

## INDIANA BOILER AND PRESSURE VESSEL RULES REWRITE COMMITTEE

1. **Establishment of the Committee.** The Indiana Boiler and Pressure Vessel Rules Rewrite (“Committee”) is hereby formed.
2. **Duties of the Committee.** The Committee shall create a draft proposed rule to update the current Indiana Boiler and Pressure Vessel Rules located at 675 IAC 30 to, among other things:
  - (1) Comply with changes made to Indiana Code since the current rules were originally drafted; and
  - (2) Implement the provisions of LSA Document #s 19-334(E) and 19-426(E).

The Committee shall complete its draft proposed rule by June 30, 2020. As part of drafting the proposed draft rule, the Committee shall also complete:

- (1) a fiscal impact analysis that determines the fiscal impact of all changes made from the current rule to the draft proposed rule; and
- (2) a justification statement that provides a justification for each change.

In completing the draft proposed rule, the Committee shall draft the rule in a manner that:

- (1) Minimizes the expenses to:
  - (A) regulated entities that are required to comply with the rule;
  - (B) persons who pay taxes or pay fees for government services affected by the rule; and
  - (C) consumers of products and services of regulated entities affected by the rule.
- (2) Achieves the regulatory goal in the least restrictive manner;
- (3) Avoids duplicating standards found in state or federal laws;
- (4) Is written for ease of comprehension; and
- (5) Has practicable enforcement.

Members shall also provide and keep up to date contact information (email, phone) with the Commission Secretary.

Please note, the draft proposed rule drafted by the Committee is merely a *draft proposed rule* and the Commission retains its full rulemaking authority.

3. **Committee Membership.** The Committee consists of the following 7 voting members:
  - (1) Earl Harlow;
  - (2) Benjamin Schaefer;
  - (3) Darrell Wisner;
  - (4) Gary Staats;
  - (5) Sean Burke;
  - (6) Steve Renner; and
  - (7) Roger Boillard.

4. **Committee Chairman.** The Committee Chairman is Earl Harlow. The Committee Chairman shall control the conduct of the meetings. This authority includes: (1) the allowance or prevention of testimony from the public; (2) creating the agenda for the meeting; (3) calling for votes upon receipt of motions from other Committee members; (4) the calling of special meetings; and (5) all other actions necessary to conduct an efficient and meaningful code drafting meeting.
5. **Committee Secretary.** The Committee Secretary shall be provided by the Indiana Department of Homeland Security. The Committee Secretary shall handle all administrative functions for the Committee. This includes, but is not limited to: (1) the scheduling of meetings rooms; (2) sending out correspondence to members; (3) posting of meeting agendas; (4) taking of meeting minutes; (5) drafting of the proposed draft rule; and (6) the receipt and retention of filings.
6. **Quorum.** Quorum consists of 4 voting members. In order to conduct business, there must be a quorum of members present in person at the meeting. No member may cast votes or be counted for quorum purposes, if they are not present at the meeting.
7. **Votes Needed to Take Action.** For any action to take place, a majority of the members present must vote in the affirmative.
8. **Meeting Time, Dates and Location.** The first meeting will be held on October 16, 2019 at 10:00 AM at the Indiana Government Center South. The specific room number will be provided at a later date. Meetings shall occur according to the schedule specified in Exhibit 1. Meeting dates, times, and topics may be amended by the Committee.
9. **Special Meetings.** Special meetings may be called by the Chairman. Special meetings must be called three days in advance of the proposed date of the special meeting and all members must receive notice of the proposed special meeting three days in advance of the proposed date of the special meeting.
10. **Member Terms.** Members are expected to attend all Committee meetings. A member's term lasts until: (1) the member resigns; (2) the member is removed by the Commission; or (3) the work of this Committee has been completed by providing notice to the Commission.
11. **Review of Proposals for Code Change.** Committee members, interested stakeholders, and members of the public are invited to submit proposals for code change to the Committee for consideration. The Committee shall review all proposals for code change that are timely submitted (submitted in accordance with Exhibit 1) on a properly completed Proposal for Code Change form. At the discretion of the Committee Chairman, proposals for code change that are not timely submitted or properly filed may be considered by the Committee.

For an overview of the subjects that the Committee will be considering and the dates at which these subjects will be considered see Exhibit 1. The dates and subjects may be changed by the Committee at the Committee meetings and any changes will be posted to the Commission's webpage.