

Questions and Answers
RFP's
7-1-11 to 6-30-13

Question	Answer
Youth Service Bureaus	
1. You stated that all YSB must submit a budget, so YSB's do not have the option to choose one of the standard rates?	YSB's do not use standardized rates. Rates are determined based on costs and each provider must submit a separate budget for each service they intend to provide
2. For the YSB documents. Do we need to reprint the RFP if we printed the 1 st draft after 7:00 pm?	No, content did not change
3. What or who is an YSB? How does one qualify?	See YSB legislation at IC 31-26-1. Contact the Indiana Youth Services Association at www.indysb.org for certification requirements
4. Is there a floor or ceiling for YSB funding?	No, but there is no additional funding available
5. For which specific programs are standardized reporting forms to be used, Are YSB services included?	YSB's report all data electronically to Datatude, Inc. in the system on which all YSB's were trained
6. If an YSB provider is applying for 2 services ex: teen court and mentoring. Do we submit a separate budget for each service?	Yes, submit a separate service narrative and budget for each specific service you plan to provide
7. If we hope to serve 10 children and have another funding source paying for 60 already. How do we show we are only requesting DCS to purchase the unfunded 40 points?	For YSB's - Indicate the percentage of the program for which you are seeking DCS funding. If you intend to serve 70 children and 10 of them are to be funded by DCS, specify that you will serve 14% of those children in that service.
8. If under the "Skills" service standard we	Complete a separate Service Narrative and Budget for each different program. Though several of your

<p>have 3-4 different programs that meet that requirement, do we just describe those programs all under one Service Narrative?</p>	<p>programs fit under the Skills umbrella, they are different services with different costs and must be identified separately.</p>
<p>9. For YSB's is the funding through this RFP "only" able to be billed for DCS referrals? Are court and school referrals allowed as nearly all of our clients come from court, school, and community and currently they are not necessarily DCS clients</p>	<p>Services are to be provided to at-risk youth referred to the program; there are no billing restrictions regarding where the referrals originate.</p>
<p>10. The rfp says that the services proposed should be "Family Focused" and "Youth Centered". Do these have operational definitions?</p>	<p>They mean that the youth participates and the family, if appropriate, is involved to support the youth and strengthen the family.</p>
<p>11. I found very little explanation for the "III Goals" table. Are these examples? Are these all required goals? Are the benchmarks they included mandatory</p>	<p>The table lists all of the services that DCS funds and lists the required/mandatory goals for each service. They are not examples, but requirements.</p>
<p>12. Regarding the same table, it is unclear to me what the headings over the columns mean (e.g. Counseling / Guidance). What does it mean to have a yes or no in those boxes?</p>	<p>These are the services that may be proposed. Definitions of the Column headings are listed on the first page of the Service Description. Yes/No means – yes, that service should include the listed goal or no, that goal does not apply to the service..</p>
<p>*FYI– Attachment A, Service Standards Section III Goals also lists "Retention" and "Completion" at the bottom of the chart. Please <u>delete "Retention"</u>. "Completion" requires a Yes/No based on the service provided and whether the youth participated in all of the sessions, etc. necessary to complete the program.</p>	