

2018 INDIANA RESIDENTIAL CODE COMMITTEE

Overview

The Fire Prevention and Building Safety Commission (“Commission”), at their January 4, 2017 meeting, moved to form a Residential Code Committee that would be tasked with adopting a new residential code for the state. At the May 4, 2017 Commission meeting, the following committee membership and committee bylaws were approved by the Commission:

1. **Establishment of the Committee.** The 2018 Indiana Residential Code Committee (“Committee”) is hereby formed.
2. **Duties of the Committee.** The Committee shall create a draft proposed rule to update the current Indiana Residential Code located at 675 IAC 14-4.3. The Committee shall adopt the second printing of the 2015 International Residential Code for one and two family dwellings. The Committee shall include a fiscal impact analysis along with any code amendment (which includes deletions) to the second printing of the 2015 International Residential Code. Members shall also provide and keep up to date contact information (email, phone) with the Commission Secretary.

Please note, the draft proposed rule drafted by the Committee is merely a *draft proposed rule* and the Commission retains its full rulemaking authority.

3. **Committee Membership.** The Committee consists of 17 voting members.

3.1 Voting Members. The Committee shall be composed of the following members:

a. 5 members of the Indiana Builders Association;

• **Original Members:**

- Lynn Madden, Hallmark Homes
- Steve Dean, CalAtlantic Homes
- Bill Kaufholz, Fischer Homes
- Hank Kidwell, Rick Jenkins Builders
- Phil Gettum, Gettum Associates

• **Alternate Members**

- Matt Brown, APA – The Engineered Wood Association
- Ed Kelly, Kelly Construction
- Calvin Bolt, Calvin Bolt Inspection & Testing
- Don Chesney, Arbor Homes
- Scott Thompson, Silverthorne Homes

• **Group Designator:**

- Governmental Affairs Director (Carlie Hopper)

b. 5 members of the Indiana Association of Building Officials;

- **Original Members**
 - Craig W. Wagner, Columbia City/Whitley County
 - Vicki Thrasher, City of Valparaiso
 - Michael Popich, City of Indianapolis
 - Lowell Weber, City of Greenwood
 - Jim Gerstbauer, Monroe County
 - **Alternate Members**
 - Charles Bulot, South Bend
 - William Hohlt, City of Carmel
 - Adam Holman, Town of Zionsville
 - Daniel Sheposh, City of Noblesville
 - Bobby LaRue, Monroe County
 - **Group Designator:**
 - President of IABO (Robert LaRue)
- c. **3 members of the American Institute of Architects Indiana;**
- **Original Member**
 - Clete Kunce, One 10 Studio
 - David Rausch, David Rausch Studio, LLC
 - Mark Demerly, Demerly Architects
 - **Alternate Members**
 - Mark Beebe, Lancer + Beebe, LLC
 - **Group Designator:**
 - Executive Director of AIA, Indiana (Jason Shelley)
- d. **1 member of the Commission; and**
- **Original Member**
 - Gregory G. Furnish, Commissioner
 - **Group Designator:**
 - FPBSC Chairman (John Hawkins)
- e. **2 members of the Fire Service**
- **Original Member:**
 - Randy Gulley, Wayne Township FD
 - Braden Prochnow, White River Twp, FD
 - **Group Designator:**
 - State Fire Marshal (James Greeson)
- f. **1 engineer**
- **Original and only member (no new designations)**
 - Richard O. Albright

3.2 Committee Chairman. The Committee Chairman is Gregory Furnish. The Committee Chairman shall control the conduct of the meetings. This authority includes: (1) the allowance or prevention of testimony from the public; (2) creating the agenda for the meeting; (3) calling for votes upon receipt of motions from other Committee members; (4) the calling of special meetings; and (5) all other actions necessary to conduct an efficient and meaningful code drafting meeting.

3.3 Committee Secretary. The Committee Secretary is Kathleen Ash. All submittals required to be made to the Secretary shall be delivered to kash@dhs.in.gov. The Committee Secretary shall handle all administrative functions for the Committee. This includes, but is not limited to: (1) the scheduling of meetings rooms; (2) sending out correspondence to members; (3) posting of meeting agendas; (4) taking of meeting minutes; (5) drafting of the proposed draft rule; and (6) the receipt and retention of filings.

4. **Quorum.** Quorum consists of 7 members. In order to conduct business, there must be a quorum of members present in person at the meeting. No member may participate or be counted for quorum purposes, if they are not present at the meeting.
5. **Votes Needed to Take Action.** For any action to take place, a majority of the members present must vote in the affirmative.
6. **Meeting Time, Dates and Location.** The first meeting will be held on May 24, 2017 at 1:00 PM at the Indiana Government Center South. The specific room number will be provided at a later date. Meetings shall occur monthly, but are suggested to occur every three weeks. The specific date and time of all meetings, following the initial meeting, shall be determined by the Committee Chairman at close of the meeting prior to the next meeting being scheduled.
7. **Special Meetings.** Special meetings may be called by the Chairman. Special meetings must be called three days in advance of the proposed date of the special meeting and all members must receive notice of the proposed special meeting three days in advance of the proposed date of the special meeting.
8. **Member Terms.** Members representing each group are expected to attend all Committee meetings. A member's term lasts until: (1) the member resigns; (2) the member is involuntarily removed; or (3) the work of this Committee has been completed by providing notice to the Commission.
9. **Member Absence.** If an original member representing a group is absent from a Committee meeting, the Group Designator may designate an alternate member from that group's alternate list to serve in the original member's place for the length of the absence.

10. Member Resignation. If for any reason a member cannot fulfill their duties, the member, and the member only, shall provide a resignation letter to the Committee Secretary. A member is deemed to have resigned upon the member's death or infirmity.

11. New Member Designation. Following a member's resignation, the applicable Group Designator shall designate a new member, from the provided list of alternate members, to serve in the original member's place. Designations must be made at least two business days prior to the next scheduled meeting, by delivering to the Committee Secretary the name and contact information for the designated member.

Notwithstanding the above rule, if a group will have: (1) no member representation due to an original member's resignation; and (2) no listed alternates exist available to serve, then the Group Designator may designate a new member that belongs to that member's group. These designations must be made at least two business days prior to the next scheduled meeting, by delivering to the Committee Secretary the name and contact information for the designated member.

12. Involuntary Removal. Involuntary removal of a member may only occur by approval of the Commission

13. Code Change Proposals. All code change proposals shall be submitted on the Commission's code change proposal form, or a reasonable facsimile thereof. All code change proposal must include a statement of fiscal impact for the proposed change. The fiscal impact of each individual code change proposal shall be quantified as part of the vote and that value shall be included in the meeting minutes if different from the amount listed on the proposed code change. No amendments from the current Indiana Residential Code shall be automatically carried over (so-called "carry over amendments"). Any existing amendments to the current code must be submitted as code change proposals and approved by the committee to be included in the draft proposed rule. A proposal for code change previously submitted shall not be re-opened for discussion unless new evidence is provided to justify such action and a two-thirds vote by the committee approved to reopen discussion.