

**Regional Requisition for Proposals: Community Based Services
Posted 6/20/2014**

Question	Answer
We have a current contract. Do we need to propose to continue providing services?	No. This RFP is for providers who do not currently have a contract or agencies who wish to propose to provide services not currently on their contract. All contracts will expire 6/30/15, requiring providers to propose in the RFP that will open sometime in the fall.
Some of the RFPs are requesting very specific services within the Service Standard. If we have a contract for that Service Standard, do we need to submit an RFP for the specific service?	No, specific services requested are still included within the service standard. Please ensure that your Regional Service Coordinator is aware that your agency is prepared to provide the specific service requested.
I am having issues submitting my electronic RFP Application. Who do I contact?	Technical issues should be submitted to the Childwelfareplan@dcs.in.gov
Are there specific key areas which must be included in Father Engagement Curriculum?	All curricula must include child support enforcement education and financial responsibility education. Providers must utilize a DCS approved educational curricula such as Bringing Back The Dads, National Partnership for Community Leadership, Bridges Out of Poverty (any other curricula must have prior approval) or submit for approval if other curriculum is to be utilized. In addition providers may address other topics as listed in the service standard.
Should new curriculums for Father Engagement be sent with the proposal or separately? Where should they be sent?	They should be sent separately to: ATTENTION: Lisa Rich, Deputy Director of Services and Outcomes 306 W Washington, Room E306- MS 47 Indianapolis In, 46204
The Service Standard states: "direct workers home office will be located in the DCS office where most of the services outlined in this standard were performed". Are offices for these staff located at DCS?	This is no longer a requirement due to DCS local office space restrictions.

Is there a maximum or minimum dosage required per family under the Homebased Therapy Service standard?	No, services should be provider in a matter that best meets the needs of the family as identified and approved by the referral source.
Does the provider have to have the ability to bill Medicaid?	Agencies are encouraged to become Medicaid provider in order to bill Medicaid if appropriate.
What is the expected volume of cases?	Unknown, the number of referrals is based on the needs of the Region.
Is it appropriate for different staff members to create a proposal for the SAME RFP # just so they can access the proposal?	No, one proposal should be submitted per RFP.