

	<b>INDIANA DEPARTMENT OF CHILD SERVICES CHILD WELFARE MANUAL</b>	
	<b>Chapter 11:</b> Older Youth Services	<b>Effective Date:</b> July 1, 2012
	<b>Section 25:</b> Collaborative Care (CC) Host Homes	<b>Version:</b> 1

**POLICY [NEW]**

The Department of Child Services (DCS) will offer a Host Home placement option for eligible youth in Collaborative Care (CC).

Host Home Adults must be at least 21 years of age. A waiver may be requested by the Collaborative Care Case Manager (3CM) and approved by the Older Youth Initiatives Manager or designee for potential Host Home Adults under the age of 21, but who are at least the age of 18.

The Host Home option is not required to be licensed and will be monitored by the 3CM. The 3CM will follow DCS policy [8.10 Minimum Contact](#) to ensure monthly face-to-face contact requirements are met for youth placed in a Host Home.

Code References

[IC 31-28-5.8-3: Host home](#)

**PROCEDURE**

The 3CM will:

1. Facilitate the discussion and signing of the [Foster Home/Host Home Agreement](#) between the Host Home Adult and the youth;
2. Complete an initial visit to the host home residence and complete the [Host Home Environment Checklist for Older Youth Placements](#);
3. Complete face-to-face visits with the Host Home adult, at a minimum, every other month; and
4. Ensure the Host Home Adult is providing adequate opportunity for the youth to further develop his or her independent living skills. This includes the Host Home Adult completing the Ansell-Casey Life Skills Assessment (ACLSA) as a caregiver and the youth completing the ACLSA as a youth. This also includes the Host Home Adult assisting the older youth in developing interdependence in the community and positive social connections

**PRACTICE GUIDANCE**

A Host Home setting is one where a youth resides in the home of a family, single, related, or unrelated adult's home. The youth shares basic facilities and agrees to expectations as established by both the Host Home and [Voluntary Collaborative Care Agreement](#) (see separate policy, [11.22 Voluntary Collaborative Care Agreement](#)). This placement shall be used when an existing positive adult relationship has been identified by the youth or members of the youth's team with the youth's agreement. Host Home Adults are mentors to youth who practice healthy

youth-adult partnerships. Host Home placements are not appropriate for peer roommates, biological parents, or adoptive parents.

The services provided in CC should be specific to the needs of the youth. The Host Home Adult will assist in the facilitation of services through cooperative communication with the 3CM as to the areas of opportunity that arise. The Host Home Adult will complete the ACLSA as a caregiver and administer the ACLSA to the youth. These tools will be utilized to assist the youth to remain in accordance with the youth's [Independent Living/Transition Plan](#). Host Home Adults will recognize teachable moments and assist the youth in budgeting funds, purchasing personal items, and setting up bank savings and/or checking accounts to promote and increase the youth's financial responsibility, and other independent living skills as outlined in the Independent Living Service Standards. The need for a referral to a Collaborative Care Service Provider will be determined by the youth, with the guided support of the 3CM, Host Home Adult, and assessment tools.

### FORMS AND TOOLS

1. [Foster Home/Host Home Agreement](#)- Available in hard copy
2. [Host Home Environment Checklist for Older Youth Placements](#)- Available in hard copy
3. [Ansell-Casey Life Skills Assessment](#)- Available in hard copy
4. [Independent Living/Transition Plan](#)
5. [Voluntary Collaborative Care Agreement](#)- Available in hard copy

### RELATED INFORMATION

Host Home Adults shall provide independent living training that includes but is not limited to:

1. Providing food and shelter for the youth residing in the home;
2. Displaying positive role modeling behaviors;
3. Utilizing teachable moments that provide the youth opportunities to engage in healthy risk taking, fostering both positive and negative consequences;
4. Adhering to the expectations of the [Foster Home/Host Home Agreement](#) resulting in positive and negative consequences; and
5. Establishing progressive and appropriate expectations based on the needs and age of the youth.

Expectations of the Host Home placement will be discussed and agreed upon in the CFT Meeting held prior to the youth's transition. The following topics, which are included in the [Foster Home/Host Home Agreement](#), shall be discussed:

1. Physical description of living space ([Host Home Environment Checklist for Older Youth Placements](#));
2. Refraining from discriminating against the youth based on race, religion, national origin, gender, disability, or sexual orientation;
3. Expectations, roles, responsibilities, and consequences of the youth and Host Home Adult;
4. Frequency of services and provider visits and meetings; and
5. Per Diem and Payments.