

BOARD OF FIREFIGHTING PERSONNEL STANDARDS AND EDUCATION

IERC Conference
Indianapolis Marriott East, Veterans Hall
7202 E. 21st Street
Indianapolis, Indiana 46219
September 22, 2022, 10:30 AM (Eastern Time)
Draft Meeting Minutes

A. Call to order and determination of quorum – Eric Gentry, 10:30 a.m.

Board Members Present

Eric Dreiman (Chair); Eric Gentry (Vice-Chair); Pedro Caceres; Tom Hanify; M. Burke Jones; Stephen Jones (State Fire Marshal); Clayton Kinder; Tony Murray; Tim Smith

Board Members Absent

Amy Biggs; Scott Garrett; Rob Lund (Secretary)

Staff Members Present

Teri Dearmin; Hillary Egan; TR Haggerty; Zach Mathews; Wade Walling; Elizabeth Westfall

Staff Members Absent

Chuck Gunter; Robin Nicoson; Michael Parks; Megan Thiele; Ryan Thoma; Zach Westfall; Jonathan Witham

B. Consideration and approval of the June 2022 Meeting Minutes –

1. *Motion to approve the June 2022 minutes by Tim Smith, 2nd by Pedro Caceres. All other voting members voted to approve. **Motion carries.***

C. State Fire Marshal Report – Stephen Jones

1. Introduction of the new State Fire Marshal Stephen Jones.

D. Academy Report – Wade Walling

1. Academy is hosting the third Fire Chief Executive Training Program September 26-30, 2022, at MADE@Plainfield.
2. Academy has updated the Reciprocity Request and Variance Request Forms and these forms have been posted on the Board's website. Academy also updating the Instructor Re-certification Form and will be posted as well once updated.
3. Academy identified issue with Swift Water certifications due to new NFPA Standards and BFPSE Emergency Board Rules requiring Surface Water Rescuer Operations certification. Academy implemented a temporary solution of the students requesting a Variance to waive the Surface Water Rescuer Operations and Technician cognitive exams, students complete the Surface Water skills of both that will be signed off by the Swift Water courses Lead Evaluators, and both Surface Water certifications will be issued upon completion of the Swift Water courses.
4. Academy has issued 3,428 Firefighter certifications since June 13, 2022.
5. Academy is hosting 3 live fire training events in partnership with the National Fire Sprinkler Association using the Live Fire Sprinkler Trailer in Bloomington, West Lafayette, and Notre Dame. BFPSE Board Members are invited to attend.

E. Old Business –

1. IAC 655 Rule Re-write Update – Legal – Hillary Egan

OMB attorney request for Legal to review and explain in detail the changes between the current Rules and the proposed Rules. Once OMB approves, Legal will receive an approval letter authorizing to move forward. Rule-making process will officially begin and Legal will file a Notice of Intent will full process to take around 6 months for completion.
2. Audit update on course numbers RRO220184 and RRT220165 – Wade Walling and Zach Mathews

Academy withdraws sanction request for Instructor as have come to a mutual resolution for both parties. All students have been issued certifications with the exception of one student who did not complete a critical skill.

Going forward, Zach Mathews will be the assigned Academy personnel for investigations and consultation with Legal and reporting the outcomes to the Board.

F. New Business –

1. Curriculum Development Updates – Zach Mathews

- a. New Instructor/Evaluator/Proctor Handbook General Information and Instructor Material for every course.
- b. Sunset dates will be published for the old curriculum and documents.
- c. Start dates will be published for the new curriculum and documents.
- d. A mandatory 30-minute Online LMS training course will be posted in ACADIS for Instructors to take so that they will be informed on the most updated course curriculum. Instructors will be required to complete this course before they will be eligible to teach the updated curriculum.

2. IFSAC Accreditation Update – Wade Walling & Elizabeth Westfall

- a. IFSAC Accreditation complete with 10 re-accreditation certifications and 8 new certifications. New certifications added are Fire Officer 4, Hazmat Technician, Instructor II, and Instructor III. New levels to be added over the next 5 years for next accreditation cycle.
- b. Academy looking into dual IFSAC and ProBoard certification.

3. Position Specific Task Books – Elizabeth Westfall

The Academy has now been assigned the Position Specific Task Books and a presentation was made to the Board on where Indiana is assessed and where improvements are needed to align with the national qualification system.

4. Reciprocity and Variance Report – Teri Dearmin

Since June of 2022, the Academy has received 59 Reciprocity requests and 18 Variance requests.

G. Open discussions, comments, and questions –

1. Danny Sink continued discussion on Task Books.
2. Riley Fire Department continued discussion on new curriculum documentation.

H. Adjournment – *Motion to adjourn by Burke Jones, 2nd by*

*Tom Hanify. All other voting members voted to adjourn. **Motion carries.***

Next meeting:

November 7, 2022, 6:00 p.m.
MADE@Plainfield, Rooms 130A & B
1610 Reeves Road
Plainfield, Indiana 46168