



**Regional Service Council Minutes
Indiana Department of Child Services
Region # 13**

Meeting Date: November 17, 2017

**Meeting Location: Monroe County Training Center
1717 W. 3rd Street, Bloomington IN 47404**

Council Members Present: Harmony Gist, Elizabeth Bullock, Doug Chastain, Samantha Flath

Council Members Absent: Judge Allen, Judge Galvin, Sonya Seymour, Cheryl Roadruck, Anne McLain, Kristin Varella, Chris Gaal

Meeting Minutes

Meeting Called to Order at: 10:00 AM

1. Welcome & Introductions

- See Sign In Sheet Attachment

2. Community Partners for Child Safety Report (CPCS) Prevention Services:

- See Attachments

3. Prevention:

- Provider Fair Update
 - 82 Individuals attended with 27 Provider Booths
 - ISP Keynote Speaker received great feedback
 - The only recommendation was to open up to public which would become more of a safety fair. Option of a safety fair could be looked into as a separate event.

4. Preservation Services with Jason Nelson:

- Regional Action Plan Reviewed

5. Biennial Strategic Action Plan:

- See Regional Action Plan Attachment

6. Regional Budget with Joan Caylor:

- See Attachments

7. Public Comment & Adjourn:

- Monroe County closed out 77 children this month including an Adoption Event where six youth were adopted on November 13, 2017.
- IU Women's & Children Health Request for Funding of "Purple Crying" (SIDS Prevention) DVD's for 2018.

Meeting Adjourned at: 11:30 PM

Next Meeting Date & Time: December 6, 2017 at 10:00 AM

Location: Monroe County DCS Training Room

1717 W. 3rd Street, Bloomington IN 47404

Regional Service Council Sign In Sheet

Department of Child Services
1791 W. 3rd St, Bloomington IN 47404

Monroe County DCS Training Room
Meeting: 11/17/2017

Name	Agency
Trista Harris	DCS
Dana Wellborn	IHBS
Natalie Kassenbrock	I+HBS
Sarah Cullison	IHBS
Caleb Branam	The Villages
Samantha Flath	Greene Co. CASA
Shawn McBride	DCS
Dony Chastain	DCS
Sarah Bergmann	Lifeline
Adam Kensell	Lifeline
Kayla Carperl	IHBS WCS
Andrea Paille	Youth Villages
Heather Parker	Youth Villages
JAKE WEBER	REDWOOD TOXICOLOGY
Kathy Seymour	Redwood Toxicology
Harmony Mist	DCS
Dendal Deuss	Benn Co. Probation
Joan Saylor	DCS
Miss Fair	DCS

IX. Regional Action Plan

Overview

The Regional Action Plan presented in this section is based on all data collected that addressed regional service needs. These data sources assessed the following areas:

- Service availability (through the needs assessment survey)
- Service effectiveness (through the needs assessment survey)
- Public perception of regional child welfare services (through public hearings)
- Quality Service Review Indicators and Stress factors (4 rounds)
- Community Partners for Child Safety prevention services
- Regional services financing
- Regional workgroup determination of service available/accessibility
- Additional input provided by the workgroup

These data sources were considered by regional workgroups to determine service needs that were to be prioritized by a region for the relevant biennium. To address these service needs, regional workgroups formulated action steps which included distinct, measurable outcomes. Action steps also identified the relevant parties to carry out identified tasks, time frames for completion of tasks, and regular monitoring of the progress towards task completion.

Measurable Outcome for Prevention Services:		Expand current prevention services array within the region and increase programming for families experiencing domestic violence.		
Action Step	Identified Tasks	Responsible Party	Time Frame	Date of Completion
Pursue additional prevention programs	Management team will identify available programs in surrounding regions.	Region 13 management team	Summer 2016	8/2016
Collaborate with current Prevention Services Provider to augment services as needed	Schedule quarterly meetings with IHBS to address current needs within the regions regarding prevention services.	Region 13 management team	Summer 2016	8/2016

Measurable Outcome for Maltreatment after Involvement:		Decrease instances of repeat maltreatment within the first 2 quarters of DCS cases by 5%.		
Action Step	Identified Tasks	Responsible Party	Time Frame	Date of Completion
Increase transfer of information between DCS and service providers regarding case information during the initiation of services	DCS will share CANS assessments and case plans with service providers at the outset of services.	Region 13 Management Team	1/2016	12/2017
Coordinate with Practice Team to improve field usage of CFM and ensure meetings occur within the 1 st quarter of each case	Improve field staff's ability to utilize the CFM productively within the first 30 days of each case.	Region 13 Management Team	5/2016	12/2017

Measurable Outcome for Permanency for children in care 24+ months:		Increase instances of permanency for the population of children who have been in care for more than 24 months by 10%.		
Action Step	Identified Tasks	Responsible Party	Time Frame	Date of Completion
Region 13 management team to ensure safety and case progression for qualifying cases	Monthly meetings by region 13 management team.	Region 13 management team	3/2016	12/2017
PRT processes will be increased to include at least 3 additional cases per quarter to be reviewed	Identification of qualifying cases for PRT.	Region 13 management team	3/2016	12/2017
Legal Permanency Teams will meet with field following each dispositional order	Quarterly staffings will address permanency options and case progression.	Region 13 management team/Legal team	8/2016	12/2017

Measurable Outcome for Substance Use Disorder Treatment:		Improve the outcomes of clients undergoing substance use disorder treatment in region 13 by intensifying and enhancing the delivery of existing services.		
Action Step	Identified Tasks	Responsible Party	Time Frame	Date of Completion
Develop and share information from Monroe County's substance use treatment program within the region	Discussion with CMHC staff within the region of what characteristics of current program can translate to other counties within the region.	Region 13 Management Team	12 months	1/2017
Identify areas of START program that can be incorporated into other treatment programs	Continue to pursue and develop opportunities to bring in-patient treatment providers into region 13.	Region 13 Management Team	18 months	7/2017

Measurable Outcome for a region identified issue: Domestic Violence Services		Increase available services available to perpetrators and victims of domestic violence.		
Action Step	Identified Tasks	Responsible Party	Time Frame	Date of Completion
Pursue expansion of BIP programs within the region	Explore programs in neighboring regions.	Region 13 Management Team	12 months	1/2017
Partner with prosecutors and LEA to integrate programs and services in each county	Reach out to local LEA/ Probation agencies regarding available DV services and potential access by DCS clients.	Region 13 Management Team	18 months	7/2017

X. Unmet Needs

Region 13 continues to experience a lack of home-based services providers along with the rest of the State. The region will continue to pursue additional services for families experiencing substance use and domestic violence.

XI. Child Protection Plan

DEPARTMENT OF CHILD SERVICES
Family & Children Fund - Region 13
October-17

DISBURSEMENTS (YTD Actual)			
TYPE OF EXPENSE	Child Services	Budget	% Of Budget Spent *
REGION 13 TOTAL			
IN HOME CARE	1,939,813	5,518,925	35.15%
IH Community Based Services	1,924,031	5,342,574	36.01%
IH Concrete Services	15,781	176,351	8.95%
OUT OF HOME CARE	4,080,163	10,872,298	37.53%
DCS Foster Homes	828,705	2,329,149	35.58%
Residential Placements	1,293,889	3,419,235	37.84%
LCPA Foster Homes	835,706	2,054,104	40.68%
OH Community Based Services	1,043,730	2,851,148	36.61%
OH Concrete Services	78,134	218,662	35.73%
TOTAL	\$ 6,019,975	\$ 16,391,223	36.73%

* Percent of budget spent should be no more than **33.33%**

Brown			
IN HOME CARE	169,975	394,609	43.07%
IH Community Based Services	166,900	390,913	42.69%
IH Concrete Services	3,075	3,697	83.18%
OUT OF HOME CARE	215,853	448,402	48.14%
DCS Foster Homes	29,450	66,302	44.42%
LCPA Foster Homes	127,048	32,982	385.20%
Residential Placements	11,680	224,969	5.19%
OH Community Based Services	46,478	119,492	38.90%
OH Concrete Services	1,197	4,656	25.71%
TOTAL	\$ 385,827	\$ 843,012	45.77%

Greene			
IN HOME CARE	249,811	1,120,946	22.29%
IH Community Based Services	245,061	1,105,834	22.16%
IH Concrete Services	4,750	15,112	31.43%
OUT OF HOME CARE	386,190	1,131,109	34.14%
DCS Foster Homes	108,498	234,163	46.33%
Residential Placements	105,599	192,268	54.92%
LCPA Foster Homes	80,696	260,640	30.96%

OH Community Based Services	87,734	397,951	22.05%
OH Concrete Services	3,663	46,087	7.95%
TOTAL	\$ 636,000	\$ 2,252,055	28.24%

Lawrence			
IN HOME CARE	370,879	1,011,523	36.67%
IH Community Based Services	369,835	939,948	39.35%
IH Concrete Services	1,044	71,575	1.46%
OUT OF HOME CARE	677,564	1,884,639	35.95%
DCS Foster Homes	143,865	377,955	38.06%
Residential Placements	175,074	446,794	39.18%
LCPA Foster Homes	151,338	403,803	37.48%
OH Community Based Services	187,376	612,274	30.60%
OH Concrete Services	19,912	43,812	45.45%
TOTAL	\$ 1,048,443	\$ 2,896,162	36.20%

Monroe			
IN HOME CARE	986,467	2,448,107	40.30%
IH Community Based Services	979,681	2,375,693	41.24%
IH Concrete Services	6,787	72,414	9.37%
OUT OF HOME CARE	2,310,392	5,790,732	39.90%
DCS Foster Homes	448,194	1,323,208	33.87%
Residential Placements	626,443	1,949,212	32.14%
LCPA Foster Homes	524,630	941,088	55.75%
OH Community Based Services	665,167	1,490,730	44.62%
OH Concrete Services	45,957	86,494	53.13%
TOTAL	\$ 3,296,859	\$ 8,238,839	40.02%

Owen			
IN HOME CARE	162,681	543,739	29.92%
IH Community Based Services	162,555	530,186	30.66%
IH Concrete Services	126	13,554	0.93%
OUT OF HOME CARE	490,164	1,617,416	30.31%
DCS Foster Homes	98,697	327,520	30.13%
Residential Placements	259,725	797,979	32.55%
LCPA Foster Homes	67,362	223,605	30.13%
OH Community Based Services	56,975	230,700	24.70%
OH Concrete Services	7,404	37,612	19.69%
TOTAL	\$ 652,846	\$ 2,161,155	30.21%



**Community Partners for Child Safety – Region 13
Regional Service Council
November 1, 2017**

As of November 1, 2017, a total of 118 referrals had been received since August 1, 2017. A home based caseworker (HBCW) was assigned to 115 cases, a home based therapist (HBT) was assigned to 3 cases. In this past quarter, 100% of engaged clients closed successfully with one or more goals completed.

There are 66 levels currently being serviced through Community Partners for Child Safety to assist 66 families. The priority list was eliminated on 6/13/12.

Region 13 received a total of 42 referrals during the month of August. Of these referrals, 2 cases came from Brown County, 8 from Greene County, 9 from Lawrence County, 20 from Monroe County, and 3 from Owen County.

Region 13 received a total of 36 referrals during the month of September. Of these referrals, 1 case came from Brown County, 5 from Greene County, 8 from Lawrence County, 15 from Monroe County, and 7 from Owen County.

Region 13 received a total of 40 referrals during the month of October. Of these referrals, 2 cases came from Brown County, 4 from Greene County, 9 from Lawrence County, 21 from Monroe County, and 4 from Owen County.

August 2017

County	Referrals	Referral Source
Brown	2	DCS (2)
Greene	8	DCS (7) Other (1)
Lawrence	9	DCS (7) Self (1) Other (1)
Monroe	20	DCS (8) Self (11) Other (1)
Owen	3	DCS (3)
Total	42	

September 2017

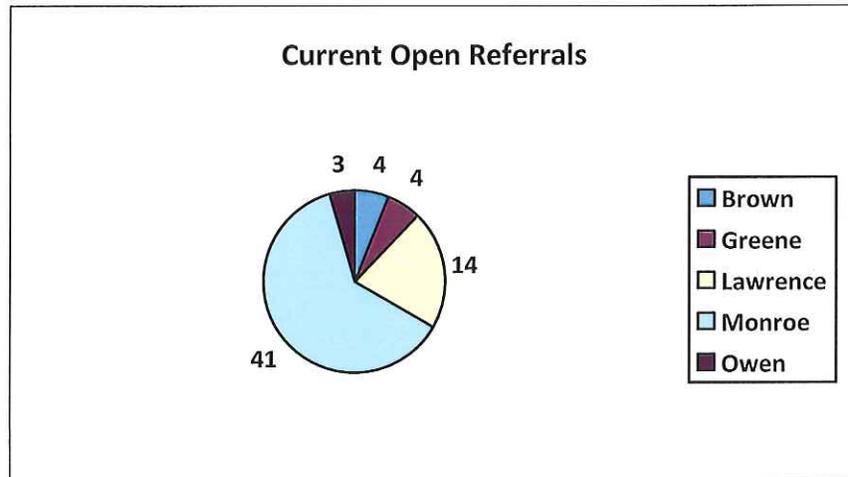
County	Referrals	Referral Source
Brown	1	Self (1)
Greene	5	DCS (3) Other (2)
Lawrence	8	DCS (7) Self (1)
Monroe	15	DCS (8) Self (6) Other (1)
Owen	7	DCS (5) Self (1) Other (1)
Total	36	

October 2017

County	Referrals	Referral Source
Brown	2	DCS (2)
Greene	4	DCS (4)
Lawrence	9	DCS (6) Self (2) Other (1)
Monroe	21	DCS (8) Self (11) Other (2)
Owen	4	DCS (4)
Total	40	

Current Open Referrals

County	Referrals	Percentages (%)	Service Level
Brown	4	6%	HBCW (4)
Greene	4	6%	HBCW (4)
Lawrence	14	21%	HBCW (14)
Monroe	41	62%	HBCW (40) HBT (1)
Owen	3	5%	HBCW (3)
Total	66	100%	



Success Story

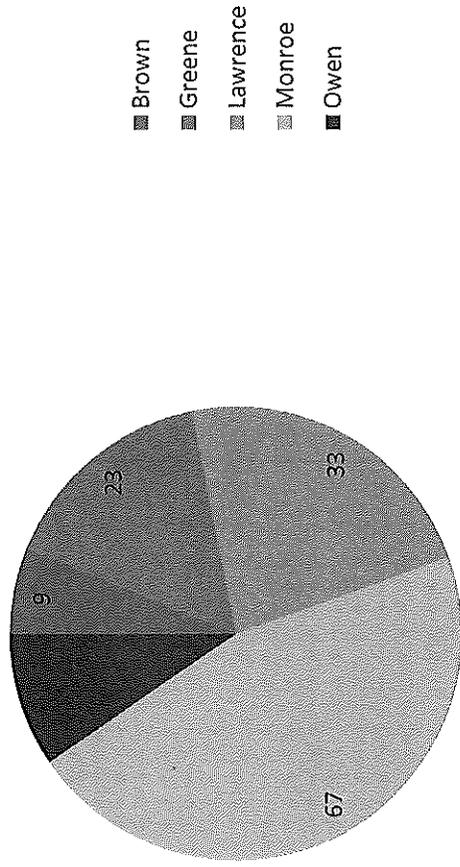
1. IHBS worked with a single mom with a teenage son who has had some behavior issues at school. The mom is working full time, but is not able to keep up with monthly bills. To make things worse, the chimney for the wood burner was blocked, thus making their only source of heat not an option. Through outreach efforts, the family was able to get the chimney cleared and repaired along with a load of wood from the local church. The mother worked with the school and the child's doctor to get her son back on his medication. The son is doing well in school now and does not have any behavioral issues at this time. The mother was also able to work with the electric company to move from a pre-pay bill to a monthly bill, making things affordable.



Referrals Received 2017-2018

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Brown	4	2	1	2									9
Greene	6	8	5	4									23
Lawrence	7	9	8	9									33
Monroe	11	20	15	21									67
Owen	0	3	7	4									14
Total	28	42	36	40									146
Fiscal Year 2014-2015	35	49	35	33	36	34	26	29	33	24	46	38	418
Fiscal Year 2015-2016	41	38	28	36	24	34	34	32	24	25	26	28	370
Fiscal Year 2016-2017	34	46	48	47	49	32	39	42	51	36	42	48	514

Referrals received



Brown

	July	August	September	October	November	December	January	February	March	April	May	June	Total
DCS	2	2	0	2									6
Self	2	0	1	0									3
Total	4	2	1	2									9

Sources of self-referrals:

	July	August	September	October	November	December	January	February	March	April	May	June	Total
DCS	2	0	0										2
St. Vincent	0	0	1										1
Total	2	0	1	0									3

Greene

	July	August	September	October	November	December	January	February	March	April	May	June	Total
DCS	5	7	3	4									19
Self	1	0	0	0									1
Alzheimer's Res.			1	0									1
Spec. Ed. Coop.			1	0									1
IHBS worker		1		0									1
Total	6	8	5	4									23

Sources of self-referrals:

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Previous Client	1												1
Total	1	0	0	0									1

Lawrence

	July	August	September	October	November	December	January	February	March	April	May	June	Total
DCS	5	7	7	6									25
Hoosier Uplands	1												1
Hatfield Elem.	0	0	0	1									1
Milestones		1		0									1
Self	1	1	1	2									5
Total	7	9	8	9									33

Sources of self-referrals:

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Previous Client	1	1	0	1									3
Serenity Now	0	0	0	1									1
Juv. Pro.			1	0									1
Total	1	1	1	2									5

Monroe

	July	August	September	October	November	December	January	February	March	April	May	June	Total
DC S	5	8	8	8									29
Self	6	11	6	11									34
New Hope			1										1
Summ it Elem.				1									1
Riley		1		1									2
Total	11	20	15	21									67

Sources of self-referrals:

	July	August	September	October	November	December	January	February	March	April	May	June	Total
DCS	2	4	3	3									12
Previous Client	1	2	1	1									5
Friend	0	0	1	0									1
YSB	0	1	0	0									1
The Mission	0	0	0	1									1
Healthy Families	0	0	0	1									1
Children's Bureau	0	0	0	1									1
Salv. Army	0	0	1	0									1
IHBS Employee	0	0	0	1									1
Brochure	0	1	0	0									1
Fam. In Crisis	0	0	0	1									1
St. Vincent	3	3	0	2									8
Total	6	11	6	11									34

Owen

	July	August	September	October	November	December	January	February	March	April	May	June	Total
DCS	0	3	5	4									12
Self	0	0	1	0									1
Owen Valley Middle	0	0	1	0									1
Total	0	3	7	4									14

Sources of self-referrals:

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Friend			1										1
Total	0	0	1	0									1

Ireland Home Based Services - Region 13 Standardized Prevention Services

Regional Service Council Quarterly Report of Clients Served – July 2017-September 2017

Provider Legal Name	Service/ Unit definition	July 2017 Clients served	August 2017 Clients served	September 2017 Clients served	Quarterly Total Clients served
Middle Way House – Owen County	Advocacy Services Unit = Hour	65 Clients 52 Units	60 Clients 53.5 Units	62 Clients 45 Units	187 Clients 150.5 Units
Middle Way House – Greene County	Advocacy Services Unit = Hour	37 Clients 31.5 Units	59 Clients 47.5 Units	50 Clients 45 Units	146 Clients 124 Units
Middle Way House – Monroe County	Advocacy Services Unit = Hour	6 Clients 8 Units	36 Clients 43 Units	54 Clients 25 Units	96 Clients 76 Units
Turning Point	Family Violence Prevention/Intervention Services Unit = 1 Client/Family	20 Clients 6 Units	27 Clients 6 Units	43 Clients 19 Units	90 Clients 76 Units
Life Solutions	Start the Peace Program Unit = 1 Hour	13 Clients 8 Units	11 Clients 6.25 Units	6 Clients 4.5 Units	30 Clients 18.75 Units

As of October 25, 2017

Ireland Home Based Services, LLC
Community Partners for Child Safety - Region 13
 Projected Budget – 7/1/17 – 6/30/18

Beginning Budget: \$608,226.77
 -\$46,225.23 (7.6% reduction)

Total Budget \$562,001.54

Month	Service Delivery	Flex Funds	Total	Budget Remaining	% of budget used	Target %
July '17	\$38,073.32	\$601.50	\$38,674.82		6.4%	8%
August '17	\$46,221.19	\$1,234.06	\$47,455.25		14.2%	17%
September '17	\$63,318.84	\$1,022.81	\$64,341.65		26.8%	25%
October '17	\$43,675.00		\$43,675.00	\$2,050.53	34.5%	33%
November '17				\$45,725.53		42%
December '17				\$45,725.53		50%
January '18				\$45,725.53		58%
February '18				\$45,725.53		66%
March '18				\$45,725.53		74%
April '18				\$45,725.53		83%
May '18				\$45,725.53		91%
June '18				\$45,725.53		100%
TOTALS	\$191,288.35	\$2,858.37	\$194,146.72	\$411,529.82		

Budget is updated 7/1/17 – 10/28/17. Shaded cells are projected.

Summary of Service Delivery by County

Month	Brown	Greene	Lawrence	Monroe	Owen	Total
July	\$2,527.60	\$3,847.99	\$10,021.52	\$21,318.92	\$357.29	\$38,073.32
August	\$3,875.41	\$7,996.47	\$7,343.59	\$26,495.80	\$509.92	\$46,221.19
September	\$6,815.17	\$2,997.28	\$11,133.22	\$41,846.00	\$527.17	\$63,318.84
October						
November						
December						
January						
February						
March						
April						
May						
June						
TOTAL	\$13,218.18	\$14,841.74	\$28,498.33	\$89,660.72	\$1,394.38	\$147,613.35

Summary of Flex Funds by County

Month	Brown	Greene	Lawrence	Monroe	Owen	Total
July	\$0.00	\$0.00	\$0.00	\$601.50	\$0.00	\$601.50
August	\$698.82	\$0.00	\$0.00	\$535.24	\$0.00	\$1,234.06
September	\$0.00	\$423.82	\$0.00	\$598.99	\$0.00	\$1,022.81
October						
November						
December						
January						
February						
March						
April						
May						
June						
TOTAL	\$698.82	\$423.82	\$0.00	\$1,735.73	\$0.00	\$2,858.37

Subcontracting Region 13	2017-2018 Funds Requested	July Invoice	August Invoice	September Invoice	Total 1st Quarter	Total 2nd Quarter	Total 3rd Quarter	Total 4th Quarter	YTD	Remaining Balance
Middle Way House - Owen Co.	\$ 8,000.00	\$ 2,600.00	\$ 2,675.00	\$ 2,250.00	\$ 7,525.00				\$ 7,525.00	\$ 475.00
<i>Invoice Received by IHBS</i>		8/11/2017	9/11/2017	10/10/2017						
<i>Invoice Submitted to State</i>		8/21/2017	9/19/2017	10/20/2017						
<i>Funds Received from State</i>		9/18/2017	10/30/2017							
<i>Checks Mailed by IHBS</i>		9/19/2017	10/30/2017							
Middle Way House - Greene Co.	\$ 10,000.00	\$ 1,575.00	\$ 2,375.00	\$ 2,250.00	\$ 6,200.00				\$ 6,200.00	\$ 3,800.00
<i>Invoice Received by IHBS</i>		8/11/2017	9/11/2017	10/10/2017						
<i>Invoice Submitted to State</i>		8/21/2017	9/19/2017	10/20/2017						
<i>Funds Received from State</i>		9/18/2017	10/30/2017							
<i>Checks Mailed by IHBS</i>		9/19/2017	10/30/2017							
Middle Way House - Monroe Co.	\$ 12,000.00	\$ 400.00	\$ 1,800.00	\$ 2,700.00	\$ 4,900.00				\$ 4,900.00	\$ 7,100.00
<i>Invoice Received by IHBS</i>		8/11/2017	9/11/2017	10/10/2017						
<i>Invoice Submitted to State</i>		8/21/2017	9/19/2017	10/20/2017						
<i>Funds Received from State</i>		9/18/2017	10/30/2017							
<i>Checks Mailed by IHBS</i>		9/19/2017	10/30/2017							
Turning Point	\$ 10,000.00	\$ 297.00	\$ 324.00	\$ 744.00	\$ 1,365.00				\$ 1,365.00	\$ 8,635.00
<i>Invoice Received by IHBS</i>		8/17/2017	9/6/2017	10/4/2017						
<i>Invoice Submitted to State</i>		8/21/2017	9/19/2017	10/20/2017						
<i>Funds Received from State</i>		9/18/2017	10/30/2017							
<i>Checks Mailed by IHBS</i>		9/19/2017	10/30/2017							
Life Solutions	\$ 10,000.00	\$ 520.00	\$ 406.25	\$ 292.50	\$ 1,218.75				\$ 1,218.75	\$ 8,781.25
<i>Invoice Received by IHBS</i>		8/14/2017	9/15/2017	10/12/2017						
<i>Invoice Submitted to State</i>		8/21/2017	9/19/2017	10/20/2017						
<i>Funds Received from State</i>		9/18/2017	10/30/2017							
<i>Checks Mailed by IHBS</i>		9/19/2017	10/30/2017							
TOTAL	\$ 50,000.00	\$ 5,392.00	\$ 7,580.25	\$ 8,236.50	\$ 21,208.75	\$ -	\$ -	\$ -	\$ 21,208.75	\$ 28,791.25

