

	<b>INDIANA DEPARTMENT OF CHILD SERVICES TITLE IV-D POLICY MANUAL</b>	
	<b>Chapter 10: Child Support Order Establishment</b>	<b>Effective Date: 11/20/2020</b>
	<b>Section 1: Federal Time Frames for Establishment of Support Obligation</b>	<b>Version: 1.1 Revision Date: 11/20/2020</b>

**BACKGROUND**

Each State with a Title IV-D program is required to have a state plan indicating that the State will provide services for the establishment of support.<sup>1</sup> This policy specifically concerns the establishment of child support obligations. For policy resources regarding spousal support only cases, orders for post-secondary educational expenses, and orders for medical support, refer to the resources listed in Related Information below.

**POLICY**

Within 90 calendar days of locating the alleged father or non-custodial parent (NCP), regardless of whether paternity has been established, the Title IV-D Prosecutor’s Office must establish an order for child support or complete service of process necessary to commence proceedings to establish a child support order, and if necessary, paternity.<sup>2</sup>

Unsuccessful attempts to serve an alleged father or NCP must be documented in the case file and the statewide child support system.<sup>3</sup> Diligent efforts to obtain good service must be periodically conducted when adequate location and identifying information is available.<sup>4</sup>

**REFERENCES**

- [42 U.S.C. § 652](#): Duties of Secretary
- [42 U.S.C. § 654](#): State plan for child and spousal support
- [45 C.F.R. § 302.31](#): Establishing paternity and securing support
- [45 C.F.R. § 303.2](#): Establishment of cases and maintenance of case records
- [45 C.F.R. § 303.3](#): Location of noncustodial parents in IV-D cases
- [45 C.F.R. § 303.4](#): Establishment of support obligations

**PROCEDURE**

The Title IV-D Prosecutor’s Office may refer the case to the State Parent Locator Service (SPLS) in order to locate an alleged father or NCP after diligent efforts to obtain good service for the establishment of a child support order.<sup>5</sup>

<sup>1</sup> 42 U.S.C. § 652(a); 42 U.S.C. § 654(4)

<sup>2</sup> 45 C.F.R. § 303.4(d)

<sup>3</sup> 45 C.F.R. § 303.4(d)

<sup>4</sup> 45 C.F.R. § 303.3(c); 45 C.F.R. § 303.4(d)

<sup>5</sup> Chapter 8: Parent Locate

**FORMS AND TOOLS**

N/A

**FREQUENTLY ASKED QUESTIONS**

N/A

**RELATED INFORMATION**

1. Chapter 8: Parent Locate
2. Chapter 15: Medical Support
3. Chapter 20: Other Child Support Related Topics, Section 3: Post-Secondary Educational Expenses
4. Chapter 20: Other Child Support Related Topics, Section 4: Spousal Support Only Cases

**REVISION HISTORY**

Version	Date	Description of Revision
Version 1	09/23/2016	Final Approved Version.
Version 1.1	11/20/2020	Updated hyperlinks. Reviewed for accuracy.