

Questions-YSB Admin RFP

April 3, 2013

Topic	Question	Answer
Accreditation or certification	Do we have to be accredited or certified before submitting the proposal?	No
Budget	The RFP for YSB Administration Coordination states, “ The baseline cost for this contract is \$1,173,000. ” Is this the maximum total to be awarded? Or are there other costs that would be allowed in addition to the ‘baseline’ amount; and, if so, what are they?	The baseline total for this RFP is \$1,173,000. All costs associated with this RFP should be included in the proposed budget. This amount should cover the sub-contracting with the YSB Grantees.
	Does the baseline amount of the RFP include the 2013-2014 YSB sub grantee allocations?	Yes
	How much funding is available?	The baseline is \$1,173,000
	What is the volume of dollars to be managed and disbursed?	The baseline is \$1,173,000
	What are the allowable percentages for administrative costs: sub contractor costs?	This breakdown should be included in the proposed budget.
	Is there a required match?	There is a required match per IC 31-26-1 for YSB Grantee’s. There is not a match required for the YSB administration coordination contract.
RFP	Is there a page limit to the Provider or Service Narratives?	No
	Is there an existing web based tool and is it transferable?	Please review the Statement of Work
	What existing tools, standards, policies, etc. will carry forward?	Please review the Statement of Work and all RFP attachments.
	Is the list of the YSB grantees with contract award amounts available online?	The list of the YSB grantees is attached to the RFP. No award amounts have been determined. This should be part of the proposal.
	Regarding growth/recommendation for future YSB sub grantees: does DCS have a	There is no specific goal and/or

	specific goal: ie. Increase presence in xx cities/regions by xx% by year 20xx etc?	target for YSB Grantee growth.
Other	Is there an incumbent and is the incumbent in good standing? Are you pleased with their performance?	There is no incumbent, this is a new contract.
	May we have a link to the State's Financial Management Circular?	Please refer to Attachment H Sample Contract, Section 7
	May letters of support be included in the proposal?	Yes, but are not required
	Is the YSB administrator allowed to charge YSB Grantees for expenses associated with peer reviews/accreditation?	Any service/task that the vendor is billing to DCS cannot also be charged to the YSB Grantees.
	Can agencies be added and receive funds as YSB Grantees in the contract period beginning July 1, 2013?	Yes, a plan should be included in the proposal service narrative.