

EMA CONFERENCE CALL MINUTES
WEDNESDAY, July 25, 2012 AT 2:00PM

Counties who participated in the EMA conference call:

Adams	Gibson	LaPorte	Scott
Allen	Grant	Lawrence	Shelby
Bartholomew	Greene	Madison	Spencer
Benton	Hamilton	Marion	Starke
Boone	Hancock	Marshall	Sullivan
Clark	Harrison	Miami	Switzerland
Clay	Hendricks	Monroe	Tippecanoe
Crawford	Howard	Morgan	Tipton
Daviess	Huntington	Newton	Vanderburgh
Dearborn	Jackson	Noble	Vermillion
Decatur	Jasper	Orange	Wabash
DeKalb	Jay	Owen	Warrick
Delaware	Jefferson	Parke	Washington
Dubois	Jennings	Pike	Wayne
Elkhart	Johnson	Porter	White
Floyd	Knox	Pulaski	
Fountain	Kosciusko	Putnam	
Franklin	LaGrange	Rush	
Fulton	Lake	Saint Joseph	

SPECIAL NOTE: Please call: **1-877-820-7831** password **241579** at 1:55PM to avoid dial-in noise

- Please use a ground line and remember to mute/un-mute by *6.
- The web login information is at the below link.
- <https://stateofindiana.conferencinghub.com/QwestWeb/IDHSDistrictPrograms>
- During the conference call e-mail your questions to
- Karen Allen, kallen@dhs.in.gov toward the end of the call, they will be addressed later in the call or sent to the appropriate person for a response.
- Roll call will be taken at the end of the conference call.

Planning and Grants Management Division:

Rachel Woodall:

- Quarterly Reports – were due July 15. A few counties have not yet submitted their reports. Please get into to iGMS and get those submitted. Make sure that your county auditor has validated the report to show that it gets to us at this point. HMEP Reimbursement requests – need to come in as soon as possible. Grant ends Sept. 30.
- EMPG Salary Reimbursement agreements – deadline was June 30. Please return grant agreements ASAP. The grant that is reimbursing your salary for 2011 dies in September, so make sure the agreements are back and you are paid prior to the end of September. The auditor takes 35 days to pay so get those in now, please.
- Purchasing food out of grants – lot of requests for people wanting to buy food for training and exercise events. Please follow training and exercise guidance when submitting budgets, GANS, and reimbursement requests for food. If you have any questions, please talk to someone on the exercise team.

- Invoice Search – request from EMA director asking us to put in the ability in iGMS to search by invoice number, and also by vendor name. That ability is there and has been for a couple of months. In iGMS go to request for expenditure module, there is a link at the top “Invoice Search” click there and it pulls up a page to type in invoice number or a box to insert the vendor name. Put in partial name of vendor and it will pull up everything that matches with that.

Mary Fields (Susan Segó)

- Foundation Grant – The Homeland Security Foundation Grant is not available at this time. The foundation is awaiting appointments to the committee.

Meagan Luke

Upcoming dates: Final Planning Conference September 10, at Muskatatuck, @ 9am
Exercises schedule Sept 23-28; After Action Conference Sept 3, IGCS Auditorium

Training and Exercise Division:

Meagan Luke:

- Without Warning Midterm Planning Conference
 - We will be verifying participants for the exercise
 - Discussing food and lodging
 - The Exercise Plan (ExPlan)
 - Campsites
- Final Planning Conference – Sept. 10, Muskatatuck @ 9am
- After Action Conference is Dec 3, at IGCS Auditorium @ 1pm

Ashlee Grisel: (Amy Lindsey)

- Upcoming Courses
- August 8-9 Debris Management (minimal seats available), in Seymour
- August 17-18 Flood Fight Operations, Camp Atterbury S&R Facility
- August 28-30 Instructor Presentation Skills (IDHS Version), Brownsburg
- September 5-7 Mass Fatalities in Elkhart
- New FEMA Independent Study Course—IS 42 Social Media in Emergency Management
- PEM Dates
- Packets Due: October 4, 2012 (If you want to test at the EMAI Conference)
- Study Guides: October 12, 2012
- Test: October 24, 2012 @ EMAI Conference
- August 27th & 28th - Medical Management for Seaburn Events, information is on the website. If questions, call Marie Carroll 234-7705
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Field Services Division:

Gerri Husband:

- Emergency Management Assessments has rec'd all scores, reviewed and those are final, coordinators will share final scores with you soon. Next, the competitive grants awards will appear in iGMS for you to develop a proposal and budget. Rachel will send out information and you'll have 30 days to put in proposal and budget.
- Assessment Tool Kit
 - ✓ Have directors email or call Gerri if they have questions regarding the Assessment Tool Kit.

Randy Collins:

- EMAI Conference October 24, 25 & 26

- ✓ Jennifer Tobey – You should have received a survey. We’re asking that you fill it out and get in ASAP. Also pass that along to any past directors or past members. Your responses are very important, and we will report the results at the upcoming conference.
- ✓ Also conference information will be coming out soon. We have secured great speakers for the conference: Gordon Graham will be speaking on Friday; also an Attorney from Joplin; Wes Young, Commissioner from Henryville; Brad Weaver, and local EMA directors talking about an incident in Porter County. If you have any questions about EMAI, contact Jennifer Tobey.

Jenna Rossio: **2012 District Training Courses Update**

July:

- ICS 300 (July 16-17): Warsaw **FULL—all new apps. added to waitlist**
- ICS 400 (July 18-19): Warsaw **FULL—all new apps. added to waitlist**
- All Hazards Division Group Supervisor (July 23-25): Terre Haute
- L449 ICS Train the Trainer (July 23-26): Fishers
 - Please visit the IDHS website to view the prerequisites or contact Jenna Rossio at jrossio@dhs.in.gov. **FULL---all new apps. added to waitlist**

August

- All Hazards Incident Management Team (August 6-10): Jeffersonville
 - **Full—all new apps. will be added to the current waitlist**
- Communication Unit Leader (August 13-16): Seymour
- District Response Task Force Mobilization and Deployment (August 16-17):
Bloomington
- All Hazards Finance Section Chief (August 20-22): Brownsburg
- Ambulance Strike Team Leader (Aug. 28-29): Ft. Wayne

September:

- The Leader’s Role in Creating Vigilant, Prepared, and Resilient Communities (September 5): Crown Point
- The Leader’s Role in Creating Vigilant, Prepared, and Resilient Communities (September 6): Fishers
- All Hazards Resource Unit Leader (September 10-13): Location TBD
 - Rescheduling due to IERC during the same dates
 - New dates/location TBD

October:

- At the Point of the Spear: Leading First Responders (October 15-19): Location TBD

All of these courses can be found at the IDHS Training Calendar at www.in.gov/dhs by clicking on the IDHS Training Calendar under the Online Services box to the right. More course will be posted to the calendar as details are finalized.

Response & Recovery

Bill Smith: Not available to update us on the Drought situation. There is a Weblink on our webpage with drought information available for viewing.

- Drought
 - ✓ Current Status
 - ✓ Forecast

Public Information Office

John Erickson:

- -State Fair/Earthquake Simulator the State Fair starts on Friday, August 3. If you would like to see the earthquake simulator, it will be there from August 3-12.
- -All hazard radio distribution – reminder: July 31 is date to get the documentation in from the last distribution. Anyone who would like to distribute them can, but get in the documentation so we can get you on the list.
- -CERT backpacks and preparedness kits distribution – working through this with Alan Scott who will be sending out information. To make the determination about who receives them and in what quantity, please reply to the information that he sends out.
- -Basic and Advanced PIO Workshops – next at District 1 on August 27 and District 9 on August 23. Send us an email to us to get further information.
- -Nationally known crisis communication speaker Aug. 29- mark your calendars. Bringing in Vincent Cavello, who has worked for CDC, HR, and Human Health. More details to come.
- -September exercises
- -October exercises

The next conference call will be on **August 29, 2012** from 2:00 PM-3:00 PM.