

Spencer County Board of Health

Minutes April 8th, 2026

The quarterly meeting of the Spencer County Board of Health was called to order at 6:30 pm on Wednesday, April 8th, 2026, by Mike Sisley, Chairman of the Board.

The following Board Members were present for all or part of the meeting:

Katrina Erickson, Health Officer
Mike Sisley, Chairman
Arnold Braun, Vice-Chairman
Eric Kleeman
Jason Daming
Richard Thomas

The following Staff Members were present for all or part of the meeting:

Mindy Spinks, Registrar
Alyssa Swartzentruber, PHN
Tammy Graham, Food Ins
Greg Sermersheim, Environmental/Bldg
Andrew Foster, Atty

The following Public were present for all or part of the meeting:

Minutes

Mike Sisley asked if there were any additions or corrections to the minutes of the previous meeting on January 14th, 2026. There were no additions or corrections to the minutes as presented. Jason Daming made a motion to accept the minutes as presented. Arnold Braun seconded the motion. All in favor. Motion carried.

Staff Reports

Members reviewed the staff reports from the 1st quarter and Mike Sisley asked if there were any questions or corrections. Richard Thomas made the motion to approve the staff reports as read. Katrina Erickson seconded the motion. All in favor. Motion carried.

Old Business

- Mike Sisley asked Tammy for an update on the Mobile Retail Food code. Mike stated that we had a mobile unit fee and a temporary fee and now the State is doing a \$450 fee. Tammy stated that the State would receive \$250 and the Health Dept. would receive \$ 200. She stated that the permits will have a sticker like a license plate tag and we will have to purchase a printer from the state to print the stickers. The units will come here, fill out the application and have an inspection done. Richard Thomas questioned the inspection report being sent to the State and the State sending the unit owner a bill. Tammy stated that the Local Health Departments collect the full \$450 fee and we will have to send a check to the State for their portion of \$250. Tammy stated that we had watched a webinar hosted by the State to discuss this process and answer questions. They received so much pushback from the LHDs that they did not continue the webinar after lunch. Tammy stated that she will only permit mobile units homed in Spencer County and that she has 6. She also stated that in this code the units can only travel within 60 miles from their home county. So, if one of these units goes to Vanderburgh County and an inspector says they have violations, they will call her and she will have to travel to Vanderburgh County to make sure that they get the violations cleared up. It was discussed that we could issue temporary permits. Richard asked if temporary permits could go to other counties. Tammy stated they would have to get a temporary permit from the other counties. She said that we would watch those that originate from our county and the mobile units operating more than the 15 days would have to pay the full amount. She stated that she has 2 units that operate year-round. Arnold brought up that the revision doesn't take effect until January 2027. Tammy stated that IDOH was planning on having the final and education to everyone by July 1, 2026. We would have time for adjustment and then in January 2027 we would enforce the code.

Tammy stated the Home-Based Vendor rules are being updated by IDOH and will go into effect July 1, 2026. She said that one of the new things is farm stands would have to be checked and set at a certain number of feet from the road and provide a turnaround space. Mike stated that it is good to have discussions to completely understand how complicated this is. He stated we would have to wait to see what comes next.

Tammy stated that the pool code is going to be reviewed next year.

New Business

- IDOH has requested an updated Health Plan. There was a health plan submitted at the start of the HFI funding. An updated Health Plan was presented to the board members for their review. Arnold Braun made the motion to approve the new health plan to be sent to IDOH. Katrina Erickson seconded the motion. All in favor. Motion carried.
 - Tammy Graham, Food Inspector, asked the board members about raising the fee for Tattoo Establishments and Tattoo Artists to be more in line with what neighboring counties are charging. The fee increase was discussed. It was decided that \$ 200 for an establishment and \$100 per Artist was in line with what other counties are charging. Mike Sisley stated that once the board approves the fee increase it would need to go before the Commissioners for approval. Eric Kleeman made the motion to increase the establishment fee to \$200 and the Artist fee to \$100. Arnold Braun seconded the motion. All in favor. Motion carried.
 - Greg and Tammy asked the board to review the minimum housing standards that Hamilton County uses. They have had several housing complaints and would like to establish some guidelines within the job responsibilities of the environmental side. The standards were discussed and it was decided that Andrew review and present guidance for the Inspectors to use at the next Health Board meeting.
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- Next HB meeting will be on June 10th, 2026 @ 6:30 pm, Courthouse

Jason Daming made a motion to adjourn. Richard Thomas seconded the motion. All in favor. Motion carried. Meeting adjourned at 7:40 pm.