

	INDIANA DEPARTMENT OF CHILD SERVICES TITLE IV-D POLICY MANUAL	
	Chapter 9: Paternity Establishment	Effective Date: 11/17/17
	Section 5: Genetic Testing	Version: 1 Revision Date: 11/17/17

BACKGROUND

Federal regulations require states to identify and use genetic testing laboratories through competitive procurement process.¹ The Indiana Child Support Bureau (CSB) coordinates periodic competitive procurements and maintains contracts with selected vendors who offer low cost genetic testing services for Title IV-D cases in Indiana. The CSB pays for genetic testing in Title IV-D cases when the Title IV-D Prosecutor uses one of the CSB approved vendors and submits an Authorization/Request for Genetic Testing Services form (State Form 54716).² If the court establishes paternity, the court may order either parent to reimburse the CSB for the genetic test fee.³

POLICY

The Title IV-D Prosecutor shall provide genetic testing services in a Title IV-D case when paternity is not established and genetic testing is requested by any party or ordered by the court.⁴

The Title IV-D Prosecutor shall enlist the services of a CSB approved vendor.⁵ The CSB will not pay any vendor not under contract.

If genetic testing is ordered by the court or requested by a party on a non-IV-D case, one of the parties must apply for Title IV-D services prior to the genetic test samples being taken.

When paternity is already established in a Title IV-D case via a paternity affidavit or judicially, it is not appropriate to use the genetic testing service provided by the CSB.

REFERENCES

- [IC 31-14-6-1](#): Blood or genetic testing
- [IC 31-14-6-2](#): Objections and admissibility
- [IC 31-14-6-3](#): Test results; effect; admissibility
- [IC 31-14-6-4](#): Costs of blood or genetic testing
- [IC 31-14-6-5](#): Chain of custody of blood or genetic specimens taken for testing

¹ 45 C.F.R. § 303.5(c)

² IC 31-25-4-13.1

³ IC 31-16-6-4; 45 C.F.R. § 303.5(e)(3)

⁴ IC 31-14-6-1; IC 31-25-4-18; See Section 2 of this Chapter

⁵ IC 31-25-4-7; IC 31-25-4-13.1

- [IC 31-25-3-1](#): Child support bureau; compliance; state central collection unit
- [IC 31-25-4-7](#): Duties of bureau
- [IC 31-25-4-11](#): State case registry; contents
- [IC 31-25-4-13.1](#): Agreements with local government officials; contracting; attorney-client relationship; informing applicant; service level stipulation
- [IC 31-25-4-18](#): Orders for genetic testing to establish paternity; income withholding
- [CSB-AT-70](#): Blood test payable by the custodial parent
- [42 U.S.C. § 654](#): State plan for child and spousal support
- [45 C.F.R. § 303.5](#): Establishment of paternity

PROCEDURE

1. Genetic Testing Vendor Designation

Prior to scheduling any paternity action for genetic testing the Title IV-D Prosecutor shall select and enter into an agreement with a genetic testing vendor under contract with the CSB through the statewide genetic testing procurement. The Title IV-D Prosecutor and genetic testing vendor completes and signs a Genetic Testing Vendor Designation form and sends a copy of the Genetic Testing Vendor Designation form to the CSB and to the chosen vendor.

2. Scheduling the Test

The Title IV-D Prosecutor's office may establish local arrangements for obtaining buccal swab samples with the CSB approved vendor of the county's choice. It is strongly encouraged that local arrangements be designed such that the Title IV-D Prosecutor schedules genetic tests or obtains buccal swab samples as quickly as possible. If the Title IV-D Prosecutor chooses to obtain buccal swab samples and send them to the vendor for testing, the Title IV-D Prosecutor shall establish chain of custody through appropriate verified documentation.⁶

3. Authorization for Payment of Genetic Testing⁷

To authorize payment for genetic testing, the Title IV-D Prosecutor must complete the Authorization/Request for Genetic Testing Services form (State Form 54716). The case must be coded as IV-D and the case number must be included on the Authorization/Request for Genetic Testing Services form (State Form 54716). The "Certification" section should be signed by a designated authority in the Title IV-D Prosecutor's office. The completed form should be sent to the CSB approved genetic testing vendor.

4. Genetic Testing Vendor

The genetic testing vendor sends the Authorization/Request for Genetic Testing Services Form (State Form 54716) to the CSB for payment. The results of the genetic test are sent to the Title IV-D Prosecutor who authorized the test. The genetic testing vendor may also send copies of the results to the parties, or their legal counsel, if requested and information is provided. The CSB pays the genetic testing vendor directly.

⁶ IC 31-14-6-5

⁷ IC 31-25-4-7; IC 31-25-4-13.1

5. Genetic Test Results

Local rules and practice should be followed to inform the parties of the genetic testing results and set the matter for court. Once the matter is set for court, the results of the genetic test are admissible in court as evidence of paternity unless the court excludes the results for good cause.⁸

6. Reimbursement

If the results of the genetic test show that the alleged father is the biological father of the child, the Title IV-D Prosecutor shall request that the court order one or both parents to reimburse the CSB for the genetic test fee.⁹

If any alleged father is excluded as the biological father, and the mother is currently receiving TANF benefits, the CSB will be responsible for the genetic test fee for the excluded alleged father. If any alleged father is excluded as the biological father of the child, and the mother is not currently receiving TANF benefits, the Title IV-D Prosecutor is strongly encouraged to request the court to order the mother to reimburse the CSB for the genetic test fee.¹⁰

The genetic test fee for reimbursement is the amount determined by the contract between the CSB and the genetic testing vendor. If the mother is ordered to reimburse the genetic test fee, a case should be created in the statewide child support system with the mother's MPI as the non-custodial parent.¹¹ The MPI number 1621780 should be used for the "custodial party's" MPI. This case is for genetic test fee reimbursement only and should be built as a non-IV-D case.¹²

7. Entry of Reimbursement Order

The order requiring the parent(s) to reimburse the genetic test fee shall be entered into the statewide child support system.¹³ Payments for reimbursement shall be paid in the Clerk of Court's office (cash payments only) or sent to the Indiana State Central Collection Unit (INSCCU).¹⁴ Payments sent to INSCCU must clearly state that they are for the reimbursement of genetic testing fees to allow for the proper posting.

FORMS AND TOOLS

1. [Authorization/Request for Genetic Testing Services form \(State Form 54716\)](#)
2. [Custodial Party \(CP\) Genetic Test Reimbursement Guide](#)
3. [Establishing Paternity Brochure](#)
4. [Genetic Testing Vendor Designation Form](#)

⁸ IC 31-14-6-2; IC 31-14-6-3

⁹ IC 31-16-6-4; 45 C.F.R. § 303.5(e)(3)

¹⁰ 465 IAC 1-1-1(2); 465 IAC 1-1-3; 45 C.F.R. § 303.5(e)(1)

¹¹ CSB-AT-70

¹² CSB-AT-70

¹³ IC 31-25-4-11

¹⁴ IC 31-25-3-1(c)

FREQUENTLY ASKED QUESTIONS

N/A

RELATED INFORMATION

N/A