



MICHAEL R. PENCE, Governor
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY
302 West Washington Street
Indianapolis, IN 46204

**EMERGENCY MEDICAL SERVICES COMMISSION
TECHNICAL ADVISORY COMMITTEE MEETING MINUTES**

DATE: November 5, 2013 10:00 a.m.

LOCATION: Noblesville Fire Department, Station 77
15251 Olio Road
Noblesville, IN 46060

PRESENT: Leon Bell, Chairman, ALS Training Institute
Jessica Lawley, ALS Training Program Director
Sara Brown, EMS Medical Director
Jaren Kilian,
Faril Ward, EMS Chief of Operating Officer
Michael McNutt, BLS Training Program Director
Elizabeth Weinstein, EMS for Children
Tina Butt, First Responder Training Director
Charles Ford, EMS Chief Executive Officer
Michael Gamble, Emergency Department Director

NOT PRESENT: Edward Bartkus, EMS Medical Director
Sherry Feters, Vice Chairman, EMS Chief Executive Officer

OTHERS PRESENT: Myron Mackey, EMS Commissioner
Elizabeth Fiato, Mike Garvey EMS State Director, IDHS Staff,
other IDHS Staff and members of the EMS Community



- A) Meeting called to order at 10:010 a.m. by Chairman Leon Bell.
 - B) Quorum present
 - C) Adoption of minutes:
A motion was made by Mr. Charles Ford to accept the minutes from the meeting held on September 3, 2013 as written. The motion was seconded by Mr. Faril Ward. The motion passed unanimously.
 - D) Public Comment:
None
 - E) Announcements:
 - a. Upcoming TAC meeting dates
 - i. January 7, 2014
 - ii. March 4, 2014
 - iii. May 6, 2014
 - F) Commission Report:
 - G) Assignments
 - a. AEMT test results
- Chairman Bell briefed the TAC members that were present on the EMS Commission meeting that took place on October 18, 2013. Chairman Bell stated that the Commission is concerned about the low test scores for the AEMT students. Mrs. Elizabeth Fiato presented the same report on the test results that she presented at the last EMS Commission meeting to open discussion (see attachment #1). Commissioner Mackey asked how many people actually started the course. Ms. Candice Hilton was asked to pull up the information for the state computer system. Commissioner Mackey stated he is hearing that individuals did not want to take the class but feel like they are being forced into the course. Discussion followed regarding different reasons for the low test scores. Reasons ranged everything from Primary Instructors not understanding what needs to be taught, the minimum hours required for the AEMT bridge course are not enough to cover all the material, Primary Instructors need to better oversee the classes to make sure all the material is taught, individuals have been out working in the field for a long time and have been out of the classroom long enough that they find it difficult to go back to class. The discussion also took into consideration the reasons why people are bridging from EMT-Basic Advance to AEMT and also why individuals became EMT-Basic Advance in the first place. The popular opinion was financial incentive. Ms. Candice Hilton reported to the TAC that she couldn't pull the exact number of students but that there are currently 59 AEMT classes approved, 40 of those courses are EMT-Basic Advance to AEMT bridge courses and 19 are the full AEMT course. Mrs. Fiato stated that Primary Instructors need to better educated and informed regarding the information that needs to be covered in the AEMT course. Mrs. Fiato stated that her point in bringing up an extension of time for the transition course so there is time to go out and go over the curriculum with the Primary Instructors that are going to teaching the AEMT courses to make sure they know the curriculum. Discussion followed concerning the possibility of extending the dead line for transitioning. Chairman Bell asked if there was grant money available and if there is any technology available. Mrs. Fiato discussed a possible grant

money source. Chairman Bell stated that if the technology could be found that he would have the sub-committee that came up with the implementation plan to video tape the way to construct your AEMT or bridge course. Discussion also was made regarding if the part of the curriculum that required the students to provide a portfolio to their Primary Instructor showing competences. It is believed that this is not happening. The question was asked would it be a bad thing for the time to expire on the bridge courses and the students all be made to take the full AEMT course. Would this help make the students more successful?

Chairman Bell asked the TAC members if they would like their discussion and suggestions be sent to the Commission as a recommendation or a letter be sent to Director Mike Garvey. Discussion followed.

b. Post

Chairman Bell asked about the status of the Post project-there has not been a meeting.

c. TEMS

Chairman Bell asked about the status of the TEMS-there has been not responses yet for the survey.

d. Hybrid course application process

- i. Chairman Bell opened with summary of the Commission discussion regarding the TAC recommendation for the hybrid attendance policy. Chairman of the Commission Lee Turpen asked that the word on-line be added.

Mrs. Elizabeth Fiato went over the reasons for staff asking for the standard of attendance. Discussion followed regarding why there is a need to be able to verify that a student completed the minimum class hours.

A motion was made by Mr. Faril Ward to investigate the development of standards for face to face and hybrid classes. The motion was seconded by Mr. Jaren Kilian. The motion passed.

e. Continuing Education

Chairman Bell stated that Chairman of the Commission Lee Turpen asked him not present the recommendation for the Continuing education because the Commission is not ready to discuss continuing education. Chairman Bell asked why do we do continuing education? Are there better ways to renew certifications? Discussion followed regarding why continuing education is important and different ways that continuing education can be obtained. Mrs. Fiato stated that now would be the time to add in the pediatric and OB continuing education hours for the BLS levels. Ms. Candice Hilton was asked to research what hours if any were approved by the EMS Commission to be added to the EMT level for pediatric and OB hours.

Break for lunch and a chance for some research for 10 min.

Ms. Hilton found that during the September 2012 EMS Commission meeting that the education requirement did not pass but the addition of pediatric equipment passed. Chairman Bell made the announcement to the TAC in regards to the findings.

Chairman Bell asked the education sub-committee to work on this issue. Chairman Bell stated he would get information regarding the National Registry continuing education requirements from Dr. Edward Bartkus and he would have it available for the education sub-committee at the January meeting.

f. AEMT curriculum

Mrs. Fiato was asked by Chairman Bell to discuss the curriculum that was passed at the last EMS Commission meeting and how staff is planning to distribute. Mrs. Fiato stated that it was approved at the last EMS Commission meeting and that it would be sent out to Primary Instructors.

g. Military reciprocity

Mrs. Fiato asked about the status of the work on the issue. Chairman Bell stated he had not received the information given to staff at the Commission meeting. Mrs. Fiato stated she would resend it to Chairman Bell. This will be discussed at the next TAC meeting.

h. Student Bill of Rights, Code of Conduct

Mrs. Jessica Lawley spoke briefly regarding the reason these are needed. Chairman Bell asked that the Mrs. Jessica Lawley to translate the Student Bill of Rights and Code of Conduct to reflect Indiana code for the next TAC meeting.

Chairman Bell assigned the following:

Education sub-committee: Continuing education, psychomotor requirements for EMR- AEMT levels

Operations sub-committee: EMR use of Epi pen.

A motion was made by Mr. Jaren Kilian to send a letter to Director Mike Garvey to tell him TAC's thoughts regarding the AEMT level and the reasons for the low test scores. The motion was seconded by Mr. Michael McNutt. The motion passed 8 in favor 1 opposed.

Chairman Bell opened discussion regarding opened TAC positions. Mrs. Candice Hilton will send out the letters from the Governor's office stating members have been reappointed.

Chairman Bell asked if there was any other business that needed to be discussed.

Mrs. Fiato asked that the TAC help to push out the surveys concerning the EVOC, drug screening, and background checks.

A motion was made by Mr. Jaren Kilian to wait until January 1st to send out the surveys. The motion was seconded by Ms. Tina Butt. The motion passed.

Chairman Bell stated that he would not be able to attend the January 7th meeting. Did the rest of the members wish to hold the meeting? The meeting will be held as long as there is a quorum. Chairman Bell asked everyone to check their calendars to be sure they can attend the January 7th meeting and let him know.

A motion was made by Dr. Elizabeth Weinstein to adjourn the meeting. The motion was seconded by Mr. Jaren Kilian. The motion passed. The meeting was adjourned at 1:10pm.

Approved _____

Leon Bell, Chairman