



NOTICE: REQUIREMENTS FOR STATE COST SHARE PARTICIPATION

Indiana Debris Task Force

To: Participating county and city officials

From: Indiana Debris Task Force, Indiana Department of Homeland Security

Date: Sept. 25, 2026

Re: New requirements for jurisdictions accepting the State's cost share match

WHAT IS CHANGING

Jurisdictions accepting the State's 18.75% cost share match for debris removal, must provide the following:

1. Monitoring documentation

If a monitoring firm is being used, a copy of the executed contract and procurement documentation for that firm must be submitted. If the jurisdiction is self-monitoring, self-monitoring documentation must be submitted instead. If both methods apply to different parts of the mission, documentation for each must be provided.

2. Hauling documentation

If a hauling firm was used, a copy of the executed contract and procurement documentation for that firm must be submitted. If force account labor was used, the corresponding personnel, equipment and hours documentation must be submitted instead. If both methods were used for different parts of the mission, documentation for each must be provided.

3. DMS site locations and permits

The location(s) of any Debris Management Site(s) (DMS) used must be submitted, along with the applicable site permit(s).

4. Daily production numbers

Submissions must be provided as a CSV or XLSX file to IDHSDData@debristech.com or through <https://form.debristech.com/IN26>. Each submission should include the most current debris estimate along with the ticket data for the day. An instructional video can be found at <https://360.debristech.com/share/Cost-Assistance-DTForms.mp4>.

PURPOSE OF THE REQUEST

This documentation protects both the State and the jurisdiction. It confirms that monitoring and hauling arrangements meet FEMA Public Assistance requirements before costs are incurred, verifies that Debris Management Site(s) are properly permitted and provides a clear, consistent record to support reimbursement. Additionally, daily production numbers submitted in a standard file format enable the State to provide accurate, timely updates to IDHS Executive Leadership on the progress of debris missions statewide.

ACTION REQUIRED

- If a jurisdiction is newly requesting the State's cost share, it must include its monitoring and hauling documentation (or self-monitoring/force account documentation, as applicable) and its DMS site location(s) and permit(s) with the request and must begin daily CSV/XLSX reporting once the mission begins.
- If a jurisdiction is already participating in the State's cost share, all the documentation above must be submitted, and daily CSV/XLSX reporting must begin within ten (10) business days of this notice.
- Questions can be directed to the Indiana Debris Task Force at support@debristech.com or 317-344-8468.
- Local jurisdiction support is also available at 855-336-2337, Monday-Friday, 8 a.m.-6 p.m. ET.