



FY2021 NSGP-S APPLICATION INSTRUCTIONS

The maximum amount for an individual application is **\$150,000**. If an organization applies for multiple sites, the total of up to three applications submitted by the individual organization cannot exceed \$450,000.

An eligible nonprofit organization must: 1.) Meet the description under section 501(c)(3) of the Internal Revenue Code of 1986 (IRC) and be exempt from tax under section 501(a) of such code, and 2.) Be able to demonstrate, through the application, that the organization is at high risk of a terrorist attack.

Applicants must have a valid DUNS number to apply for this grant. If the organization does not have a DUNS number or does not know its number, the [Dun & Bradstreet \(D&B\) website](#) can be used to register or search for a DUNS number. Organizations may also call 1-866-705-5711 for DUNS number questions or assistance. It is not necessary to register on Grants.gov or SAM.gov. Only a DUNS number is required.

Applicants must submit their applications to the state administrative agent (SAA) for this grant, the Indiana Department of Homeland Security, at grants@dhs.in.gov. Applications must be received by April 23, 2021, at 5:00 p.m. EDT. **Do not submit applications directly to FEMA or through Grants.gov.**

Eligible applicants must complete and submit the following three documents:

1. Applicants must use the **FY2021 NSGP Investment Justification Form** available at <https://www.in.gov/dhs/grants-management/grants-management/nonprofit-security-grant-program/>. Additional resources are also available to assist in the grant application process.

If the applicant is using Excel 2007 the form must be saved in a Microsoft Excel 97-2003 format. Detailed instructions can be found in the "Introduction" tab of the Investment Justification.

Use the file naming convention: FY2021_NS GP_S_IN_<Nonprofit's Legal Name>

2. In addition to the investment justification form, applicants must provide a **mission statement** which explains the nature of the applicant organization's purpose and mission. This will primarily be used to validate the organization's type as either: 1) ideology-based/spiritual/religious; 2) educational; 3) medical; or 4) other. The mission statement should be provided on the organization's official letterhead.
3. Applicants must also provide the **vulnerability assessment** upon which the request in the application is based. There is no specified or required format for the vulnerability assessment. If an organization has already conducted a vulnerability assessment for the site it is applying for, it can use a previous assessment as long as there have been no substantive changes that would make the assessment invalid or inaccurate.

Investment justification forms must remain in Excel file format and space available. Do not convert to PDF or another application or add additional pages.

Submit applications via email to grants@dhs.in.gov no later than **5:00 p.m. EDT on April 23, 2021.**