 **Regional Service Council Minutes**

**Region # 15**

**Meeting Date**: October 20, 2021

**Meeting Location**: Microsoft Teams

**Council Members Present**:

Sandy Ante, Dearborn/Ohio Local Office Director

Michelle Smith, Ripley Local Office Director

Teresa Patrick, Switzerland Local Office Director

Alyssa Shelton, Jefferson DCS Supervisor

K-Lynn Minor, Jefferson FCM

Laural French, Advocates for Children

**Council Members Present by proxy:**

Morgan Thomas, Proxy for Judge King, Ripley Co

Jennifer Sturges / Proxy for Judge Day, Decatur Co

**Council Members Absent**:

Michelle Adams, R15 Manager

Gary Keith, Jefferson Local Office Director

Denise Burton, Decatur Local Office Director

Emily Jackson, FCM/Ripley County FCM

Jon MacMurdo, Dearborn DCS Supervisor

Leeann Wiseheart, Proxy for Jefferson Co Prosecutor (new)

Adam Rauch / Proxy for Judge Humphrey, Dearborn Circuit

Jackie Murray, Foster Parent

Kerri Fox, Foster Parent/YES Home

**Others in Attendance**:

Belinda Foreman, RFM (virtual)

Erica Roberts, Community Partner/IHBS [eroberts@ihbs.us](mailto:eroberts@ihbs.us)

Nick Miller, Community Partner/IHBS [nmiller@ihbs.us](mailto:nmiller@ihbs.us)

Gabriela Quinones-Cuellar [Gabriela.Quinones-Cuellar@YouthVillages.org](mailto:Gabriela.Quinones-Cuellar@YouthVillages.org)

Susan Weddle [susan.weddle@lifelineyouth.org](mailto:susan.weddle@lifelineyouth.org)

Norm Smith [nsmith@wernle.org](mailto:nsmith@wernle.org)

Andrea Goodwin [andreagoodwin@omnivisions.com](mailto:andreagoodwin@omnivisions.com)

Sarah Palacios [spalacios@omnivisions.com](mailto:spalacios@omnivisions.com)

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Sara Middendorf [smiddendorf@nyap.org](mailto:smiddendorf@nyap.org)

Misty Dillon [mdillon@nyap.org](mailto:mdillon@nyap.org)

Katrina Tillman [ktillman@choicesccs.org](mailto:ktillman@choicesccs.org)

Teresa Nobbe, DCS Clerical [Teresa.Nobbe@dcs.in.gov](mailto:Teresa.Nobbe@dcs.in.gov)

**Meeting Minutes**

**Meeting Called to Order at**: 2:00 pm

1. Welcome/Roll Call – Introductions completed; Sandy Ante was chairperson on behalf of Michelle Adams.
2. Approval of Minutes:
3. ***Michelle Smith made a motion to approve July 21, 2021 minutes; K-Lynn Minor seconded; all in favor.***
4. PROGRAMS/COMMITTEE REPORTS:
5. Community Partners / Erica Roberts & Nick Miller
6. Quarterly Report, Referral Report, Budget & Flex fund reports

* Reports were sent to council members
* Erica provided summary of each report.
* Attend & Engage Program (partnership between DCS & Probation) made several referrals due to unexcused absences of elementary children
* Slightly under budget, which is good heading into winter months
* Shared success story (assisted family with housing needs and parenting techniques)
* Flex funds – used for utility assistance so far

1. Regional Finance Manager - Belinda Foreman
2. R15 budget target is 27.17 and actual is 27.4 (slightly over); expenditures up 7% compared to this time last year
3. Billing questions: [DCSPaymentResearchUnit@dcs.in.gov](mailto:DCSPaymentResearchUnit@dcs.in.gov)
4. Currently at 36-day payment turnaround



1. Regional Services Coordinator – Austin Hollabaugh - Absent

1. Biennial Plan Goal: Provider Presentation
2. Pam Walston, State Eligibility Manager/Dearborn

* FSSA – Division of Family Resources
* Go to [www.in.gov/fssa](http://www.in.gov/fssa) for a complete list of their services
* Refugee services becoming available
* Relatives/kinship must be included when applying for FS; but not for TANF



1. Group decided to invite CHOICES to present at January meeting. Teresa Nobbe will reach out to them.
2. Suggestions for future meetings: Safe Passages, Turning Point, One Community One Family (Jodi Alexander)
3. UNFINISHED BUSINESS
4. Practice Model Review (PMR) was completed in July. RM Adams was not available at the October meeting so data will be shared at the January meeting.
5. NEW BUSINESS
6. 2022 RSC Schedule was presented for approval:

January 19 April 20 July 20 October 19

***Michelle Smith made a motion to approve; Teresa Patrick seconded; all in favor.***

1. PUBLIC BUSINESS
2. Jefferson and Dearborn Co DCS offices were having Trunk or Treat for children receiving prevention services.

**Next Meeting Date, Location and Time**:

January 19, 2022 / Ripley DCS, 531 W US 50, Versailles / 2:00 pm.

**Meeting Adjourned at**: 2:45 pm

***Michelle Smith made a motion to adjourn; Alyssa Shelton seconded; all in favor***