

**Regional Requisition for Proposals: Regions 7 and 12
Comprehensive In-Home Services
Posted 11/29/11**

Question	Answer
<p>Is there a service standard for this service? Is there a written service standard for this service?</p>	<p>No.</p>
<p>Are providers to design their own program in the absence of specific service standards / expectations?</p>	<p>Yes</p>
<p>If there is no service standard, will one be developed?</p>	<p>No</p>
<p>Who is the target population?</p>	<p>Children with significant behavioral health care needs. The children are currently in a restrictive placement or need services to keep them home. Of course the referrals will come from either the FCM or PO</p>
<p>Are you anticipating awarding contracts to multiple vendors?</p>	<p>yes</p>
<p>Is the contact Zero-Based? Or is there a minimum number of clients</p>	<p>yes</p>
<p>If the clients are currently in Restrictive Placements; which facilities are they in?</p>	<p>We have not targeted or identified any specific facilities.</p>
<p>Are you looking for providers for all of the community based service standards in : https://financials.dcs.in.gov/Public/RFP/RequestAvailable.aspx It wasn't clear.</p>	<p>No</p>
<p>Providers were required to submit a budget under the previous RFP if we didn't go over the hourly rates; are you now asking prospective vendors to submit a budget. If we are to submit a budget; what are the anticipated number of referrals or clients?</p>	<p>There is no standard rate .Proposal must include per diem rate. The budget is justification for that rate. The provider should include in the narrative how many clients/families this will serve.</p>
<p>What is the expected period of time a family will be served?</p>	<p>Services will be individualized to meet the family's needs.</p>
<p>What level of staffing is expected, and what level / amount of supervision is required?</p>	<p>DCS is requesting creative programs to address the needs of this target population. Staffing is expected to follow best practices and should be tailored to the proposed approach. Services must be performed by qualified and appropriately credentialed staff. For example, if</p>

	counseling is being proposed as part of the service, the staff should meet the minimum qualifications in the counseling service standard.
Will Medicaid services be expected to be used as the primary source of reimbursement if therapy is indicated?	Yes
Will the provider be expected to meet the crisis response standard of one hour response times?	No. However, the provider must offer 24/7 on call support for families
What is the expected education level of direct service providers?	DCS is requesting creative programs to address the needs of this target population. Staffing is expected to follow best practices and should be tailored to the proposed approach. Services must be performed by qualified and appropriately credentialed staff. For example, if counseling is being proposed as part of the service, the staff should meet the minimum qualifications in the counseling service standard.
What are caseload expectations per direct service provider?	Less than 12
Is this service replacing a current service such as Homebuilders?	No
Should the budget reflect an inclusive per diem (rate per day of service) for all services rather than hourly rates for specific services?	Yes (All services except the placement costs for a child.)
Is there a specific format the provider should follow in submitting a proposal and budget?	Yes, use the electronic format . http://www.in.gov/dcs/3159.htm click on Apply at: Use the budget format in Attachment F and attach a budget narrative. The time period for Attachment F should change from July1, 2011 to June 30, 2013 to July 1, 2012 to June 30, 2013.
What documentation is required to support the submitted rate?	The budget and budget narrative.

What are the anticipated number of families in DCS regions 7 and 12 who will need this service?	Estimate Region 7 for contract period is 50 families. Estimate Region 12 for contact period is 66 families.
How many children in DCS regions 7 and 12 are currently in out-of-home placement by category – DCS foster care, LCPA foster care, residential care?	Region 7-107 in Foster Care, 19 in Residential Care and 4 in Other (DCS Practice Indicators/October 2011) Region 12-92 in Foster Care, 10 in Residential Care and 2 in Other (DCS Practice Indicators/October 2011)
Is there a provision for any kind of direct financial assistance to a family – for example, flexible funds to bring a utility payment current, child care assistance, etc.?	This can be written into your program and be a part of your per diem. The per diem should be all inclusive. This should be included in the budget narrative.
How does DCS see this service different than current HBCW or HBC services?	This service has a more focused target population. Also, DCS is seeking creative approaches for this target population.
How does DCS see this service different than ISP other than the payment structure?	DCS is looking for creative service delivery options for this target population. It is not clear how the services proposed will differ from the Integrated Services Pilot.
Any idea of the anticipated referral volume?	Estimate Region 7 for contract period is 50 families. Estimate Region 12 for contact period is 66 families.
What documentation do you anticipate i.e. monthly reports?	Monthly reports will be required. Additional documentation should be included in your proposal as to how you plan to track the goals and objectives.
Will there be a court rate and face to face rate and is there a ceiling on these anticipated rates?	A budget must be submitted. Court should be included in the per diem rate and not billed separately.
Will we be able to bill for these services on a weekly basis?	Claims should be submitted monthly.