EMERGENCY MEDICAL SERVICES COMMISSION

TECHNICAL ADVISORY COMMITTEE MEETING SUMMARY

DATE: May 12, 2015 10:00 a.m.

LOCATION: Noblesville Fire Department, Station 77

15251 Olio Road

Noblesville, IN 46060

PRESENT: Leon Bell, Chairman, ALS Training Institute

Elizabeth Weinstein, EMS for Children

Michael McNutt, BLS Training Program Director

Faril Ward, EMS Chief of Operating Officer

Jessica Lawley, ALS Training Program Director

Sherry Fetters, Vice Chairman, EMS Chief Executive Officer

Sara Brown, EMS Medical Director

Jaren Kilian, ALS Training Program Director

Michael Gamble, Emergency Department Director

NOT PRESENT: Charles Ford, EMS Chief Executive Officer

OTHERS PRESENT: John Zartman, EMS Commissioner, Terri Hamilton EMS Commissioner, Myron Mackey, EMS Commissioner, EMS State Director Michael Garvey, other IDHS Staff, Kraig Kinney, Garrett Hedeen, and Michael Cole .

A) Meeting called to order at 10:08 a.m. by Chairman Leon Bell.
B) Quorum present
C) Adoption of minutes:
    a. November 18, 2014 minutes

A motion was made by Mr. Faril Ward to approve the minutes from the November 18, 2014 meeting as written. The motion was seconded by Mr. Jaren Kilian. The motion passed, minutes were approved.

D) Orientation and paperwork:
    New TAC member Michael Cole and other guest in the audience were introduced to the group. Mr. Michael Cole is present but not a full member of the TAC due to not being affirmed by the governor's office.
    Ms. Candice Hilton spoke to the Technical Advisory Committee members regarding reimbursements for travel and honorarium payments. Ms. Hilton stated that if the member of the committee drives a company vehicle and pays for the gas out of his or her own pocket the member can claim for reimbursement for travel but if the company pays for the gas then the TAC member cannot claim for travel reimbursement. Ms. Hilton also explained that all the new forms that she has sent out to the TAC members need to be filled out and turned in even if the members have previously filled out paperwork for travel reimbursement due to changes in policy from the State Auditor's office. Chairman Leon Bell asked a few questions that staff will need to check with legal on to be able to provide answers to Chairman Bell. The majority of the paperwork that needed to be completed was finished prior to the state of the meeting.
E) Public Comment: None
F) Announcements:
    a. Commission Staff report: None at this time
    b. Upcoming TAC meetings:
        1. July 7, 2015
        2. September 1, 2015
        3. November 10, 2015
G) Old Business
    a. Usage of the Epi-pen for the EMR level. (see attachment #1 for recommendation)

A motion was made by Mr. Michael McNutt to accept the sub-committee recommendation. The motion was seconded by Mrs. Jessica Lawley. The motion passed unanimously.

A motion was made by Mr. Michael McNutt to send the sub-committee recommendation to the EMS Commission for approval. The motion was seconded by Ms. Elizabeth Weinstein. The motion passed unanimously.

H) New Business
    a. Primary Exam review-
        Discussion regarding the current status of the PI exam took place among the TAC members.

The TAC requested the statistics for the new Primary Instructor exam for the next meeting.

Discussion regarding scenarios and practical exams for EMT took place. Discussion regarding the need for a closed door meeting for writing and review of the scenarios took place as well. The TAC will be scheduling an executive session meeting to take place prior to the July 7th regular scheduled meeting.

I) EMS Education Workgroup
    a. Tactical Medical Care – tourniquet applications
Mr. Kraig Kinney stated that the workgroup plans on working on training for the application of tourniquets and if there is a need for more training. The workgroup plans on bringing recommendations to the TAC for review, approval and to take the recommendations to the EMS Commission for approval.

Chairman Bell requested a data report regarding tourniquet applications. The TAC would like to see the number of applications, injury severity scale, and initial trauma and disposition. They would also like to be able to benchmark against other states if possible.

Discussion went back to the PI exam. Mr. John Zartman asked if there was a way to find out which training institutions are teaching the PI course and what their pass rates are to make sure they are teaching what they need to be teaching. Ms. Hilton gave quick number to the TAC for the PI test. There have been 32 people take the "new" PI exam. Since July of 2014- 10 people passed the first time they took the exam, 17 failed the first time, 3 passed their first retake, 2 failed their first retake and no one had taken their second retake as of the date of the TAC meeting. It was asked how long since the end of their course before the student tested. That is information that would take a little time to pull from the system because the dates the students took the exam is recorded. More discussion followed regarding the PI exam. The PI exam review was assigned to the education sub-group.

Chairman Bell went back to new business and opened discussion regarding tracheal suctioning and stoma suctioning at the EMT level. Some discussion followed. Most members think it is a matter of communication to make sure that the information is getting to our Primary Instructors. Mrs. Lawley asked if there is a way to bring all of the standards into one document and send it out to all PIs. It was suggested that the information be pushed out during the Indiana Emergency Responder Conference (IERC). The TAC members asked if there is a possibility of a PI update newsletter that would be sent out quarterly to all PIs.

Mr. Tony Pagano also noted that Emergency Medical Responder courses need to be improved. Discussion followed regarding ways to improve the Emergency Medical Responder courses. Mr. Pagano stated that he has asked a couple of EMS education workgroup to help review the Emergency Medical Responder and EVOC exams.

Chairman Bell called for a short break at 11:40am

Chairman Bell called the meeting back to order at 11:53am

Chairman Bell opened the floor to discuss the developing of the waiver tool. The operation sub-group worked on a waiver tracking/reporting tool previously so there were questions as to what the Commission was asking to be developed. Staff and Commission members that were present explained what was needed to the TAC members. The Commission has been putting a stipulation on waivers for provider organizations to report when they use the waiver they have requested.

Ms. Elizabeth Weinstein left at 12:05pm a quorum was still present after her departure.

More discussion regarding the waiver tracking/reporting tool took place. Chairman Bell requested that Ms. Hilton send the letter that is sent to the provider organizations when their waiver was granted as well as the waiver tracking sheet that is being currently used by staff to the TAC members for review prior to the July meeting. Chairman Bell assigned the operations sub-group to develop the waiver reporting tool and the education sub-group to refine the waiver reporting tool that was developed by the TAC previously. Ms. Hilton was asked to send the TAC a list of who is currently on each of the sub-groups.

Mrs. Lawley asked about why the Medical Director signature is not required on the course application. Some discussion followed. Staff will send the course application form to have the Medical Director's signature added to the form. A short discussion regarding current forms and rules followed.

Chairman Bell assigned the education sub-group to work on writing a training program for the use of Epi-pens for the EMR level and a training program for blood glucose checks for the EMT level.

With no further business needing to be discussed a motion was made by Mr. Jaren Kilian to adjourn the meeting. The motion was seconded by Mr. Michael Gamble. The motion passed. The meeting was adjourned at 12:44pm.

Approved _____

     Leon Bell, Chairman