

SAFELY HOME, FAMILIES FIRST

Regional Service Council Minutes

Region #16 Meeting

Date: July 28, 2016
Time: 12:00 Noon
Location of Meeting: Vincennes University, Ft. Branch, Indiana
Meeting Chair: Regional Manager Melanie Flory
Meeting Secretary: LaJean Gentry
Call to Order: 12:00 Noon CDT
Roll Call: Quorum – 6 of 12 Voting Members Present

Voting Members Present

Trina Russell (Proxy for Melanie Flory)
Aaron Simpson
Margaret Angel
Sarah Gough
Michael Summers

Phone Present

Absent with Regret

Virginia Combs
Suzanne Draper

Absent

Judge Brett Niemeier
Judge Joseph Verkamp
Judge Robert R. Aylsworth
Dirk Carnahan
Libby Treado
Shirley Starks

Others in Attendance

Tiffanie Bailey
Natalie Kassenbrock
Melanie Reising
Sara Burns
Whitney Weir
Keith Patterson
Jeff Gray
Jan Dotson
Lori Reinhart
Nicole Myers
Sidney Hardgrave
Kim Bivens
Kathryn Kornblum-Zelle
Renate Stephens
Diane Braun
Gary Emmons
Janie Beckham

Welcome

LOD Trina Russell welcomed everyone to the meeting, noting Regional Manager Melanie Flory was unable to attend today's meeting. Introductions were made.

Approval of minutes from last meeting on April 28, 2016:

As read X

As corrected

Minutes of the April 28, 2016, RSC meeting had previously been e-mailed. No corrections or changes were noted. Michael Summers made motion to approve the Minutes. Aaron Simpson seconded that motion. Minutes of the April 28, 2016, meeting were approved by unanimous vote.

Program/Committee Reports:

Community Partners Report – Natalie Kassenbrock – Natalie stated Community Partners reports continue to be posted to the IHBS website. Any feedback on reports can be sent to IHBS. There have been 130 referrals received since April 1, 2016. Community Partners is currently servicing 96 families in the region. In June 51 new referrals were received: 5 from Gibson County, 6 from Knox County, 1 from Posey County, 34 from Vanderburgh County, and 5 from Warrick County. For the fiscal year ending June 30, 2016, 884 families received services with all of the budget being utilized. Budget for the fiscal year beginning July 1, 2016, is the same as last year's budget. They are currently running at 1.3% of the budget through July 9. Adjustments will be made as needed.

Community Partners receives funding through the Kids First Trust Fund via purchase of the Kids First license plates, and as a result Community Partners agencies throughout Indiana are promoting that. IHBS has flyers which they are distributing at community fairs, schools and other meetings to get that message out to the community. Another item prepared is a magnet of the ABC's of Safe Sleeping (A is for Alone, not with other people; B is on my back, not on my stomach or side; and C is in my crib). These are being distributed to families serviced in the region as well and at fairs and other community events. Lastly, posters to promote Community Partners in general was made to refer families to the program which is voluntary and at no cost to the family. It can be placed in local DCS offices or agency offices and families can tear away the information to keep. The magnet and poster also promote the Kids First Trust Fund. More posters are available if needed.

Region 16 Practice Indicators – Melanie Flory – Melanie was unable to attend today's meeting.

Practice Update – Trina Russell – The annual peer coach meeting was held in Indianapolis on Friday, July 15, 2016. Trina was unable to attend this year due to a change of the date. Melanie was part of the planning committee so more information on that meeting may come at a later date. The focus with the region is still to continue recruiting peer coaches above and beyond what is needed to step in when peer coaches accept promotions, transfer, etc.

Trina noted on the CFTM reports using Warrick County as an example that during the first quarter there were 51 CFTM reports completed by the county. During the second quarter that number jumped to 82. When big jumps in numbers occur that is usually an indication of the fact that new staff have graduated from cohort training and have become trained CFTM facilitators.

Regional Foster Care – Melanie Reising – There is nothing new to report.

QSR – Melanie Reising – Region 16’s next QSR will be held December 13 and 14, 2016.

The CFSR (federal review) has concluded.

Permanency Round Tables – Margaret Angel – Round Tables are being held quarterly with the next one scheduled for September 6th and 7th. Six children will be reviewed on those dates.

Budget Report -- Keith Patterson – The fiscal year ended June 30, 2016 with Region 16 running approximately 15% over the allocated amounts. Region 16 was allocated \$16,900,000 in funds for the fiscal year and actually spent about \$19,400,000. Budget information for Region 16 will probably not be available until about November. Probation expenses for the year amounted to approximately \$7,200,000.

Services & RFP – Jason Nelson – Jason reported only two proposals were received out of the last posted RFP for Region 16: 1. Parenting Time Center for Supervised Visitation; and 2. Promising Futures for Day Treatment. Jason feels there continues to be significant need in Region 16 for services, especially home-based services. RFP’s will be coming up again soon at the beginning of 2017 and it is hoped there will be more responses.

Jason asked for a motion to accept the two proposals for services, which had been scored and recommended, from the Parenting Time Center and Promising Futures. Michael Summers made motion to approve; Aaron Simpson seconded that motion. The motion was approved by unanimous vote of the voting members present.

Unfinished Business

No unfinished business noted.

New Business

No new business was noted.

Public Testimony/Announcements

Sidney Hardgrave noted that Holly’s House has a prevention program through Community Partners which they are expanding this fall. A part-time prevention educator has been hired so that more students can be reached through that program. The Holly’s House Fun Fair will be held in the parking lot on September 11. Any partners providing services who would like to be there should contact Sidney.

Diane Braun, Youth First Coordinator in Gibson County, noted they had recently published an updated Resource Guide for Gibson County. She thanked Lori Reinhart and Marcia Loving-Wilkerson from the Gibson County DCS office for serving on the committee that helped establish the guide. Diane’s contact information is on the brochure, and more copies of the guide are available for agencies in Gibson County if needed.

Whitney Weir, Coordinator for the Trafficking Victims Program, stated the laws have now gone into effect and reminded everyone that she is willing to assist with training staff in the counties if that is needed. She can also assist with case management and coordination for kids who have been victims.

Next Meeting Date, Location and Time: As there was no further business, the meeting was adjourned. RSC will meet on October 27, 2016 at 12:00 noon CDT at the VU campus in Ft. Branch, IN.

Signatures:

Secretary _____

Chair _____

Date _____

Date _____

Approved: _____ (Secretary's initials) Date: _____

Regional Service Council Region 16 Motion Chart

Date: April 28, 2016

Chair: Regional Manager Melanie Flory

Motion	Discussion	Action	Person Responsible
1. Motion to approve the Minutes from the April 28, 2016 meeting.	None	Adopted – Approved by 6 voting members.	Motion by Michael Summers to Approve Seconded by Aaron Simpson. All voting members present approved.
2. Motion to approve Parenting Time Center for supervised visitation and Promising Futures for day treatment.	None	Adopted – Approved by 6 voting members.	Motion by Michael Summers to Approve Seconded by Aaron Simpson. All voting members present approved.
3.		Adopted –	

Vote count must be recorded in the minutes.