

Indiana Family Preservation Service Meeting
Agenda and Questions
May 15, 2026
All providers

- I. Please use the Smartsheet to record your concrete spend.
[Concrete Spend Reporting Form](#)

As a reminder, the anticipated costs of concrete supports were built into the per diem.

The decision to use concrete supports should also be a team decision with good planning to ensure families achieve maximum benefit from these supports.

This also is applicable for Probation.

Please begin using this form as of January 2026.

The link to the form can also be found on your dashboard.

- II. [Service Hub](#). Please ensure you are updating regularly. **We are continuing to work through some issues related to getting vendors added.**

Please continue to update the Services Hub for your agency as you are able to

- III. Please also remember to complete the EBPs used form. Update as necessary. The link for this can also be found on your dashboard
<https://app.smartsheet.com/b/form/019db62ea14d7c16a099a3708c13a208>

- IV. Resources: <https://www.in.gov/dcs/family-first-act/family-preservation-services/>

- a. Contains resources for INFPS
- b. Contains history of Provider meeting notes

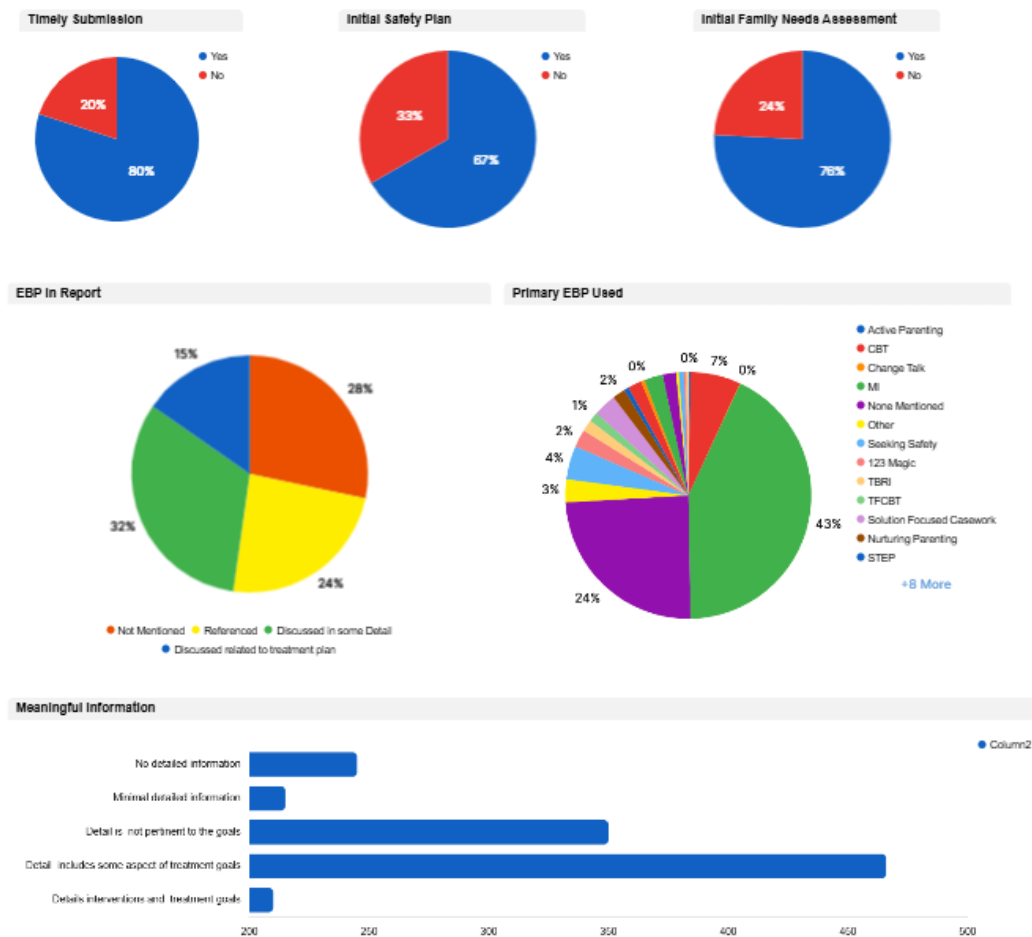
- V. Current referral information: (as of 5/14/2026):

County	DCS	JD/JS
Adams	13	
Allen	90	6
Bartholomew	6	8
Benton	3	
Blackford	19	
Boone	4	
Brown	3	2

Carroll	3	1
Cass	9	
Clark	42	16
Clay	13	5
Clinton	7	1
Crawford	4	1
Daviess	15	1
Dearborn	17	1
Decatur	12	
DeKalb	15	2
Delaware	39	3
Dubois	16	3
Elkhart	29	70
Fayette	13	
Floyd	31	4
Fountain	7	2
Franklin	6	
Fulton	4	
Gibson	21	
Grant	35	
Greene	8	5
Hamilton	27	5
Hancock	33	2
Harrison	10	2
Hendricks	14	3
Henry	16	7
Howard	15	3
Huntington	5	3
Jackson	6	1
Jasper	8	
Jay	6	
Jefferson	17	
Jennings	4	
Johnson	16	10
Knox	30	4
Kosciusko	10	1
LaGrange	12	
Lake	90	23
LaPorte	30	7
Lawrence	16	
Madison	43	6
Marion	1	12
Marion North	43	
Marion South	40	
Marion East	58	

Marion West	82	
Marshall	6	3
Martin	8	
Miami	10	3
Monroe	36	3
Montgomery	5	7
Morgan	7	
Newton	5	
Noble	18	14
Ohio	3	
Orange	16	
Owen	13	1
Parke	9	1
Perry	11	1
Pike	4	
Porter	22	7
Posey	6	2
Pulaski	1	
Putnam	10	5
Randolph	10	1
Ripley	3	1
Rush	8	2
Scott	6	2
Shelby	11	2
Spencer	13	
St. Joseph	45	29
Starke	3	
Steuben	9	
Sullivan	11	1
Switzerland	13	3
Tippecanoe	19	2
Tipton	5	1
Union	6	
Vanderburgh	84	12
Vermillion	10	
Vigo	85	18
Wabash	7	1
Warren	3	
Warrick	25	
Washington	9	4
Wayne	9	
Wells	10	
White	8	
Whitley	6	2
Total	1724 (-44)	350 (+17)

State Dashboard regarding report reviews:



IV. Reports and documentation – See section VI for context of discussion.

V. Extra referrals – Inclusive service

- i. Additional referrals should be rare.
 - a. If new concerns come up (ex. Substance Use) and you have already been working with the family and are unable to address, an extra referral could be appropriate.
- ii. If you have DCS staff making extra referrals that aren't necessary, feel free to communicate with them regarding the lack of need.
 - a. We do try to express this to DCS field staff. Let us know if this is a persistent difficulty so we can help address it.
- iii. What suggestions do you have for DCS staff pressing multiple services start "day one" when our agency feels strongly that some can start (like

parent ed or a DV class as an example) but stability is a priority in the first 30 days especially?

- a. Have a conversation with DCS staff about this, through a CFTM or otherwise. Discuss how best to prioritize and work with the family in the most beneficial way. Feel free to utilize Clinical Consultants or Regional Service Consultants in those discussions. You can ask the FCM to loop in a Clinical Consultant.

[Child Welfare Services Coordinator Areas Map.pdf](#)

VI. Safety Checklist vs. Safety Checks vs. Safety Plans

- a. Expectation – first Face to Face contact within 3 days of referral receipt – Initial Safety plan and needs assessment within 7 days of first contact with family. Needs to be uploaded in KidTraks as a separate document
- b. Safety check – must see all members of family and home one time a week. Not required to be uploaded as a separate document, should be mentioned in monthly report. Make sure to address how issues in initial safety plan and reason for involvement are being addressed.
- c. Safety checklist – not DCS required. You can utilize a checklist, however, typically see something reflecting an environmental checklist. Does not always cover the reason for intervention.
- d. Be clear how each child is safe, list child by name. This allows interested parties (DCS, Court, CASA) to clearly see how that safety is being addressed. If involvement is with an infant or toddler, please document safe sleep.
 - i. Safe sleep is partly environmental, but it is important that the parent is aware of what safe sleep encompasses.
- e. Monthly report should be uploaded within 10 days of the end of the month. No report that a separate safety check report is uploaded.
- f. Do treatment plans/goal developments need to be uploaded separately into KidTraks or is that only to be included inside of the monthly reports only, as well?
 - i. Can be included in initial assessment or monthly report
 - ii. Treatment plans should be included in every monthly report.
- g. Initial assessment/treatment plan/safety plan should be addressed as separate documents when you first receive the referral. Monthly reports should include how we continue to move forward.
 - i. The monthly report should include:
 - i. Must incorporate DCS case plan goals and child safety goals.
Must use specific, measurable, attainable, relevant, and time sensitive goal language
Monthly reports are due by the 10th of each month following the month of service provision, unless requested earlier by DCS.

- ii. Case documentation shall show when report is sent and include:
 - a) Provider recommendations to modify the service/treatment plan
 - b) Discuss overall progress related to treatment plan goals including specific examples to illustrate progress

VII. Questions submitted:

1. Does DCS have a guide or key to what is defined as meaningful? This discussion was raised when reviewing the dashboard. For example, if the provider is solely working on meeting the family's basic (Maslow's Hierarchy) needs for the first month or two, how is that measured?
 - a. We are looking for meaningful information as it pertains to the reason for involvement and the goals you identified in initial assessment. We are looking at the information you provided as it pertains to the family's needs.
2. Is there a way to filter what has been reviewed?
 - a. No, unfortunately dashboards cannot be filtered, but you can refer to the case ID of a report that was reviewed to get additional information. If you have specific questions about a review, you can contact one of the coordinators.
3. Has DCS considered measuring data based on contract time frames vs. since the inception of the dashboard?
 - a. In order to do this, we would have to delete old data, and it is more beneficial for us to continue collecting and keeping record of the reviews we've done and allowing the numbers to shift and show improvement. You can screenshot your data during each viewing to better be able to track number changes.

*Next meeting: **June 19, 2026 @ 1:00 Eastern** - Thank YOU for being a valued partner!*

THANK YOU!