



INDIANA DEPARTMENT OF CHILD SERVICES	
CHILD WELFARE POLICY	
Chapter 15: Eligibility	
Section 03: Court Order Requirements for Title IV-E Initial Eligibility	
Effective Date: July 1, 2024	Version: 4

- [• Procedure](#)
- [• Forms and Tools](#)
- [• Legal References](#)
- [• Definitions](#)
- [• Related Policies](#)
- [• Practice Guidance](#)

POLICY OVERVIEW

Title IV-E Foster Care (Title IV-E) requires documentation of court order language for Title IV-E Initial Eligibility.

[Back to Top](#)

PROCEDURE

The Indiana Department of Child Services (DCS) must obtain and maintain documentation in the child’s file verifying judicial determinations made by a court. Judicial determinations should be:

1. Made on a case-by-case basis and be child-specific;
2. Obtained within the federal timelines; and
3. Explicitly stated in a written court order signed by a judge or explicitly stated by the court as reflected in a court transcript of the hearing.

Note: The effective date of a judicial determination is the date of the hearing which resulted in the determination. If the required judicial determinations are not obtained in a timely manner, the only acceptable alternative is a transcript of the court proceedings which contains the required judicial finding and language.

See policies 6.01 Detention Hearing and 6.02 Filing a CHINS Petition for additional information about requesting and obtaining these judicial determinations.

For a child to be eligible for Title IV-E funding, the following judicial determinations must be made by a court:

1. DCS or Probation was awarded responsibility for Placement and Care (PC) of the child;
2. It is Contrary to the Welfare (CTW) of the child to remain in the home or is in the child’s Best Interest (BI) to be removed from the home; and
3. Reasonable Efforts (RE) were made to prevent the child’s removal from home.

Responsibility for Placement and Care (PC)

A judicial determination that DCS or Probation is granted responsibility for PC of the child must be obtained in order to claim Title IV-E reimbursement. Typically, responsibility for PC is granted to DCS or Probation in the initial court order authorizing removal of the child. Although there is no federal deadline for this judicial determination, Title IV-E cannot be claimed for the child until PC language is documented in a court order.

Exception: Youth in Collaborative Care (CC) may have PC language in the Voluntary Collaborative Care Agreement between Older Youth and DCS.

Contrary to the Welfare/Best Interest (CTW/BI)

The first court order authorizing the child's removal, even temporarily, must include a judicial determination that it is contrary to the child's welfare to remain in the home or that out-of-home placement would be in the best interest of the child. Depending on the circumstances, the type of order that serves as the removal order may vary. Regardless of the type of order (this includes emergency custody orders, writs, and pick-up orders), the removal order must contain the CTW/BI finding. If the first court order does not contain a CTW/BI finding, the child will be ineligible for Title IV-E funding for the entire out-of-home care episode.

Reasonable Efforts to Prevent Removal (RE)

A judicial determination of RE must be obtained within 60 days from the date of removal.

The court order removing the child should include at least one (1) of the following:

1. RE were made, including a child-specific description of those efforts made to prevent the child's removal;
2. RE were not made due to emergency circumstances, including a child-specific description of the emergency circumstances preventing RE from being made;
3. RE were not required if any of the following apply:
 - a. The parent, guardian, or custodian:
 - i. Has subjected the child to certain aggravated circumstances;
 - ii. Has been convicted of murder or voluntary manslaughter of another child of the parent;
 - iii. Has aided or abetted, attempted, conspired, or solicited to commit murder or voluntary manslaughter or committed a felony assault that resulted in serious bodily injury to the child or another child of the parent; or
 - iv. Is required to register as a sex offender or violent offender or committed an offense against a child that resulted in a conviction or CHINS adjudication under IC 31-34-11-2.
 - b. Parental rights of the parent with respect to a sibling have been terminated involuntarily,
 - c. The child is an abandoned infant. See policy 4.34 Abandoned and Safe Haven Infants,
 - d. The child is a safe haven infant, or
 - e. The child was the subject of two (2) or more previous CHINS proceedings or proceedings under comparable law in another state and was removed from the home of the child's parent, guardian, or custodian under a dispositional decree or a court order issued under comparable law in another state.

Exception: Youth in CC with a Voluntary Collaborative Care Agreement between Older Youth and DCS are not required to meet the RE requirement to be eligible for Title IV-E funding.

If the court determines RE was not required:

1. A permanency hearing must be held within 30 days after that determination; and
2. RE must be made to place the child in a timely manner in accordance with the permanency plan and to complete the steps necessary to finalize the

permanent placement of the child.

The DCS Central Eligibility Unit (CEU) will:

1. Review the court orders and eligibility information in the case management system; and
2. Make a determination of whether the CTW/BI, RE, and PC requirements are met.

[Back to Top](#)

RELEVANT INFORMATION

Definitions

N/A

Forms and Tools

- [Voluntary Collaborative Care Agreement between Older Youth and the Department of Child Services \(SF 55159\)](#)

Related Policies

- [4.34 Abandoned and Safe Haven Infants](#)
- [6.01 Detention Hearing](#)
- [6.02 Filing a CHINS Petition](#)

[Back to Top](#)

LEGAL REFERENCES

- [IC 31-34-5-2: Findings](#)
- [IC 31-34-5-3: Release; findings required for detention order; approval of services, programs, and placement; court order; appeal; payment of costs](#)
- [IC 31-34-21-5.6: Exceptions to requirement to make reasonable efforts to preserve and reunify families](#)
- [42 USC 671\(a\)\(15\): State plan for foster care and adoption assistance](#)
- [42 USC 672\(a\)\(2\)\(A\) and \(B\): Foster care maintenance payments program](#)
- [45 CFR 1356.21\(b\), \(c\) and \(d\): Foster care maintenance payments program implementation requirements](#)

[Back to Top](#)

PRACTICE GUIDANCE- DCS POLICY 15.03

Practice Guidance is designed to assist DCS staff with thoughtful and practical direction on how to effectively integrate tools and social work practice into daily case management in an effort to achieve positive family and child outcomes. Practice Guidance is separate from Policy.

N/A

[Back to Top](#)