



Bidders' Conference

Services and Outcomes

September 8, 2014



Available RFP's

- Community Based Services
- Homebuilders®
- Community Partners for Child Safety

Coming soon...

Cross Systems of Care Coordination

Children's Mental Health Initiative

Community Mental Health Center Application

Post Adoption Services



Community Mental Health Centers

The Community Mental Health Centers will have a separate application process for many of the services included in this RFP.

However, if a CMHC is interested in bidding for any of the following services, a proposal must be submitted under **the currently issued** RFPs <http://www.in.gov/dcs/3151.htm>. The services listed below will NOT be included in the CMHC application process:

- | | |
|--------------------------------------|---------------------------------------|
| Homebuilders | Father Engagement |
| Community Partners for Child Safety | Functional Family Therapy |
| Child Prep | Truancy Termination |
| Family Prep | Tutoring |
| Comprehensive Home Based Services | Transition from Restrictive Placement |
| Family Centered Treatment | Drug Testing and Supplies |
| Resource Family Support Services | Random Drug Testing |
| Support Groups for Resource Families | Day Treatment/Reporting |
| Domestic Violence-Batterer | |
| Domestic Violence-Victim | |



Overview

- Timeline:
 - Open 9/2, 9/3
 - Question Deadline: 9/15 @ 10am EST
 - DCS posts answers to questions: estimated 9/30
 - Submission Deadline: 10/15 @10am EST
 - Contract Activation: 7/1/2015
- Questions: Question cards will be provided today.

Use Required Question Form posted with the RFP documents
Community Based Services and Homebuilders:

- Send to ChildWelfarePlan@dcs.IN.gov

Community Partners for Child Safety

- Send to DCSPreventionquestions@dcs.IN.gov
- Answers will be posted: <http://www.in.gov/dcs/3153.htm>

Inquiries are not to be directed to any staff member of DCS. Such action may disqualify Respondent from further consideration for a contract resulting from this RFP.



RFP Overview

New this year:

- No Provider Narrative needed
- Updated Service Narrative
- Updated Scoring Tool
- Updated Kidtraks Proposal User Guide
- Updated Service Standards
- Updated Child Welfare Principles
- Updated Sample Contracts
- Electronic Submissions



RFP Overview

No Hard Copies, everything is electronic in Kidtraks

Please consult the Kidtraks Proposal User Guide and the applicable RFP document and attachments. There are specific instructions related to each RFP.

Remember to:

- Complete the online proposal application
- Upload Service Narrative(s)
- Upload Budget(s)
- Upload Signed application
- Change proposal status to submitted.



Rates and Allocations

- Posted rates remain the same.
- Provider feedback indicates there may need to be some changes. Additional feedback will be gathered.
- Allocations for Community Partners are estimations.



Child Welfare Principles

Services must be provided in accordance with the Principles of Child Welfare Services.

All services (even individual services) are provided through the lens of child safety. As part of service provision, it is the responsibility of the service provider to understand the child safety concerns and protective factors that exist within the family.

Continual assessment of child safety and communication with the Local DCS Office is required. It is the responsibility of the service provider to report any safety concerns, per state statute, IC 31-33-5-1. All service plans should include goals that address issues of child safety and the family's protective factors. The monthly reports must outline progress towards goals identified in the service plans.



Cultural Competency

Updated language in the service standards and assurances:

- All staff persons who come in contact with the family must be aware of and sensitive to the child's cultural, ethnic, and linguistic differences. Services to youth who identify as Lesbian, Gay, Bisexual, Transgender, or Questioning must also be provided in accordance with the principles in the Indiana LGBTQ Practice Guidebook.
- All staff must complete DCS online training regarding working with individuals who identify as LGBTQ.
- Efforts must be made to employ or have access to staff and/or volunteers who are representative of the community served in order to minimize any barriers that may exist.
- Contractor must have a plan for developing and maintaining the cultural competence of their programs, including the recruitment, development, and training of staff, volunteers, and others as appropriate to the program or service type; treatment approaches and models; and the use of appropriate community resources and informal networks that support cultural connections.



Changes to Service Standards

- Trauma Informed Care Language
- Documentation
 - Case Record Documentation
 - Supervision Notes



Background Checks

- Contract Requirements
 - For employees and subcontractors
 - <http://www.in.gov/dcs/2363.htm>
 - Required Agency Spreadsheet
 - Exhibit 1
 - Questions: Background.CheckUnit@dcs.IN.gov



Community Based Services

- Specialized Services
- Standardized Services
 - Services must be provided in accordance with the service standards
 - There have been changes to all service standards (please read them carefully)



Specialized Services

This category includes specialized or innovative services that do not fit under an existing service standard. These services require the submission of a budget. Service narratives proposed under this option may exceed the 3 page limit. Specialized or innovative services include but are not limited to:

- Services that address an otherwise unmet need or gap
- Transitional Housing Programs for clients with Substance Use Disorders
- Services for children who have Pervasive Developmental Disorders or other developmental delays or intellectual disabilities
- Specialized Vocational Educational Programming for older youth



Batterers' Intervention Programs

- Clarifying language changes
- Individual Rate added
 - Initial Intake: Includes screen for mental health or substance abuse issues.
 - Midpoint
 - Discharge



Comprehensive Home Based Services

All inclusive home based services provided utilizing evidence based or promising practice models.

- Tier levels have been clarified.
- Family Centered Treatment has been removed and is now a stand alone service standard.



Father Engagement Services

- Provider no longer required to have base in local DCS office
- Paternal Genogram sent to FCM within 30 days of first face to face
- JPAY can be utilized with CFT approval to improve communication between child and DOC incarcerated father



Drug Testing and Supplies

Two types of services:

1. DCS anticipates purchasing saliva oral swab test supplies for DCS administration through this service standard.
2. Provider administered drug tests

Overview:

- Providers do not have to provide all of the screening methods.
- The proposal should differentiate between screening modalities (i.e. urine, saliva-DCS administered, saliva-provider administered, hair follicle, blood, and alcohol). These components and costs will be added to the contract.
- Panel Changed to: Alcohol, Amphetamines, Barbiturates, Benzodiazepines, Cocaine, Cannabis, Opiates, Methadone, Oxycodone, Tramadol, Buprenorphine, Synthetic Marijuana, Bath Salts, Methamphetamine and other drugs indicated by client's history.
 - Panel Change will eliminate or significantly reduce special request referrals from being made



Substance Use Disorder Assessment

- Substance Use Disorder Assessment
 - 5 Child Welfare Questions
 - Where are your children at the time you use alcohol and/or drugs?
 - Have you ever worried that you would not be able to take care of your children while you were using drugs and/or alcohol?
 - Has anyone ever told you they were worried about how you could take care of your children because of your drug and/or alcohol use?
 - Have you ever had trouble getting your children food, clothing or a place to live, or had a hard time getting your kids to school because you were using? When do your children eat their meals and what are examples of food they often eat?
 - Has anyone ever reported you to the child welfare system in the past?
 - Are any other agencies involved with your family because of concerns about your children?
 - “counselors from the alcohol and drug treatment system are responsible for exploring whether the adult’s substance use places children at risk....treatment staff should conduct child safety assessments to determine whether parents’ substance use disorders place their children at risk...” (SAFERR, page 46)
 - Updated Drug Test Panel
 - Certified as required by FSSA, Division of Mental Health and Addiction



Substance Use Outpatient Treatment

- Substance Use Provider Workgroup
 - Will Meet Quarterly
- Substance Use Outpatient Treatment
 - Proof of the agency's certification through FSSA, Division of Mental Health and Addiction
 - Updated Drug Test Panel
 - Recovery Coach



Homebuilders

- Services will follow the HOMEBUILDERS® standards, in addition to standards addressed in the DCS Homebuilders service standard.
- Teams are defined in the RFP- teams consist of 3-5 workers and one supervisor.
- \$9,000 per direct worker on the team- All inclusive rate covers all programming costs associated providing this service to families.
- Direct workers are full time and cannot have mixed caseloads.
- For providers who do not currently have Homebuilders trained staff, if selected, part of negotiation conversations will include training and implementation timelines.
- Must submit 1 budget and 1 service narrative per team included in the proposal.



Homebuilders

2015-2016 HOMEBUILDERS®					
Team	Team Location (DCS Region)	Number of direct workers on each team	Number of Supervisors	Minimum number of families served	Maximum funding amount per team
1	Region 1 Team	3	1	54	\$324,000
2	Region 2 and 3 Team <i>Region 2</i> <i>Region 3</i>	5 1 4	1	90	\$540,000
3	Region 5 Team	3	1	54	\$324,000
4	Regions 6 and 7 Team <i>Region 6</i> <i>Region 7</i>	3 2 1	1	54	\$324,000
5	Region 8	5	1	90	\$540,000
6	Regions 9, 10 and 11 <i>Region 9</i> <i>Region 10</i> <i>Region 11</i>	5 1 2 2	1	90	\$540,000
7	Regions 12 and 13 Team <i>Region 12</i> <i>Region 13</i>	4 2 2	1	72	\$432,000
8	Regions 15 and 18 Team <i>Region 15</i> <i>Region 18</i>	4 2 2	1	72	\$432,000
9	Regions 16 and 17 Team <i>Region 16</i> <i>Region 17</i>	4 3 1	1	72	\$432,000



Community Partners for Child Safety

- CPCS Program Overview
 - Statewide program to prevent child abuse and neglect
 - Regionally based
 - Short term home based service
 - Purpose
 - Strengthen families by enhancing protective factors within the family and the community
 - Prevention child abuse and/or neglect
 - Will collaborate with partners in the region
 - Build community resources within the region
 - Coordinate prevention network within the region
 - Services are referred by individual family and/or other community agencies.



Community Partners for Child Safety

- New to the Service Standard
 - Services should be delivered per an evidenced based or promising practice model
 - Short term counseling may be provided but individuals providing counseling services must meet the minimum qualifications and supervision expectations as outlined in the DCS service standard for Counseling.
 - Clarified when/if referral can be made to CPCS if family also has an open DCS case or assessment



Community Partners for Child Safety

- Sub-contracting
 - DCS, with input from the Regional Service Council, may decide to use up to 30% of the CPCS Regional Allocation for other prevention services (provided through subcontracts with the CPCS agency)
 - The regional prevention needs should be identified with the assistance of the Regional Service Council
 - The CPCS contracted agency is responsible for:
 - selecting subcontractors to provide prevention services
 - monitoring services provided by the subcontractors
 - ensuring the subcontractors are in compliance with all contractual terms and conditions



Community Partners for Child Safety

Reporting

- Must enter all client data and service data, into the DCS approved database system provided by DCS.
 - Outlined in the Service Standards
 - DCS may expand on the list of required information in the upcoming contract cycle
- Data will be entered within 5 working days

RFP Specific's

- One service narrative and budget **per region** proposed



Evaluation and Continuous Quality Improvement

- DCS commitment to continuous quality improvement process, both internally and with partner agencies.
- Utilizing Kidtraks system for service logs for some services and request data from providers for specific programs.
- Expectation that agencies will use their own data to make decisions to improve practices and programs for their clients.
- Service narrative should describe your agency's outcomes related to the service proposed and target population.



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