

FAMILY CASE TRANSFER STAFFING GUIDE



Case name	Case type
FCM	FCM
FCMS	FCMS
Date of case open	Date of initial meeting

Discussion Framework

Key players [*parents, children, resource home, formal/informal supports, providers*]

Reason for involvement [*risk/safety assessment, protective factors, level of compliance*]

History [*DCS/criminal*]

Legal [*ICWA, consulate notification, protective/no contact order, court orders, witness/exhibit list*]

Parent [*strengths, needs, parenting capacity, services*]

Child(ren) [*strengths, needs, services*]

Parenting time/sibling visitation

Other pertinent information

Questions to consider:

- Where do you see this family in 12 months?
- What needs to occur for this family to be successful?
- How does this family need to be approached?
- Are there any factors to consider when referring for services (*e.g., transportation, previous discharge, etc.*)?
- What will be the biggest barrier to this family's success?
- What are the family's greatest strengths?
- Who is currently able to support the family?
- What are the next steps for this case?

Notes:

Notes/Additional follow-up: