



MICHAEL R. PENCE, Governor
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY
302 West Washington Street
Indianapolis, IN 46204

Indiana Department of Homeland Security Information Bulletin

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TO: Emergency Management Agency Directors
All IDHS District Coordinators

FROM: Beth Hampshire
Grants Management Director
Indiana Department of Homeland Security

DATE: October 8, 2014

RE: County - 2014 State Homeland Security Grant Program (SHSP) Guidance

Purpose

The purpose of this Information Bulletin is to provide guidance and information regarding the Federal Fiscal Year (FFY) State Homeland Security Grant Program (SHSP) Guidance.

Background

The Homeland Security Grant Program provides planning, equipment, training, and exercise funding to prevention, preparedness, and response personnel. The State Homeland Security Grant Program (SHSP) specifically supports the implementation of the State Homeland Security Strategies to address the identified planning, organization, equipment, training, and exercise needs to prevent, protect against, mitigate, response to, and recover from acts of terrorism and other catastrophic events.

Federal Performance Period

The federal performance period of the 2014 SHSP grant begins on September 1, 2014 and ends on August 31, 2016.



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County Based Project Performance Periods

The following will be instituted for the 2014 SHSP Grant. Failure to adhere to these performance periods may result in the reversion of your grant funds.

- Any 2014 SHSP grant for the purchase of equipment will have a six (6) month performance period.
- Any 2014 SHSP grant specifically for a planning, service/maintenance contract or contract for personal services will be for a period of twelve (12) months.

Instructions and Deadlines

All budgets will be processed through the Indiana Grants Management System (iGMS: <http://myoracle.in.gov/hs>). The submitted budget must be specific, measurable, attainable, realistic and timely.

- Budgets must be submitted via the iGMS no later than **midnight on Friday, November 14, 2014. *Budget line items within the submitted budget are required to be correct as to the completeness of each budget line item (all fields completed) and with correct Authorized Equipment List (AEL) numbers for the purchase of equipment.***
- ***Budgets submitted after the deadline of midnight on Friday, November 14, 2014 will not be considered for funding.***

Questions

Please direct questions regarding this program to your District Emergency Management Coordinator or a member of the IDHS Grants Management staff at (317) 234-5917 or grants@dhs.in.gov.