a well-balanced, independent QA program, which assures the quality of reports, technical reviews, annuals and other documentation prepared by BV. This ensures the product is consistent with the established standards from the standpoint of quality, validity, and legal defensibility.

**Identify Client Needs:** BV actively listens and maintains sensitivity to unique issues, priorities, and organizational culture to work in partnership to assess diverse needs and special initiatives.

**Strategic Planning:** BV establishes a clear plan of action to institute priorities, identify stakeholders/processing agencies, formulate communication protocols, and align services with mutually-defined needs and objectives.

**Concise Scoping/Implementation:** BV assigns expertise which mirrors the clients' needs and implements best practices to maintain project momentum.

**Project Management:** BV uses appropriate best practice tools to effectively and efficiently deliver the City's assignment within budget and schedule. No matter what the need, the firm's goal is to deliver integrity, impartiality, accountability, efficiency, quality, and transparency.

### Budget Controls and Billing Related Quality Assurance–FLEX

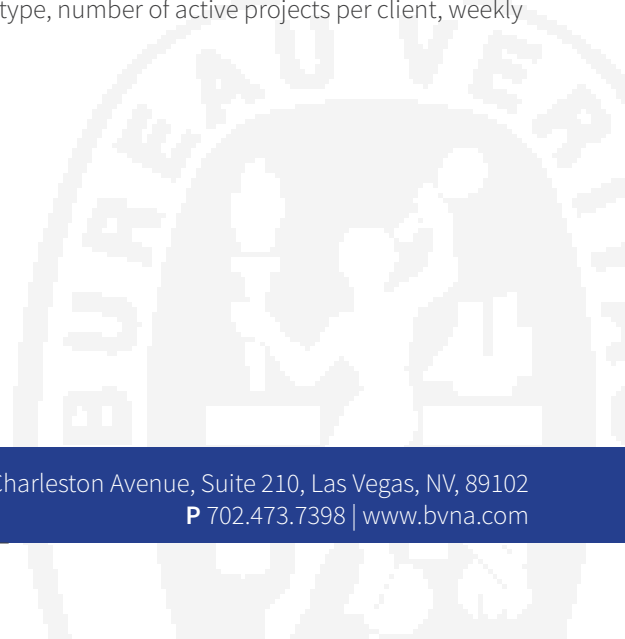


Budget control is achieved by closely monitoring work assignment labor and direct expenses. Work reports must be completed by each individual and the labor hours must be approved by the project manager before being charged to the Indiana. Similarly, expense reports and other direct expenses must be approved by the project manager prior to entering the cost data system. FLEX is a reference repository which is comprised of all billing and contractual information (invoices, work assignments, expenses, labor reports, project reports, etc.). This state of the art system assists BV in implementing and maintaining a number of budget and cost control processes. FLEX ensures contract and budget control via standardized features and alignment of project information. Additionally, the system is designed to promote contract follow up from project outset to closing which helps to establish and maintain optimal communication.

### Project Management and Schedule Controls–Quickbase Protrack

Work assignment schedules will be managed on several levels. The project manager will maintain regular contact with the Indiana's manager to communicate the project status and progress on deliverables. In addition, an internal schedule including critical milestones and deliverable due dates will be established prior to initiating the task work. This allows ample time for editorial and technical review, changes, and assurance in schedule compliance.

In order to efficiently and effectively track project workflow BV employs Protrack, a quality assurance software solution created by Quickbase. This custom-built program was developed specifically to meet the needs of the firm and enhance its project management capabilities in service to its clients. Protrack monitors numerous pieces of project data in real time including, but not limited to, project schedule status, active projects by office, project type, number of active projects per client, weekly



PAYMENT



BUREAU

VERITAS

## PAYMENT

### Payment

We are hereby submitting a Credit Card Charge Request in the amount of \$830.00 per the payment requirement for certification in the Indiana Third Party Certification and Inspection program.



#### CREDIT CARD CHARGE REQUEST - GENERAL

State Form 53518 (2-08)

Approved by State Board of Accounts, 2008

DEPARTMENT OF HOMELAND SECURITY

**INSTRUCTIONS:** Please complete this form, print it, and fax it to (317) 233-0401.

**Please note - The only credit cards accepted for payment are Visa and Master Card.**

Name <b>Angela C Santellan</b>		Telephone number <b>( 702 ) 986-7542</b>
Name of company <b>Bureau Veritas</b>		
Billing address (number and street) <b>144 Lauren Wood Cir</b>		
City <b>Taylors</b>	State <b>SC</b>	ZIP code <b>29687</b>

Type of credit card (check one) <input checked="" type="checkbox"/> Visa <input type="checkbox"/> Master Card	Account number <b>4715 2922 4861 1858</b>	Expiration date (month, year) <b>05/30</b>	Total amount to be charged <b>\$830.00</b>
Additional information (to be completed by agency) ----- ----- -----			

By signing this form, the card member agrees to the obligations set forth by the Card Member's Agreement with the issuer.	
Signature <i>Angela Santellan</i>	Date (month, day, year) <b>09/12/2025</b>



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