

<u>Program</u>	<u>Topic</u>	<u>Category</u>	<u>Question</u>	<u>DCS Answer</u>
CAC	Practice Model #4	Attachment K	Our Forensic Interviewers have extensive training and may not have copies of each of the certifications they've gotten. Would you accept a Curriculum Vitae (which they present at court) in lieu of some of the certificates?	At a minimum, the provider must provide documentation of the Forensic Interview technique training of their staff. A provider may upload the training certificates as separate documents. Yes, a curriculum vitae or resume with designated certificates is okay if the specific additional certificates cannot be found.
CAC	Service Demographics	Attachment K	Some counties are served by more than one CAC (those without their own dedicated CAC). Would you prefer that we work up divisions between CAC's or should we (CACs) leave the division of available funding up to the County's DCS office?	The County and Regional level DCS staff will recommend funding allocations with the Central Office determining final allocations prior to contracts.
CAC	Service Standards	Qualifications: Forensic Interviewer	Is it required that the Forensic Interviewer have a minimum of Bachelor's Degree in social work, psychology, criminal justice, education, or a related field or a Master's Degree in Social Work or Forensic Science. A minimum of two (2) years of professional experience working with children and families where abuse and violence are identified issues is required. Requires professional experience in working with the criminal justice or child welfare system? Especially if this is a part time position? The National Requirement is certification in a forensic interview protocol.	Yes, the DCS service standard requirements for minimum staff qualifications is required for all staff per identified staff job duties, e.g., executive director and forensic interviewer.
CAC	Budget and Budget Narrative	Allocations	Where is the allocation for Kosciusko County?	Kosciusko County identified other sources to provide forensic interviews.

CAC	Budget and Budget Narrative		Do we show "other funders" somewhere or does budget need to just reflect program costs for allocated dollar amount.	The budget should reflect the total program costs to serve the proposed county.
CAC	Budget and Budget Narrative		Can multiple county operations show the total program costs subtotaled then show other funding sources including other counties with RFP proposals submitted? With the net being the amount requested for one county?	The budget should reflect the total program costs to serve the proposed county. Do not show multiple county allocations on the individual county budget.
	Budget and Budget Narrative	Contracted Agency Management Expense	Where do we put it on the budget form?	Contracted agency management expenses are not identified. However, the updated budget form will include an option under Personnel for Consultant/Contract Services.
	Budget and Budget Narrative		Do we need to separate out what is paid out by CJA and what is paid out by DCS?	Not directly, as the description on page 1 of the budget template has two separate areas of personnel, coordination and direct services, that DCS will use to determine CJA/federal and DCS/state funding. Proposing agencies do not need to separate out these funding sources as that will be done at the DCS Central Office.
	Budget and Budget Narrative		On the Budget form, when you put a number in the field it carries through the entire document.	Thank you for identifying this issue. We will update the Budget form and repost the budget form as soon as possible.