Examples of information that may want to include in progress notes:

- Collaboration with other professionals
- Client's informed consent/understanding
- Treatment objectives/expected outcomes taken
- Client's mental health and physical health
- Treatment plan(s) of the service/treatment plan
- Summary of child and family; team meetings; case conferences; staffings
- Referrals to other agencies, other professionals, etc.
- Attempts to contact with clients, PEPs, foster parents, other professionals, etc.
- Date, time, duration of service

Examples of information that may want to include in progress notes:

- The services or treatment at a particular point in time
- Scenarios
  - Document this or other evidence of judgment in dealing with complex and challenging treatment
  - The progress notes provide the case manager/therapist with an opportunity to
    - Formulate, the standards of the profession, and the meaning of the services being rendered.
    - Document the standards of the profession, and the meaning of the services being rendered.

- Progress Notes
Issues related to cases
- Termination/issues that are relevant to the termination process
- Case management/therapist's recommendations
- Parents, etc.
- Communication with client, significant others, other professional, school, foster