



FY2022 NSGP-S APPLICATION INSTRUCTIONS

The maximum amount for an individual application is **\$150,000**. If an organization applies for multiple sites, the total of up to three applications submitted by the individual organization cannot exceed \$450,000. **To receive NSGP-S, organizations CANNOT be located in Hamilton or Marion Counties.**

An eligible nonprofit organization must:

- 1) Meet the description under section 501(c)(3) of the Internal Revenue Code of 1986 (IRC) and be exempt from tax under section 501(a) of such code, and
- 2) Be able to demonstrate, through the application, that the organization is at high risk of a terrorist attack.

Nonprofit organizations must have a Unique Entity Identifier (UEI), which is obtained through SAM.gov. Nonprofit organizations must register in SAM.gov to obtain the UEI but are not required to maintain an active registration in SAM.gov. Guidance on obtaining a UEI in SAM.gov can be found at [GSA UEI Update](#) and [SAM.gov Update](#).

Applicants must submit applications to the state administrative agent (SAA) for this grant, the Indiana Department of Homeland Security, at grants@dhs.in.gov. Applications must be received by 5 p.m. EDT June 1, 2022. **Do not submit applications directly to FEMA or through Grants.gov.**

Eligible applicants must complete and submit the following three documents:

1. Applicants must use the **FY2022 NSGP Investment Justification Form** available at <https://www.in.gov/dhs/grants-management/grants-management/nonprofit-security-grant-program/>. Additional resources are available to assist in the grant application process. Applicants should select NO to the question *Are you physically located in a current Urban Area Security Initiative designated urban area* on page two. Use the file naming convention: `FY2022_NS GP_S_IN_<Nonprofit's Legal Name>`
2. In addition to the investment justification form, applicants must provide a **mission statement** that explains the nature of the applicant organization's purpose and mission. This will primarily be used to validate the organization's type as either:
 - 1) ideology-based/spiritual/religious;
 - 2) educational;
 - 3) medical; or
 - 4) other.The mission statement should be provided on the organization's official letterhead.
3. Applicants must also provide the **vulnerability assessment** upon which the request in the application is based. There is no specified or required format for the vulnerability assessment. If an organization has already conducted a vulnerability assessment for the site it is applying for, it can use a previous assessment as long as there have been no substantive changes that would make the assessment invalid or inaccurate.

Investment justification forms must remain in PDF format and space available. Do not convert to another application or add additional pages.

Submit applications via email to grants@dhs.in.gov no later than **5:00 p.m. EDT on June 1, 2022**.