



# SENIOR ADVISORY COMMITTEE MEETING

Minutes for the April 18, 2024 meeting.

## Meeting Details

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**Date:** April 18, 2024  
**Time:** 11:00 AM  
**Location:** Government Center South – Resilience Room

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## Member Attendance

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Name	Present		Means of Participation
	Yes	No	
Joel Thacker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person
Joshua Kiilu	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Electronic Means (MS Teams)
Tracy Barnes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person
Andrea Baughn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person
Steve Cain	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person
Bernie Beier	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person
Phil Johnson	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA
John Elcesser	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA
Matt Bilkey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Electronic Means (MS Teams)
Eric Yazel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Electronic Means (MS Teams)
Shane Booker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Electronic Means (MS Teams)
Brian Baird	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person
Pascal Arnes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person
Jack Zeeks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Person

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# MEETING MINUTES

## Roll Call and Call to Order

Meeting was called to order by Joel Thacker at 11:00am. Quorum was met. See above for attendance details. Tracy Barnes arrived after the roll call, approval of the meeting minutes and approval of the designee.

## Approval of the September 18, 2023 Meeting Minutes

Joel Thacker motioned to approve the minutes and Pascal Arnes seconded. No other discussion or correction to the minutes were called for.

Name	Vote	
	Yes	No
Joel Thacker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joshua Kiilu	<input type="checkbox"/>	<input type="checkbox"/>
Tracy Barnes	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Baughn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steve Cain	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bernie Beier	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Phil Johnson	<input type="checkbox"/>	<input type="checkbox"/>
John Elcesser	<input type="checkbox"/>	<input type="checkbox"/>
Matt Bilkey	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Eric Yazel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shane Booker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brian Baird	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pascal Arnes	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jack Zeeks	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## Designee for Open Position

Joshua Kiilu was added to the Senior Advisory Committee as the THIRA/SPR specialist. Mr. Kiilu was introduced to the Committee formally during the meeting. Joel Thacker motioned to formally welcome Mr. Kiilu to the Committee. The Motion was seconded by Pascal Arnes.

Name	Vote	
	Yes	No

Joel Thacker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joshua Kiilu	<input type="checkbox"/>	<input type="checkbox"/>
Tracy Barnes	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Baughn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steve Cain	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bernie Beier	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Phil Johnson	<input type="checkbox"/>	<input type="checkbox"/>
John Elcesser	<input type="checkbox"/>	<input type="checkbox"/>
Matt Bilkey	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Eric Yazel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shane Booker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brian Baird	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pascal Arnes	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jack Zeeks	<input checked="" type="checkbox"/>	<input type="checkbox"/>

### Presentation of the proposed Charter Amendments for the 2024 year.

No amendments were made to the Charter other than the update of the year to match the current Notice of Funding Opportunity (“NOFO”), as well as adding Joshua Kiilu to the signature page. The Approval was motioned by Joel Thacker and seconded by Steve Cain. Rachel Cosner explained the signature process for the FY2024 Charter.

Name	Vote	
	Yes	No
Joel Thacker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joshua Kiilu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tracy Barnes	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Baughn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steve Cain	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bernie Beier	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Phil Johnson	<input type="checkbox"/>	<input type="checkbox"/>
John Elcesser	<input type="checkbox"/>	<input type="checkbox"/>
Matt Bilkey	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Eric Yazel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shane Booker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brian Baird	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Pascal Arnes	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jack Zeeks	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## SAC Attendance Requirements and Electronic Policy

Kristi Shute gave a reminder of attendance requirements required by IC 5-14-1.5-3.6(d). Every member of the governing body is required to meet at least once a year in person. Due to the infrequent meetings of the SAC, attendance can be a challenge.

## Review of SHSP Federal Notice of Funding Opportunity

Rachel Cosner presented the information for the 2024 State Homeland Security Program (“SHSP”) NOFO. The SHSP NOFO was received April 16, 2024. Information in the SHSP NOFO was reviewed by the Committee. At least 80% of the funding must be passed through within 45 days of award, 35% must go to Law Enforcement Terrorism Prevention Activities. Additional award information was presented based on the specific National Priorities. There is a 30% requirement for awards across the 6 National Priorities. Only one National Priority (Election Security) has a 3% minimum award. An Information Bulletin will be sent out with the 2024 SHSP information on the IDHS website within a week after the SAC meeting. Discussion was had on competitiveness and grading rubric. Specifically, the SAC was asked if they wanted to keep the scoring rubric the same or make any changes on points if organizations had not been funded in the last 3 years. Ultimately, the Committee decided for it to remain the same.

Discussion was had on how to help counties that do not have as much experience writing grants.

Rachel Cosner explained that the applications will be capped at \$150,000.00 per project. Each organization will be able to apply to one National Priority and one Enduring Need project. The Application will be due for local entities to IDHS on May 30, 2024. The total Indiana allocation numbers were presented with a total of \$4,362,750.00 as the total amount the State of Indiana can receive. The 2023 SHSP State of Indiana Application and Review Feedback forms were also presented to the SAC.

## Next Meeting

The next meeting will take place on June 13, 2024 at 11:00am.

## Adjournment

A motion to adjourn was motioned by Joel Thacker and seconded by Bernie Beier. The meeting adjourned at 12:16pm.