BACKGROUND

The Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) required states to establish a central location where all income withholding payments could be made.\(^1\) PRWORA required all child support (except for cash payments which may still be made at the local Clerk of Court’s office) to be made at the central location.\(^2\) In response to this mandate, the Child Support Bureau (CSB) contracted with a vendor to establish the Indiana State Central Collection Unit (INSCCU).

INSCCU receives non-cash payments in the form of personal check, money order, cashier’s check and certified check. These payments are processed through the statewide child support system.\(^3\)

INSCCU uses automated mail handling procedures and computer driven technology for the processing of child support payments, including procedures for receipt of payments from parents, employers, and for accurate identification of payments.\(^4\) 99.5% of all payments received during the business day must be identified to a case in the INSCCU vendor’s payment system. All payments recorded must be transferred to the statewide child support system by 5:00 pm EST on the day they were received.

All correspondence as well as accompanying payment documentation received by INSCCU are available for review by CSB, or the Title IV-D Prosecutor’s Office upon request to CSB for review.

In order to expedite and organize the processing of payments, INSCCU has five P.O. Boxes.

1. Employer payments are mailed to:
   P.O. Box 6219
   Indianapolis, IN
   46206-6219

2. Financial Institution Data Match (FIDM) and Insurance payments are mailed to:
   P.O. Box 7124
   Indianapolis, IN
   46207-7124

3. Non-custodial parent (NCP) payments are mailed to:
   P.O. Box 7130
   Indianapolis, IN

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\(^3\) IC 31-25-3-1
\(^4\) 42 U.S.C. § 654(b); 42 U.S.C. § 666(a)(8)(B)
4. Annual Support Fee (ASFE) payments are mailed to:
   P.O. Box 6271
   Indianapolis, IN
   46206-6271

5. Correspondence, Repayment, Intergovernmental Inquiries, and Other State Payments are mailed to:
   P.O. Box 6098
   Indianapolis, IN
   46206-6098

POLICY

N/A

REFERENCES

- **IC 31-25-3-1**: Child support bureau; compliance; state central collection unit
- **IC 31-25-4-7**: Duties of bureau
- **IC 31-25-4-8**: Additional duties of bureau
- **42 U.S.C. § 654**: State plan for child and spousal support
- **42 U.S.C. § 654b**: Collection and disbursement of support payments
- **42 U.S.C. § 666**: Requirement of statutorily prescribed procedures to improve effectiveness of child support enforcement
- **OCSE-AT-97-13**: Collection and Disbursement of Support Payments

PROCEDURE

N/A

FORMS AND TOOLS

N/A

FREQUENTLY ASKED QUESTIONS

N/A

RELATED INFORMATION

N/A

REVISION HISTORY

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<tr>
<th>Version</th>
<th>Date</th>
<th>Description of Revision</th>
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DCS IV-D Policy Manual/Chapter 1: Establishment and Administration of the Program
Section 4: Indiana State Central Collection Unit (INSCCU)