

CAC – Q & A

March 2012

Question:	Answer:
1. Will either CJA or CAC funding cover Case review?	no
2. Will either CJA or CAC funding cover Case tracking? In Attachment D 1. Under examples Case tracking is referenced as an activity that could be covered by either CJA or CAC funding. In the RFP page 2. under activities that a CAC may but will <u>not</u> be paid for by either CAC/CJA funding case review and case tracking are listed.	No – D1 Is the coordination of not the actual activity of Case Tracking.
3. Is there a cap on the amount of funding applied for from either CAC or CJA funding?	There is no cap on what can be applied for but there is a limited amount that will be given out from each funding source.
4. How will payment of a successful contract be executed? Will a percentage of the amount approved be applied for and paid out monthly or will the monthly payments vary monthly?	Monthly payments could vary.
5. How will or will the number of referrals effect payment of approved contract amount?	Number of referrals will not effect the payment but the referral will need to be tracked for reporting purposes.
6. If the contract is not based on a per interview rate, is it necessary for CAC's to collect referrals?	Yes
7. Attachment E – Budget Summary Does it matter which column...state or federal...those items that may be covered by either CAC or CJA	It does not matter but you probably should keep in mind that there is much less CJA funds than State funds.

funds (rent, utilities, training, travel, etc.) are placed?	
8. How recent do the Background checks need to be?	The new/renewal contract is not to be signed and returned to DCS until all background checks are current (have occurred within 48 months) and have been evaluated for all covered personnel
9. Do Interagency Agreements require new signatures even if an Evergreen Clause exists? Are signed Interagency Agreements only required in the counties where the CAC is located?	When there is a change in staff that would sign the Interagency Agreement the agreement should be updated. No
10. Do CAC's that serve multiple regions need to submit multiple proposals? I.E. one proposal per region served or one proposal total from an organization? Also, if counties are being provided service outside of the region in which the CAC has a center located how do we factor that into the RFP proposal?	There is just one application. It is done electronically. You will be able to designate the region and/or counties you wish to serve.
11. Can funds be used towards the purchase of a building/property or only for rent/lease?	No, Just rent or lease.
12. How will the CJA Committee feedback be rated/ranked in terms of the overall approval or denial of a proposal?	The CJA Taskforce make recommendations to the State . Final decisions are made by the State.
13. If a CAC currently provides services to a region and plans to open a center in that region within the proposed contract period, should the CAC include the budget for that proposal with this RFP or will there	It would be wise to do two budgets. One for the functioning CAC and one for the to be developed CAC. The intent is to have these contracts for 2 years. There could be another RFP, but

<p>be future opportunities to apply for funding specific to a current un-served region?</p>	<p>one is not planned at this time.</p>
<p>14. It appears that there are multiple payment points for monthly billing rather than the one unit rate per interview we have used for billing in the past.</p> <p>Question 1) Will billing be conducted on the multiple payment points instead of the one unit rate?</p> <p>Question 2) Will the service referral forms continue to be used for Child Advocacy Centers?</p>	<p>Question 1: Yes</p> <p>Question 2: Yes</p>
<p>15. We have budget forms questions as the instructions are conflicting on the instruction for the CAC RFP. The Budget Summary (Attachment E) states, "Please submit a budget for each of the two years of the contract period" and the Budget Justification Worksheet asks for a "one year budget for both years". Do we submit a Budget Summary and a Budget Justification for the total for both years-one budget? Or do we do something else? Please clarify.</p>	<p>If you are doing the same things for both years, you would attach one budget. But if you are doing different things, you should do two budgets.</p>