



Plan Review Fee Schedule

To qualify for any kind of Construction Design Release, including Foundation, Partial, Addendum, Pool or Tank Releases, the correct fee payment must accompany the application. The fee schedule is located in Article 12, Rule 3 of the General Administrative Rules (GAR), found at http://www.in.gov/legislative/iac/iac_title?iact=675. For the convenience of applicants, the fee schedule enumerated in that Rule is provided here. In the event of any conflicts or discrepancies between this document and the GAR, or if any revisions are made to the GAR but are not reflected herein, the information in the GAR shall take precedence.

Sec. 2 – Schedule of Fees for Site Built Construction

- (a) Every application for construction design release (ACDR) required by 675 IAC 12-6 shall be accompanied by payment to the fire and building services fund in an amount prescribed in this section.¹

- (b) The design release fees shall be as follows:

<u>All Projects</u>	<u>Amount</u>
Filing Fee	\$75
plus	
Processing Fee	\$75 minimum*
TOTAL	\$150 minimum*

* The minimum processing fee only applies where the categorical processing fee is less than \$75.

- (c) The categorical processing fees shall be as follows:

Category A (Normal Occupancy): All buildings and structures not specifically listed in Categories B, C, D, E, G, H and I. The fee is **\$0.050** times the gross square feet of floor area.

Category B (Minimal Occupancy – Area Related): Livestock sales, hangars, open parking structures, truck freight terminals, warehouses, refrigerated storage, bulk product processing plants and similar uses. The fee is **\$0.030** times the gross square feet of floor area.

Category C (Cost Related): Remodeling and renovation (no additions). The fee is **\$0.0030** times the total square footage of the remodeling and renovation.

Category D (Minimal Occupancy – Cost Related): Control towers, generating plants, duct collectors, mausoleums, grain elevators, concrete or asphalt plants and other occupied high volume low area structures. The fee is **\$0.0002** times the construction cost.

Category E Swimming Pools: The fee is **\$0.020** times the gross cubic feet.

¹ The regular filing and processing fees are paid with the initial submission of the ACDR.

Category F (Flammable Liquid or Gas Facilities): Each initial installation of one (1) or more bulk storage tanks, piping or dispensing equipment for Classes I, II, IIIA and IIIB liquids, liquefied petroleum (LP) gas, or liquefied natural gas (LNG) or replacement of such tanks or piping at the same location. The fee is eighty dollars (**\$80**) for each tank.

Category G (Replicated Floor Plan Buildings, such as apartment buildings, hotels or motels): If a project consists of one (1) or more buildings with replicated floor plans, the filing fee shall be **\$0.040** times the gross square foot for one (1) example of each replicated, plus sixty-nine dollars (**\$69**) per building.

Category H (Shell Building² and Initial Tenant Build-Out): The fee for the shell building is **\$0.040** times the gross square feet of floor area. The fee for the initial tenant build-out is **\$0.020** times the gross square feet of floor area that is subject of the build-out.

Category I (Expedited Plan Review): Expedited plan review is available for the following occupancies: B, F, M, S and U. All required drawings, applications and fees shall be received by plan review not later than 9:00 AM on the day that the project is submitted. If the project qualifies for expedited plan review and the issuance of a design release, the project will be released not later than 4:30 PM on the next following business day that the division is open. The fee for expedited submittal is five thousand dollars (**\$5,000**), plus the applicable fee or fees from Categories A through H.

(d) The special processing fees shall be as follows:

<u>Special Processing Fees</u>	<u>Amount</u>
Each additional submission for a partially filed project	\$250
Surcharge for late filing of plans and specification	\$300 ³
Foundation release	\$80
Addenda and revisions, each system modified per submission (other than compliance corrections) ⁴	\$35
Master Plans, each series or structure	\$173
Incomplete project filing (mailed submissions only) ⁵	\$12
Returned checks	\$35
Reinstatement or time extension of design release	\$50

(e) The explanation of terms shall be as follows:

- a. Square footage (floor area) shall be determined by the outside dimensions of the building or structure. This shall include usable area under the horizontal projection of the roof or floor above, such as the following:

² "Shell building" means a Class 1 structure for which a design release is required before further construction is performed to accommodate the occupancy of one (1) or more tenants.

³ The surcharge fee, if not collected at the time the ACDR is filed, shall be paid before issuance of any design release.

⁴ Systems are architectural, structural, electrical, plumbing, mechanical (HVAC), fire alarm and fire suppression.

⁵ Payable when missing documents are subsequently filed.

- i. Porches
 - ii. Canopies
 - iii. Balconies
- b. Cubic footage (volume) shall be the gross volume of the building or structure as determined by the outside dimensions of the building or structure.
- c. Costs (construction) shall be the cost of the labor and materials required to perform the stated scope of construction. It need not include the cost of the following:
 - i. Land
 - ii. Interior furnishings
 - iii. Processing equipment