



MICHAEL R. PENCE, Governor
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY
302 West Washington Street
Indianapolis, IN 46204

**EMERGENCY MEDICAL SERVICES COMMISSION
TECHNICAL ADVISORY COMMITTEE MEETING SUMMARY**

DATE: November 18, 2014 10:00 a.m.

LOCATION: Noblesville Fire Department, Station 77
15251 Olio Road
Noblesville, IN 46060

PRESENT: Leon Bell, Chairman, ALS Training Institute
Elizabeth Weinstein, EMS for Children
Michael McNutt, BLS Training Program Director
Faril Ward, EMS Chief of Operating Officer
Jessica Lawley, ALS Training Program Director
Sherry Fetters, Vice Chairman, EMS Chief Executive Officer
Sara Brown, EMS Medical Director
Charles Ford, EMS Chief Executive Officer

NOT PRESENT: Tina Butt, First Responder Training Director
Edward Bartkus, EMS Medical Director
Jaren Kilian,
Michael Gamble, Emergency Department Director

OTHERS PRESENT: John Zartman, EMS Commissioner, Terri Hamilton EMS
Commissioner, Myron Mackey, EMS Commissioner, EMS State
Director Michael Garvey, other IDHS Staff, and Kraig Kenny.



- A) Meeting called to order at 10:20 a.m. by Chairman Leon Bell.
- B) Quorum present
- C) Adoption of minutes:

- a. July 1, 2014 minutes

A motion was made by Ms. Sherry Fetters to approve the minutes from the July 1, 2014 meeting. The motion was seconded by Mr. Faril Ward. The motion passed, minutes were approved.

- b. September 2, 2014 minutes

A motion was made by Mr. Michael McNutt to change manual to manual in section G) New Business number 1. The motion was seconded by Dr. Elizabeth Weinstein. The motion passed.

A motion was made by Mr. Michael McNutt to adopt the minutes with the correction. The motion was seconded by Mrs. Sherry Fetters. The motion passed.

- D) Public Comment:

- E) Announcements:

- a. Commission Staff report:

- i. Chairman Bell welcomed Tony Pagano back to the state EMS staff as Training Coordinator.
 - ii. Director Mike Garvey announced that all contracts has been signed and Dr. Michael Olinger will start his new position as State EMS Medical Director on Thursday November 20th.
 - iii. The following dates were confirmed by the TAC members that were present for 2015 TAC meetings. All of the meetings will take place at Noblesville Fire Department Station 77:
 - 1. January 13, 2015
 - 2. March 3, 2015
 - 3. May 12, 2015
 - 4. July 7, 2015
 - 5. September 1, 2015
 - 6. November 10, 2015
 - iv. Chairman Bell announced the resignation of TAC members Dr. Edward Bartkus and Ms. Tina Butt.

- F) Old Business

- a. Chairman Bell asked for a group of volunteers to look at the Epi- pen issue for EMR

- i. Dr. Sara Brown and Mr. Faril Ward agreed to research the issue and come back to the group with a recommendation.

- G) New Business

- a. Primary Instructor Manual – State Rep section

- i. Director Mike Garvey stated that the agency has found the funds for the State Rep program for EMT practical exams.
 - ii. Review of State Rep section

1. The TAC members that were present had lengthy discussion regarding changes that needed to be made or revisions/additions.

A motion was made by Mrs. Sherry Fetters to accept the state rep section with revisions and corrections. The motion was seconded by Mr. Chuck Ford. The motion passed unanimously.

A motion was made by Mrs. Jessica Lawley to recommend the formation of the subcommittee for the 2015 review of the Primary Instructor manual. The motion was seconded by Mr. Faril Ward. The motion passed unanimously.

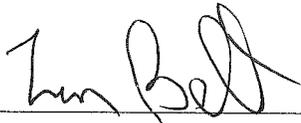
- b. Application for State Rep program
 - i. Discussion on the tool to use as an application for state reps.

A motion was made by Mr. Faril Ward to accept the tool as revised. The motion was seconded by Mrs. Sherry Fetters. The motion passed unanimously.

- c. Director Mike Garvey spoke briefly to the TAC members regarding the EMS for Children survey that was presented at the last EMS Commission meeting. Ms. Candice Hilton sent a copy electronically to the TAC for their review. No action was taken at this time.
- d. Chairman Bell, Mr. Mike McNutt, and Mr. Kraig Kenny were approved to form a subcommittee to review the scenarios for recommendation at the January meeting. All members that were present agreed with the formation of this group.

With no further business needing to be discussed a motion was made by Mrs. Sherry Fetters to adjourn the meeting. The motion was seconded by Mr. Chuck Ford. The motion passed. The meeting was adjourned at 12:19pm.

Approved _____



Leon Bell, Chairman