County Council Meeting
March 20, 2018

Present: Aaron Benton, Jack Kroeger, Blake Bunner, David Gogel, Steve Winsett, Matt Knepper, Todd Ruxer, Attorney Andrew Foster, Auditor Autumn Winkler
Meeting was called to order by President Blake Bunner at 5:04 P.M.

Minutes
Benton made a motion to approve the minutes from February 20th and March 12th as presented. Knepper seconded the motion, motion was approved.

Additional Appropriations
Probation User Fee
Equipment - $2,000.00
Judge Dartt is requesting funding for ballistic vests for the probation officers. They are required to go with the field officer to do home searches and the state is recommending that the probation officers wear vest also. Knepper made a motion to approve the $2,000.00 for ballistic vests. Benton seconded the motion, motion was approved.
County General – Circuit Court
Mentoring - $4,000.00
Judge Dartt explained that this request is to make a contribution to Big Brothers/Big Sisters program like the Prosecutor did last month. The request was made out of county general, but Dartt explained that his intent was for it to come out of the probation user fee fund. Auditor Winkler will re-advertise the additional appropriation out of probation for the April meeting.
Riverboat – Drainage Board
Surveyor David Faulkenberg and the Drainage Board are requesting an additional appropriation for $5,000.00 to contract with WTH to do a topographical study on assessed drains. It appears there are numerous parcels not being taxed on their assessed drain and should be. Faulkenberg explained that WTH did a rough study of Baker Creek and showed what parcels are draining into Baker Creek and only about 40% of all those parcels are currently paying taxes. This study will provide documentation of what parcels should be assessed and will make it fair for everyone benefiting from the drain. Kroeger made a motion to approve the $5,000.00 for a topographical study with WTH. Benton seconded the motion, motion was approved.
Cum Cap – Commissioners
Website Upgrade - $1,500.00
Auditor Winkler explained that a contract has been awarded with Civic Plus to upgrade the website and we are short around $1,500.00 for the contract. Access Spencer County gave the county money that had to be used for a website upgrade and after doing an RFP we are ready to proceed with this process. Benton made a motion to approve the $1,500.00 from Cum Cap. Knepper seconded the motion, motion was approved.

Transfer
Community Corrections

Decrease: Office Equipment	*1122-000-4441.50*	*$12,000.00*
Increase: Drug Testing	*1122-000-4212.50*	*$12,000.00*

Dick Hedrick explained that they need to transfer $12,000.00 from office equipment into drug testing to purchase drug tests and supplies. Benton made a motion to approve the transfer. Ruxer seconded the motion, motion was approved.
Plan Commission

Decrease: Office Supply	*1000-124-4211.00*	*$200.00*
Increase: Contract Maintenance	*1000-124-4361.00*	*$200.00*

Kay Erwin explained that she consolidated all her office equipment at the end of the year into a new multipurpose machine. She needs to transfer money from office supply that had been budgeted for ink into contract maintenance. Ink cartridges are now included free with her machine and she only pays a small amount each month for usage. Benton made a motion to approve transferring $200.00 to contract maintenance. Ruxer seconded the motion, motion was approved.
Drainage Board

Decrease: Attorney	*1000-126-4118.00*	*$1,000.00*
Increase: Legal Service	*1000-126-4311.00*	*$1,000.00*

President Tom Brown explained that we have an account for Attorney and Legal Services and we are just transferring all of the money into one account to pay the attorney for services rendered this year. Gogel made a motion to approve the transfer. Benton seconded the motion, motion was approved.

Community Corrections – Janice Weber

Weber is requesting approval from the council to increase the rate of pay of one of their employees to $13.75/hr. The employee has received a promotion from Secretary to Administrative Assistant and the Community Corrections board has already approved the promotion and pay raise. No additional funding is being requested for this increase in pay. Benton made a motion to approve the pay rate increase. Knepper seconded the motion, motion was approved.

Melissa Arnold – Spencer County Visitor's Bureau

Arnold presented the 2017 Spencer County Tourism Commission annual report. In the fall of 2017 there were 3 kiosks placed in the county with all the tourism information for the whole county, but we have not been through a peak season yet to see the utilization. They are still working on what type of building they want and possible locations for a new Visitor's Bureau.

Legal Report

Attorney Foster presented Ordinance 2018-01 for council consideration. This ordinance is transferring $573,614.00 from the Rainy Day fund back into the LIT Economic Development Fund. Money was transferred into the Rainy Day fund in 2016 to comply with state grant requirements and the remaining balance needs to be transferred back into the appropriate fund. Kroeger made a motion to approve Ordinance 2018-01 as presented on first reading. Benton seconded the motion, motion was approved.

Amended Salary Ordinance

Auditor Winkler presented an amended salary ordinance that reflects moving dispatch from the 911 fund into county general, correcting the leadman pay and correcting the deputy coroner pay. Benton made a motion to approve the amended salary ordinance. Knepper seconded the motion, motion was approved.

Courthouse Renovations

Seiler explained that bids came in higher than anticipated and they have scheduled a meeting with Tom Schipp again later in the week. We may have to request additional funding to pay Universal Design as they have had to do a lot more work and changes than planned in the original quote. We will pay for Universal Design's services out of Cum Cap Courthouse Maintenance instead of requesting an additional appropriation. We have received an invoice for rent on the Coroner's office of $425.00 per month which includes utilities and there is still no decision on what will happen with CASA. An additional appropriation will be requested for April to pay rent for the rest of year. Seiler stated that they have spoke with Tom Schipp about working on quotes for renovation of the auditorium. This space is a possibility for CASA.

Animal Control – Joy Zook

Commissioner Brown stated that he is on the Animal Control Board and he wanted to make the council aware that they requesting a full time Animal Control Officer position to replace Zook and Waterman and a vehicle may be needed. Zook explained the daily operations at the Animal Shelter and the need for a full time position. There was discussion about hiring an employee to work a maximum of 29 hours per week and paying a higher hourly rate to hopefully attract a well qualified candidate. Animal Control has around $21,000.00 in their fund that they are willing to use on funding an employee for the rest of the year, because they know this is unexpected and not budgeted. The commissioner's will request an additional appropriation for the April meeting.

New Business

Budget Hearings were scheduled for August 22nd – 24th.

Ruxer made a motion to adjourn. Benton seconded the motion, motion was approved. Meeting was adjourned at 6:57 P.M.

President

Attest:

Auditor, Autumn Winkler