# INDIANA SCHOOL FOR THE BLIND AND VISUALLY IMPAIRED

## Proficiency in Braille Code(s)

**Policy O-68**

Braille is critically important to the lives of individuals who are blind or visually impaired as the ability to read and write in braille opens the door to **literacy**, intellectual freedom, equal opportunity, and personal security.

This policy is designed to ensure that the Indiana School for the Blind and Visually Impaired provides quality educational opportunities and programs to the students served by and through the school, by ensuring teachers and direct service administrators (principals, outreach directors, assistant principals) demonstrate proficiency in Braille code(s) on an on-going basis with a formal assessment every three years.

Demonstrated proficiency in Braille code(s) is a condition of employment that is determined based on an examination that will assess Braille reading, Braille writing, and Braille formats or through successful completion of a Braille course through an accredited college within the required year of examination. Braille Proficiency will be reflected in the annual evaluation process under, "Professionalism and Leadership".

A self-paced proficiency program will be provided with supports which, may include instructional opportunities with people who have demonstrated proficiency in Braille or are nationally certified in Braille; Braille text books; dictionaries; etc. Suggested benchmarks will be established every nine weeks.

Failure to demonstrate proficiency in the area of Braille may require participation in remediation for a predetermined amount of time with additional assessments. Failure to demonstrate proficiency after remediation may result in termination of employment.

**ISBVI Policy O-68**

**Approved:** 5/13/19

**Reviewed and Approved:** 10/25/21, **10/27/25**

**ISBVI Superintendent:** _____ _____
**Date**

**ISBVI Board Chair:** _____ _____
**Date**