

## Rule 11. Emergency Medical Services Nontransport Providers

### 836 IAC 1-11-1 General certification provisions

Authority: IC 16-31-2-7

Affected: IC 4-33; IC 10-11-8-2; IC 16-21; IC 16-31; IC 22-12-1-12

Sec. 1. (a) The following organizations are required to obtain certification as a basic life support nontransport provider organization prior to providing first response emergency patient care that includes defibrillation:

- (1) Fire department as defined in IC 22-12-1-12.
- (2) Any provider organization required to be certified under IC 16-31.

(b) The following organizations not included under subsection (a) are not required to obtain certification as a basic life support nontransport provider organization prior to providing first response emergency patient care that includes defibrillation; however, the organizations may apply to obtain certification in accordance with the provisions of this rule:

- (1) A law enforcement agency as defined in IC 10-11-8-2.
- (2) A riverboat on which lawful gambling is authorized under IC 4-33.
- (3) A hospital licensed under IC 16-21.
- (4) Other organizations approved by the commission.

*(Indiana Emergency Medical Services Commission; 836 IAC 1-11-1; filed May 15, 1998, 10:25 a.m.: 21 IR 3887; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2728; filed Apr 4, 2002, 9:15 a.m.: 25 IR 2508; filed Feb 20, 2003, 8:00 a.m.: 26 IR 2343; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3526)*

### 836 IAC 1-11-2 Application for certification; renewal

Authority: IC 16-31-2-7

Affected: IC 16-31-3-2; IC 16-31-3-8

Sec. 2. (a) Application for basic life support nontransport provider organization certification shall be made on forms as provided by the agency, and the applicant shall comply with the following requirements:

- (1) Applicants shall complete the required forms and submit the forms to the agency not less than sixty (60) days prior to the requested effective date of the certificate.
- (2) Each vehicle with emergency medical services equipment required by section 4 of this rule shall be made available for inspection by the agency.
- (3) The premises on which emergency medical service nontransport vehicles are stored shall be open during operating hours to the agency for inspection.
- (4) A complete listing of affiliated personnel to be utilized as emergency medical technicians, first responders, and emergency medical services vehicle drivers shall be submitted to the agency. The agency shall be notified in writing within thirty (30) days of any change in personnel.
- (5) Each application shall include the following information:
  - (A) A description of the service area.
  - (B) Hours of operation.
  - (C) Number and location of emergency medical services vehicles.
  - (D) Organizational structure, including names, addresses, and telephone numbers of the owner, chief executive officer, chief operations officer, training officer, and medical director.
  - (E) Current Federal Communications Commission license or letter of authorization.
  - (F) Location of emergency medical services nontransport provider organization records.
  - (G) Proof of insurance coverage for vehicles if required by 836 IAC 1-3-6.
  - (H) Medical director approval form provided by the agency.
  - (I) Personnel roster form provided by the agency.
  - (J) A copy of the agreement with an ambulance service provider organization as required by subsection (d).
  - (K) Other information as required by the commission.

(b) Upon approval, a certificate shall be issued by the commission. The certificate shall be valid for a period of two (2) years unless earlier revoked or suspended by the commission and shall be

prominently displayed at the place of business.

(c) Application for emergency medical services nontransport provider organization certification renewal shall be made not less than sixty (60) days prior to the expiration date of the current certificate to assure continuity of certification. Application for renewal shall be made on forms as provided by the agency and shall indicate compliance with the requirements set forth for original certification.

(d) Basic life support nontransport provider organizations shall have and maintain in place an agreement between the nontransport provider organization and an ambulance service provider organization certified under IC 16-31. The agreement shall ensure that the nontransporting provider organization can be assured that patients treated shall be transported in a timely and safe manner. The agreement shall not preclude another ambulance service provider organization, if available, from transporting the patients.

(e) Each basic life support nontransport provider organization shall notify the agency within thirty (30) days of any change in the operation as outlined in the application. (*Indiana Emergency Medical Services Commission; 836 IAC 1-11-2; filed May 15, 1998, 10:25 a.m.: 21 IR 3887; filed Apr 4, 2002, 9:15 a.m.: 25 IR 2509; filed Feb 20, 2003, 8:00 a.m.: 26 IR 2344; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3526*)

### 836 IAC 1-11-3 Emergency medical services nontransport provider organization operating procedures

Authority: IC 16-31-2-7

Affected: IC 16-41-10

Sec. 3. (a) The [*sic.*] each basic life support nontransport provider organization shall provide and maintain a communication system that meets or exceeds the requirements set forth in 836 IAC 1-4. The basic life support nontransporting vehicles are not required to be equipped with the Indiana Hospital Emergency Radio Network frequency (155.340 MHZ) as specified in 836 IAC 1-4-2(c)(2).

(b) Each basic life support nontransport provider organization shall ensure that rigid sanitation procedures are in effect at all times. The following sanitation standards apply to all emergency medical services nontransport vehicles:

- (1) The equipment within the vehicle shall be clean and maintained in good working order at all times.
- (2) Closed compartments shall be provided within the vehicle for medical supplies.
- (3) Closed containers shall be provided for soiled supplies.
- (4) Implements inserted into the patient's nose or mouth shall be single-service, wrapped, and properly stored and handled. Multiuse items are to be kept clean and sterile when indicated and properly stored.
- (5) The equipment utilized to treat a patient known to have a communicable disease or suffered exposure to hazardous material or biohazard material shall be cleansed in accordance with current decontamination and disinfecting standards. All hazardous and biohazard materials shall be disposed of in accordance with current hazardous and biohazard disposition standards.

(c) Each basic life support nontransport provider organization shall conduct quarterly audit and review under 836 IAC 1-1-6.

(d) Each basic life support nontransport provider organization shall secure a medical director. The duties and responsibilities of the medical director are as follows:

- (1) Provide liaison between the local medical community and the emergency medical services provider organization.
- (2) Assure compliance with defibrillation training standards and curriculum established by the commission.
- (3) Monitor and evaluate the day-to-day medical operations of the emergency medical service provider organization.
- (4) Assist in the continuing education programs of the emergency medical service provider organization.
- (5) Provide technical assistance concerning the delivery of automated defibrillation and other medical issues.
- (6) Provide individual consultation to the emergency medical personnel affiliated with the emergency medical services provider organization.
- (7) Participate in the audit and review of cases treated by the emergency medical defibrillation personnel of the emergency medical service provider organization.
- (8) Assure compliance with approved medical standards established by the commission performed

by the provider organization.

(9) Establish protocols for automatic defibrillation, airway management, and medication administration as approved by the commission.

(10) Provide liaison between the emergency medical service provider organization, the emergency medical service personnel, and the hospital in regards to communicable disease testing under IC 16-41-10.

(e) All basic life support nontransport provider organizations shall maintain accurate records under 836 IAC 1-1-5.

(f) Each basic life support nontransport provider organization shall employ at least one (1) certified individual trained in the use of the automated defibrillator. Only trained personnel shall use an automated defibrillator.

(g) Each basic life support nontransport provider organization shall comply with rule 1 of this chapter [sic.]. (*Indiana Emergency Medical Services Commission; 836 IAC 1-11-3; filed May 15, 1998, 10:25 a.m.: 21 IR 3888; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2729; filed Apr 4, 2002, 9:15 a.m.: 25 IR 2510; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3527*)

836 IAC 1-11-4 Basic life support nontransport provider organization emergency care equipment

Authority: IC 16-31-2-7

Affected: IC 16-31-3-2

Sec. 4. Every basic life support nontransport provider organization shall have one (1) set of the following assembled and readily accessible emergency care equipment for every vehicle utilized as an emergency medical service nontransport vehicle:

(1) Respiratory and resuscitation equipment as follows:

(A) Portable suction apparatus, capable of a minimum vacuum of three hundred (300) millimeters mercury, equipped with wide-bore tubing and both rigid and soft pharyngeal suction tips.

(B) Bag-mask ventilation units, hand operated, one (1) unit in each of the following sizes, each equipped with clear face masks and oxygen reservoirs with oxygen tubing:

(i) Adult.

(ii) Child.

(iii) Infant.

(iv) Neonatal (mask only).

(C) Portable oxygen equipment of at least three hundred (300) liters capacity (D size cylinder) with yoke, medical regulator, pressure gauge, and nondependent flowmeter. Oxygen delivery devices shall include high concentration devices, one (1) each of the following:

(i) Adult.

(ii) Child.

(iii) Infant.

(D) Oropharyngeal airways, two (2) each of adult, child, and infant.

(E) One (1) pocket mask with one-way valve.

(F) Nasopharyngeal airways, two (2) each of the following:

(i) Small (20-24 french).

(ii) Medium (26-30 french).

(iii) Large (31 french or greater).

(G) Semiautomatic or automated external defibrillator and a minimum of two (2) sets of pads.

(2) Wound care supplies as follows:

(A) Ten (10) sterile gauze pads, three (3) inches by three (3) inches or larger.

(B) Bandages, two (2) soft roller self-adhering type, two (2) inches by four (4) yards minimum.

(C) Adhesive tape, two (2) rolls.

(D) Bandage shears, one (1) pair.

(3) Miscellaneous items as follows:

(A) Water soluble lubricant for airway insertion.

- (B) Stethoscope, one (1).
  - (C) Blood pressure manometer, one (1) adult size.
  - (D) Diagnostic penlight or portable flashlight, one (1).
  - (E) Disposable gloves, two (2) pairs.
  - (F) A current copy of the basic life support protocols.
- (4) Medications, if approved by medical director, and solely for use by individuals with a certification as an emergency medical technician or higher, are as follows:
- (A) Baby aspirin, eighty-one (81) milligrams each.
  - (B) Activated charcoal.
  - (C) Instant glucose.
  - (D) Epinephrine auto-injector or auto-injectors.

*(Indiana Emergency Medical Services Commission; 836 IAC 1-11-4; filed May 15, 1998, 10:25 a.m.: 21 IR 3890; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2731; filed Feb 20, 2003, 8:00 a.m.: 26 IR 2345; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3529)*