



EMS TRAINING EQUIPMENT GRANT

IDHS Training Institution Grant

Application Period:

Dec. 5, 2023 - Jan. 5, 2024

Anticipated award start date:

Feb. 1, 2024

Performance Period:

All equipment must be purchased before July 1, 2024.

PROGRAM OVERVIEW

Introduction

The Indiana Department of Homeland Security is issuing a Notice of Funding Opportunity (NOFO) for the EMS Training Equipment Grant, which supports the development and operational support of EMS training institutions across Indiana. Training institutions awarded grant funds should be prepared to order and take delivery of approved equipment by July 1, 2024.

While all applications will be considered, preference will be given to those offering coverage to rural counties, underserved areas for EMS education and training institutions upgrades that have three or more years in service with cognitive examination pass rates above the Indiana average rate for the EMT level. Additional preference will be given to those applications offering coverage to the widest variety of educational opportunities.

PROGRAM SYNOPSIS

The EMS Division at IDHS supports training and certification of Indiana's EMS and fire communities. The EMS Training Equipment Grant was created to support training initiatives that increase the number of certified emergency medical technicians and paramedics active in the state.

ELIGIBILITY CRITERIA

Eligible applicants are (active) certified Indiana EMS Training Institutions.

FUNDING GUIDELINES

Priority Areas

Funds made available through the EMS Training Equipment Grant Program may only be used for the support of EMS certification training courses.

Applicants should provide a strong summary of needs, including geographic coverage and focus areas along with a demographic profile. Service gap areas also should be identified.

Applications will be evaluated on:

- Population of focus and Statement of Need
- Staff and organizational experience including historical record of producing certified EMS clinicians.
- Qualitative criteria including gaps in services and nexus to improving student outcomes.
- Documentation/demonstration of need for equipment including budgetary analysis. A preference for any type of price matching (note amount of percentage of price match that is available).
- Pass rates for the training institution
- Rural versus urban

Items for funding:

All items must be related to EMS education that directly produces certified EMS clinicians. Examples of eligible items include:

- Mannequins
- Cardiac monitors or other EMS equipment technology such as pulse oximetry and capnography
- Simulation technologies

Please note: All equipment purchased with grant funds should be new purchases; however, they can be designated to upgrade or replace existing equipment if there are documented gaps in functionality.

Funding Process

This grant will reimburse approved training institutions once the approved equipment has been ordered, received and paid by the grantee. Once supporting documentation of those elements is received, then IDHS will process the reimbursement payment. The grantee agrees to perform any applications, registrations or agreements/contracts required to facilitate the reimbursement process. Only approved training equipment ordered within the grant period is eligible for reimbursement.

Application

The application process will be completed through a Microsoft Smartsheet form. The application link to the form is [EMS Equipment Grant \(smartsheet.com\)](https://smartsheet.com). Please fill everything out to the best of your ability. The application will be scored, and a ranking will be applied for each application. After the ranking is

completed and reviewed, the applicants being awarded funding will be contacted informing them of their grant award. You should have the following information on hand when completing your application:

- First time student pass rates
- Justification of equipment requested benefits and a detailed description of requested project.
- Overall cost of project

Application sections that need to be addressed include:

- **Project Justification:** Demonstrate the need for requested equipment by providing information on challenges and gaps in service.
- **Service Gaps:** Identify gaps in service and how each piece of equipment fills that gap, including:
 - Number of years training institution has been in operation.
 - Organization description list of BLS/ALS and geographic area being served.
 - Identifies what the EMS training institution currently can and cannot do.
 - Identifies how the new resource can fill the gap; and
 - Describes the expected measurable outcome(s) to the students.
- **Benefit to Organization:** This section identifies the need of the organization and should include:
 - A brief statement of what each resource is and why it is needed.
 - A description of how each resource will improve student learning.

Supporting documentation (recommended)

Budgets, price quotes and supporting documentation (including flyers or information on equipment proposed to be approved) can be emailed to EMS Section District Manager Stan Frank at sfrank@dhs.in.gov. Be sure to list equipment grant in the subject line of your documentation.

APPLICATION EVALUATION

All applications submitted under this NOFO are evaluated by a committee comprised of IDHS EMS Division staff and EMS Commission staff.

AWARD NOTIFICATION

Awarded institutions will be contacted via email when funding determinations have been finalized. If awarded, EMS Training Equipment Grant recipients will receive an award letter including the following information:

- Recipient name
- Recipient award amount

Recipients must confirm acceptance of the EMS Training Equipment Grant award. Directions for acceptance can be found within the award letter.

All funding decisions are final.

KEY DATES

Application process opens: Dec. 5, 2023

Applications due: Jan. 5, 2024

Awardees notified. Feb. 1, 2024

Grant period begins Feb. 1, 2024

Grant period ends June 30, 2024